

Note # 67

Ref : Notes # 61 :

Now, the 4th Steering Committee of Central Adoption Resource Authority (CARA) has been re-constituted with the approval of Hon'ble Minister of Women and Child Development ([pages 136-137/c](#)).

2. As per the Rule 51(2) of the Juvenile Justice (Care and Protection of Children) Model Rules, 2016 (amended in 2022), the transaction of business of the Steering Committee may also be convened [by video conference, through web or] by circulation in case of urgency and such transaction of business shall have the same effect as if it had been transacted at a formal meeting ([page 138/c](#)).

3. It is, therefore, proposed that we may send the Draft Annual Report containing Audit Report and Annual Accounts of Central Adoption Resource Authority (CARA) for the year 2022-2023 to all the Steering Committee Members for their approval on circulation basis through email. The Steering Committee Members are required at least 5-7 days for perusal and giving their approval in the matter. If agreed to, a draft letter (**DFA/170743**) is also placed below for approval please.

Submitted please.

12/04/2024 01:08 PM

**Pramod Kumar
DEO**

Note # 68

Draft letter forwarding the copy of Annual Report including Audit report and Annual Accounts for the year 2022-2023 for approval of newly constituted Steering Committee of CARA on circulation is placed at **DFA/170743 v2** for perusal.

If considered, may be approved pl

12/04/2024 01:15 PM

सुश्री ऋचा ओझा | **RICHA OJHA**
उप निदेशक | **DEPUTY DIRECTOR**

Note # 69

This is regarding approval of draft Annual Report of CARA for the year 2022-23. Since the new Steering Committee is operational now, we may send the Draft Annual Report containing Audit Report and Annual Accounts of Central Adoption Resource Authority (CARA) to all the Steering Committee Members for their approval on circulation basis.

12/04/2024 03:12 PM

Jagannath Pati
JOINT DIRECTOR

Note # 70

12/04/2024 03:43 PM

तृप्ति गुरहा|Tripti Gurha
अपर सचिव|ADDITIONAL SECRETARY

Note # 71

12/04/2024 04:13 PM

Jagannath Pati
JOINT DIRECTOR

Note # 72

12/04/2024 04:16 PM

सुश्री ऋचा ओझा|RICHA OJHA
उप निदेशक|DEPUTY DIRECTOR

Note # 73

37th Meeting of Steering Committee of CARA on circulation

Agenda : Approval of Draft Annual Report of CARA for the year 2022-2023 by the Steering Committee of CARA through circulation.

As per Section 69, Sub-Section 3(b) of the Juvenile Justice (Care and Protection of Children) Act, 2015 (amended in 2021), the Steering Committee of CARA shall have to approve the Annual Budget, Annual Accounts, and Audit Reports, as well as the Action Plan and Annual Report of the Authority ([page 139/c](#)).

2. Further, as per the Rule 51(2) of the Juvenile Justice (Care and Protection of Children) Model Rules, 2016 (amended in 2022), the transaction of business of the Steering Committee may also be convened [by video conference, through web or] by circulation in case of urgency and such transaction of business shall have the same effect as if it had been transacted at a

formal meeting (page 140/c).

3. As decided, the Draft Annual Report comprising Audit Report and Annual Accounts of CARA for the year 2022-2023 was circulated to all the Steering Committee Members vide email dated 12/04/2024 for approval on circulation basis and requested to the Members to send their feedback pages 141-143/c).

4. In response of above email, we have received the feedback for approving the draft report from all the Non Ex-officio Members of Steering Committee of CARA, i.e. (i) Rajkiya Bal Sanrakshan Ashram, Indore, MP (Representing Government run SAA) (page 144/c), (ii) Sewa Bharti (Unit-II), Mianwali, New Delhi (Representing NGO run SAA) (page 145/c), (iii) Ms. Madhurika Jain, New Delhi (Representing Adoptive Parent) (page 146/c), (iv) Ms. Meghaa Varma Mahindro, New Delhi (Representing Adoptee) (page 147/c), (v) Dr. Jyoti Dogra Sood, Professor, The Indian Law Institute, New Delhi (Representing Advocate/ Professor) (page 148/c) except the Secretary, WE&CD, Government of Uttarakhand (representing SARA, Uttarakhand). In this regard, a gentle reminder mail was also sent to the Secretary, WE&CD, Government of Uttarakhand (representing SARA, Uttarakhand) on 07/05/2024 (pages 149-150/c). So far, we have not received any feedback in the matter.

5. It is submitted that Annual Accounts of CARA for the year 2022-23 has already approved by the Steering Committee vide its 35th Meeting was held on 11/07/2023 (Agenda No. 35.11 refers) (pages 151-161/c).

6. As per the Rule 51(6) of the JJ Model Rules, 2016 (amended in 2022), five members of the Steering Committee shall form the quorum for the meeting (page 140/c).

7. In view of the above, it is proposed that we may also seek the approval from the Ex-officio Members of Steering Committee of CARA. If approved by Member Secretary & CEO, CARA, we may send the file to Additional Secretary and Financial Adviser, MWCD and finally to the Chairperson of the Steering Committee of CARA (Secretary, MWCD) for approval of Draft Annual Report of CARA for the year 2022-2023 by circulation, as per the Section 69, Sub-Section 3(b) of the JJ Act, 2015 (amended in 2021) read with Rule 51(2) of the JJ Model Rules, 2016 (amended in 2022). Moreover, it is submitted that presently Ministry has not allotted CARA Admn. to any Joint Secretary in MWCD (dealing with Authority). Draft Annual Report alongwith Audit Report and Annual Accounts of CARA for

the year 2022-2023 is placed at **DFA/167345**.

Submitted please.

15/05/2024 01:03 PM

**Pramod Kumar
DEO**

Note # 74

15/05/2024 01:15 PM

सुश्री ऋचा ओझा | **RICHA OJHA**
उप निदेशक | **DEPUTY DIRECTOR**

Note # 75

On the basis of approval of CEO & Member Secretary, draft Annual Report of CARA (**DFA/167345**) for the year 2022-23 was circulated to all concerned members of the Steering Committee which has been approved by all Non Ex-officio Members of Steering Committee of CARA except the Secretary, WE&CD, Government of Uttarakhand (representing SARA, Uttarakhand) where comments are awaited.

2. It is submitted that Annual Accounts of CARA for the year 2022-23 has already been approved by the Steering Committee vide its 35th Meeting was held on 11/07/2023 (Agenda No. 35.11 refers) ([pages 151-161/c](#)).

3. As per the Rule 51(6) of the JJ Model Rules, 2016 (amended in 2022), five members of the Steering Committee shall form the quorum for the meeting ([page 140/c](#)).

4. We may send the file to Additional Secretary and Financial Adviser, MWCD and finally to the Chairperson of the Steering Committee of CARA (Secretary, MWCD) for approval of Draft Annual Report of CARA for the year 2022-2023 by circulation, as per the Section 69, Sub-Section 3(b) of the JJ Act, 2015 (amended in 2021) read with Rule 51(2) of the JJ Model Rules, 2016 (amended in 2022). Moreover, it is submitted that presently Ministry has not allotted CARA Admn. to any Joint Secretary in MWCD (dealing with Authority).

5. Draft Annual Report along with Audit Report and Annual Accounts of CARA for the year 2022-2023 is placed at **DFA/167345**.

15/05/2024 01:55 PM

Jagannath Pati
JOINT DIRECTOR

Note # 76

Annual Accounts of CARA for the year 2022-2023 placed at **DFA/167345** for kind approval.

15/05/2024 06:28 PM

तृप्ति गुरहा|Tripti Gurha
अपर सचिव|ADDITIONAL SECRETARY

Note # 77

16/05/2024 05:25 PM

नीतीश्वर कुमार|Nitishwar Kumar
अतिरिक्त सचिव और वित्तीय सलाहकार|ADDITIONAL
SECRETARY AND FINANCIAL ADVISER

Note # 78

20/05/2024 10:20 AM

Alexandar . P. Thomas
DS

Note # 79

20/05/2024 10:38 AM

रजनीश कुमार झा|RAJANISH KUMAR JHA
अवर सचिव|UNDER SECRETARY

Note # 80

Ministry of Women and Child Development
(Integrated Finance Division)

.....

Ref. Notes above,.

2. This is regarding seeking approval for the Annual Report along with the for the year 2022-23.

3. As per the Division's Notes above, the Annual Accounts of CARA for the year 2022-23 has already been [approved](#) by the Steering Committee vide its 35th Meeting was held on 11/07/2023. AS&FA is

member of the said Committee. CARA has now sought approval of the Steering Committee on the draft Annual Report of CARA for the year 2022-2023 by circulation. Attached DFA/167345 also includes comments of Audit communicated vide their letter dated 07.11.2023 on the annual accounts of CARA.

4. Draft Annual Report (DFA/ 167345) of CARA is submitted for the approval of AS&FA as a member of the Steering Committee of CARA.

Submitted please.

22/05/2024 02:13 PM

रूपशिखा|Roopshikha
वरिष्ठ सलाहकार|SENIOR CONSULTANT

Note # 81

22/05/2024 02:52 PM

रजनीश कुमार झा|RAJANISH KUMAR JHA
अवर सचिव|UNDER SECRETARY

Note # 82

22/05/2024 04:40 PM

Alexandar . P. Thomas
DS

Note # 83

Pl. discuss.

24/05/2024 12:05 PM

नीतीश्वर कुमार|Nitishwar Kumar
अतिरिक्त सचिव और वित्तीय सलाहकार|ADDITIONAL
SECRETARY AND FINANCIAL ADVISER

Note # 84

Discussed with AS & FA.

2. The Annual Report has been prepared by CARA on the pattern followed in previous years. Necessary data appears to have been updated. This was also discussed with CARA officials who confirmed the position.

3. Accordingly, the proposal at Para 4 of Notes # 80 is

submitted for kind concurrence.

27/05/2024 04:44 PM

Alexandar . P. Thomas
DS

Note # 85

28/05/2024 05:27 PM

नीतीश्वर कुमार|Nitishwar Kumar
अतिरिक्त सचिव और वित्तीय सलाहकार|ADDITIONAL
SECRETARY AND FINANCIAL ADVISER

Note # 86

28/05/2024 06:00 PM

Alexandar . P. Thomas
DS

Note # 87

28/05/2024 06:56 PM

रजनीश कुमार झा|RAJANISH KUMAR JHA
अवर सचिव|UNDER SECRETARY

Note # 88

29/05/2024 08:14 AM

तृप्ति गुरहा|Tripti Gurha
अपर सचिव|ADDITIONAL SECRETARY

Note # 89

On the basis of approval of CEO & Member Secretary, draft Annual Report of CARA (**DFA/167345**) for the year 2022-23 was circulated to all concerned members of the Steering Committee which has been approved by all Non Ex-officio Members of Steering Committee of CARA except Secretary, WE&CD, Government of Uttarakhand (representing SARA, Uttarakhand) where comments are awaited.

2. It is submitted that Annual Accounts of CARA for the year 2022-23 has already been approved by the Steering Committee vide its 35th Meeting was held on 11/07/2023 (Agenda No. 35.11 refers) ([pages 151-](#)

[161/c](#)).

3. As per the Rule 51(6) of the JJ Model Rules, 2016 (amended in 2022), five members of the Steering Committee shall form the quorum for the meeting ([page 140/c](#)).

4. Out of ten Steering Committee Members, the draft Annual Report of CARA for 2022-23 has already been approved by seven members of Steering Committee including MS& CEO, CARA and AS&FA, MWCD. It is also submitted that quorum of the meeting is already fulfilled. It is submitted that presently Ministry has not allotted CARA Admn. to any Joint Secretary in MWCD (dealing with Authority).

5. Now, we may send the file to the Chairperson of the Steering Committee of CARA (Secretary, MWCD) for approval of Draft Annual Report of CARA for the year 2022-2023 by circulation, as per the Section 69, Sub-Section 3(b) of the JJ Act, 2015 (amended in 2021) read with Rule 51(2) of the JJ Model Rules, 2016 (amended in 2022).

7. Draft Annual Report along with Audit Report and Annual Accounts of CARA for the year 2022-2023 is placed at **DFA/167345**. Once, approved by Secretary, MWCD, the Message from Secretary, MWCD will be modified before giving the same to the printing.

29/05/2024 03:22 PM

**Jagannath Pati
JOINT DIRECTOR**

Note # 90

Message should be from the from the current Secretary

29/05/2024 07:11 PM

**तृप्ति गुरहा|Tripti Gurha
अपर सचिव|ADDITIONAL SECRETARY**

Note # 91

Necessary changes in Message of Secretary, MWCD have been incorporated.

31/05/2024 11:48 AM

**Jagannath Pati
JOINT DIRECTOR**

Note # 92

The Annual Report of CARA for the year 2022-23, for kind approval.

31/05/2024 06:27 PM

तृप्ति गुरहा|Tripti Gurha

अपर सचिव|**ADDITIONAL SECRETARY**

Note # 93

Message as touched slightly. Annual Report approved.

05/06/2024 04:38 PM

**Anil Malik
SECRETARY**

Note # 94

05/06/2024 05:15 PM

**तृप्ति गुरहा|Tripti Gurha
अपर सचिव|**ADDITIONAL SECRETARY****

Note # 95

05/06/2024 05:39 PM

**Jagannath Pati
JOINT DIRECTOR**

Note # 96

06/06/2024 09:51 AM

**सुश्री ऋचा ओझा|RICHA OJHA
उप निदेशक|**DEPUTY DIRECTOR****

- (d) to carry out the functions of the Central Authority under the Hague Convention on Protection of Children and Cooperation in respect of Inter-country Adoption;
- (e) any other function as may be prescribed.

69. Steering Committee of Authority¹

- (1) The Authority shall have a Steering Committee with following members:—
- (a) Secretary, Ministry of Women and Child Development, Government of India, who shall be the Chairperson—*ex officio*;
 - (b) Joint Secretary, Ministry of Women and Child Development, Government of India, dealing with Authority—*ex officio*;
 - (c) Joint Secretary, Ministry of Women and Child Development, Government of India, dealing with Finance—*ex officio*;
 - (d) One State Adoption Resource Agency and two Specialised Adoption Agencies;
 - (e) One adoptive parent and one adoptee;
 - (f) One advocate or a professor having at least ten years of experience in family law;
 - (g) Member-Secretary, who shall also be Chief Executive Officer of the organisation.
- (2) Criteria for the selection or nomination of the Members² [mentioned at clauses (d) to (f) of sub-section (1)], their tenure as well as the terms and conditions of their appointment shall be such as may be prescribed.
- (3) The Steering Committee shall have the following functions, namely:—
- (a) to oversee the functioning of Authority and review its working from time to time so that it operates in most effective manner;
 - (b) to approve the annual budget, annual accounts and audit reports as well as the action plan and annual report of Authority;
 - (c) to adopt the recruitment rules, service rules, financial rules of Authority as well as the other regulations for the exercise of the administrative and programmatic powers within the organisation, with the prior approval of the Central Government;
 - (d) any other function that may be vested with it by the Central Government from time to time.
- (4) The Steering Committee shall meet once in a month in the manner as may be prescribed.
- (5) The Authority shall function from its headquarter and through its regional offices as may be set up as per its functional necessity.

70. Powers of Authority

- (1) For the efficient performance of its functions, Authority shall have the following powers, namely:—
- (a) to issue instructions to any Specialised Adoption Agency or a Children Home or any child care institution housing any orphan, abandoned or surrendered child, any State Agency or any authorised foreign adoption agency and such directions shall be complied by such agencies;
 - (b) recommending to the concerned Government or Authority to take appropriate action against any official or functionary or institution under

¹ For text of Steering Committee of the Authority, please see at the end of the book.

² Substituted for "mentioned at (d) to (f)" by the Repealing and Amending (Second) Act, 2017 (No. 4 of 2018), dt. 5-1-2018.

- its adm
- instruct
- (c) forward
- official
- try the
- proceed
- section
- (d) any oth
- (2) In case of ar
- of prospective adop
- shall prevail.

71. Annual Report

- (1) The Author
- manner as may be p
- (2) The Centra
- before each House

72. Grants by Cen

- (1) The Centra
- law in this behalf,
- Central Governmen
- Authority under th

- (2) The Autho
- the functions, as pre
- payable out of the g

73. Accounts and

- (1) The Autho
- prepare an annual
- Central Governmen

- (2) The accou
- General at such int
- connection with su
- Auditor-General.

- (3) The Comp
- connection with the
- same rights and
- Government accou
- of books, accounts,
- any of the offices o

- (4) The acco
- Auditor-General o
- audit report thereo
- Authority.

- (5) The Centra
- be after it is receive

(15) A non-*ex-officio* member other than State Adoption Resource Agency shall be entitled to a¹[sitting fee of not less than Rupees Two Thousand per sitting,] for attending a meeting of the Steering Committee, travelling allowance in economy class air fare, hotel accommodation and food bill as per the Central Government Rules.

51. Transaction of business of the Steering Committee of the Authority

(1) The Steering Committee of the Authority shall meet once in a month.

(2) The transaction of business of the Steering Committee may also be convened²[by video conference, through web or] by circulation in case of urgency and such transaction of business shall have the same effect as if it had been transacted at a formal meeting.

(3) A meeting of the Steering Committee shall be convened by the Member-Secretary with the approval of the Chairperson.

(4) The meeting notice shall be issued by the Member-Secretary at least seven working days before the actual date of the meeting.

(5) An extraordinary meeting of the Steering Committee may be convened by the Chairperson at any time.

(6) Five members of the Steering Committee shall form the quorum for the meeting.

(7) The meeting shall be presided over by the Chairperson and in his absence, a member nominated or designated by the Chairperson.

(8) All decisions in the Steering Committee shall be taken by majority of the members present excluding the special invitees, if any.

(9) In case of tie, the Chairperson shall have the casting vote.

(10) The minutes of the meeting will be authenticated by the Member-Secretary after obtaining the approval of the same by the Chairperson.

(11) Any other matter relating to the transaction of business of the Steering Committee shall be governed by the procedure adopted by the Steering Committee, whenever required.

52. Annual Report of the Authority

(1) The Chief Executive Officer or any other officer of the Authority duly authorised by the Chief Executive Officer in this behalf shall cause to be prepared the annual report of the Authority under sub-section (1) of section 71 of the Act on or before the 30th day of June following the financial year to which that report relates.

(2) The annual report prepared under sub-rule (1) shall, after approval by the Steering Committee be signed and authenticated by the Chief Executive Officer.

53. Accounts and audit of the Authority

(1) The annual statement of accounts of the Authority for every financial year shall be prepared by the Chief Executive Officer or such officer of the Authority as may be authorised by the Chief Executive Officer in this behalf.

(2) The Authority shall forward to the Central Government quarterly reviews of expenditure incurred and the expenditure likely to be incurred during the remaining part of the financial year.

(3) The Chief Executive Officer shall supervise the maintenance of the accounts of the Authority, the compilation of financial statement and returns and shall also ensure

1 Substituted for "sitting fee of Rs. 1,000/- per sitting," vide GSR 678(E), dt. 1-9-2022, w.e.f. 1-9-2022.

2 Inserted, *ibid*.

Email

Pramod Kumar

Approval of Draft Annual Report of CARA for the year 2022-2023 by Steering Committee through circulation - regarding.

From : Pramod Kumar <p.kumar76@gov.in>

Fri, Apr 12, 2024 05:46 PM

Subject : Approval of Draft Annual Report of CARA for the year 2022-2023 by Steering Committee through circulation - regarding.

4 attachments

To : Anil Malik <secy.wcd@nic.in>, ASFA WCD <asfa-wcd@gov.in>, ckiasuk06 <ckiasuk06@gmail.com>, rbsaindore <rbsaindore@gmail.com>, kathuriarakesh <kathuriarakesh@yahoo.com>, mianwalimatrichhaya <mianwalimatrichhaya@rediffmail.com>, sonajain <sonajain@forrealfilm.com>, info creativelap <info.creativelap@gmail.com>, jyotidogra <jyotidogra@gmail.com>, ili <ili@ili.ac.in>, Ms Tripti Gurha <triptigurha.edu@nic.in>

Cc : Jagannath Pati <j.pati@nic.in>, Richa Ojha <richojha-cara@gov.in>

To,

**All the Steering Committee Members
of Central Adoption Resource Authority (CARA)**

Re :

Sir/Madam,

This has reference to the subject cited above, please find attached herewith files which contains Draft Annual Report comprising Audit Report and Annual Accounts of Central Adoption Resource Authority (CARA) for the year 2022-2023, for your perusal and approval on circulation basis.

As per Section 69, Sub-Section 3(b) of the JJ Act 2015 (Amended in 2021), the Steering Committee of CARA shall have to approve the Annual Budget, Annual Accounts, and Audit Reports, as well as the Action Plan and Annual Report of the Authority (CARA).

As per the Rule 51(2) of the Juvenile Justice (Care and Protection of Children) Model Rules, 2016 (amended in 2022), the transaction of business of the Steering Committee may also be convened [by video conference, through web or] by circulation in case of urgency and such transaction of business shall have the same effect as if it had been transacted at a formal meeting.





You are, therefore, requested to kindly provide us your valuable comments and suggestions (if any) to incorporate the same. However, in case, no change is suggested, please submit your consent through return email within seven days from date of issue of this letter.

This has been approved by the Member Secretary & CEO, CARA.

5/15/24, 11:51 AM

Email

प्रमोद कुमार / PRAMOD KUMAR
समन्वय, नीति, संसद और आरटीआई
Coordination, Policy, Parliament & RTI
केंद्रीय दत्तक-ग्रहण संसाधन प्राधिकरण
Central Adoption Resource Authority
महिला एवं बाल विकास मंत्रालय, भारत सरकार
Ministry of Women & Child Development, Government of India,
West Block-8, Wing-4, 1st Floor, R.K. Puram, New Delhi-110066.
Tel. : 011-26760361, Email : p.kumar76@gov.in

-  **1 CARA Letter.pdf**
937 KB
 -  **2 Draft Annual Report of CARA for FY 2022-2023.pdf**
2 MB
 -  **3 Audit Report of CARA 2022-2023.pdf**
6 MB
 -  **4 Annual Accounts of CARA for the FY 2022-23.pdf**
12 MB
-

Central Adoption Resource Authority
 Ministry of Women & Child Development,
 Government of India,
 West Block - 8, Wing - 2, 2nd Floor,
 R.K. Puram, New Delhi - 110066

CARA-MP015/3/2023-O/o JD(Prg and Admn)

12/04/2024

To,

**All the Steering Committee Members
 of Central Adoption Resource Authority**

**Sub : Approval of Draft Annual Report of CARA for the year 2022-2023 by
 Steering Committee through circulation - regarding.**

Sir/Madam,

This has reference to the subject cited above. As per Section 69, Sub-Section 3(b) of the JJ Act 2015 (Amended in 2021), the Steering Committee of CARA shall have to approve the Annual Budget, Annual Accounts, and Audit Reports, as well as the Action Plan and Annual Report of the Authority (CARA).

2. Please find attached herewith Draft Annual Report containing Audit Report and Annual Accounts of Central Adoption Resource Authority (CARA) for the year 2022-2023, for your perusal and approval on circulation basis.

3. As per the Rule 51(2) of the Juvenile Justice (Care and Protection of Children) Model Rules, 2016 (amended in 2022), the transaction of business of the Steering Committee may also be convened [by video conference, through web or] by circulation in case of urgency and such transaction of business shall have the same effect as if it had been transacted at a formal meeting.

4. You are, therefore, requested to kindly provide us your valuable comments and suggestions (if any) to incorporate the same. However, in case, no change is suggested, please submit your consent through return email within seven days from date of issue of this letter.

5. This issues with the approval of the Member Secretary & CEO, CARA.

Thanking you,

Yours faithfully,

Encl. : As above.


 ऋचा ओझा / Richa Ojha
 उप निदेशक / Deputy Director
 केन्द्रीय-दत्तक ग्रहण संस्थान प्राधिकरण
 Central Adoption Resource Authority
 महिला एवं बाल विकास मंत्रालय
 Ministry of Women & Child Development
 भारत सरकार / Government of India
 पश्चिमी खण्ड-8, विंग-2, द्वितीय तल, आर.के. पुरम
 West Block-8, Wing-2, 2nd Floor, R.K. Puram
 नई दिल्ली / New Delhi-110066



वार्षिक विवरण 2022-2023
ANNUAL REPORT 2022-2023

CARA
केंद्रीय दत्तक -ग्रहण संसाधन प्राधिकरण
CENTRAL ADOPTION RESOURCE AUTHORITY

महिला एवं बाल विकास मंत्रालय
Ministry of Women & Child Development

भारत सरकार
Government of India
www.cara.wcd.gov.in

TABLE OF CONTENTS

Foreword by the Secretary, MWCD & Chairperson, Steering Committee of CARA

Chapter 1: Introduction

- 1.1 Central Adoption Resource Authority (CARA)
- 1.2 Steering Committee of CARA

Chapter 2: Recent Govt. Notifications

- 2.1 Notifications
- 2.2 About JJ Act, 2015 (Amended in 2021) & Regulation, 2022

Chapter 3: Programmes & Important Achievements

- 3.1 Salient Features of Adoption Awareness Month, 2022
- 3.2 Rehabilitation of Special Needs Children
- 3.3 Rehabilitation of Older Children
- 3.4 Child Adoption Resource Information & Guidance System (CARINGS)
- 3.5 Training & Development Activities
- 3.6 Visits & Inspections
- 3.7 Adoption Awareness Month-2022 & Parent's meet
- 3.8 Hindi Pakhwara
- 3.9 Inspection by the First Sub-Committee of the Parliamentary Official Language Committee
- 3.10 Observance of Vigilance Awareness Week-2022
- 3.11 Swachhta Pakhwara 2022

Chapter 4: Statutory Compliances

- 4.1 Compliance of the Right to Information (RTI) Act, 2005
- 4.2 Grievance Management
- 4.3 Information on Sexual Harassment of Women at Workplace
- 4.4 Information on persons with Disabilities at Workplace

Chapter 5: Database

- 5.1 Adoption Data (consolidated during last 3 years)
- 5.2 State & Gender-wise adoption data In-Country & Inter-Country
- 5.3 Country & Gender-wise Adoption Data Inter-Country Adoption of Indian children
- 5.4 Category-wise details of In-Country adoption
- 5.5 Category-wise details of Inter-Country adoption
- 5.6 Pre-Approval letters issued in cases of In-country relative & Step adoption
- 5.7 Pre-Approval letters issued in cases of Inter-country relative adoption
- 5.8 Cases of Inter-country adoption scrutinized
- 5.9 Cases of In-Country Home studies conducted

Chapter 6 : Annexures

- Appendix-A : Expenditure Statement
- Appendix-B : State-wise Number of District Child Protection Units (DCPUs)
- Appendix-C : State-wise Number of Specialised Adoption Agencies (SAAs)
- Appendix-D : Country-wise Number & Details of Authorised Foreign Adoption Agencies (AFFAs)
- Appendix-E : Copies of Important Circulars & Advisories issued by CARA/MWCD to various Stakeholders

Chapter 7 : Audit Report of CAG in respect of Audited Accounts of CARA



Secretary, MWCD

MESSAGE

I extend my gratitude to everyone committed to the cause of adoption, especially those supporting older children and those with special needs. Your unwavering efforts are instrumental in providing alternatives to the institutional care of children facing challenging conditions.

As Chairperson of the CARA Steering Committee, I appreciate the collaborative work in reviewing adoption processes. Acknowledging the sound foundation of India's adoption system, it is crucial to streamline and enhance it further. The Ministry, in collaboration with CARA, actively worked on framing revised regulations to improve operations named as Adoption Regulation 2022.

The latest updates include many reforms like: Empowering District Magistrate & Chief Medical Officers, State based referral system, Foster Adoption, etc. In adoption process, each of the steps is dependent on its preceding step for a smooth adoption case to be executed. Defined time lines have been stipulated with intent to reduce delay in processes. Some measures are also taken for non-serious Prospective Adoptive Parents (PAPs).

Child Adoption Resource Information & Guidance System (CARINGS) is getting revamped time to time. It is designated as the only system or platform through which legal adoptions under Juvenile Justice (Care and Protection of Children) Act, 2015 can be processed. The automated system matches the children available for adoption automatically with that of the choice given by parents and it gives online referrals automatically without any human intervention. Simultaneously, PAPs are able to view and reserve the children directly through 'Special Needs' tab and mostly older children with normal health status through 'Immediate Placement' tab.

I urge all States and UTs to strengthen their databases and adoption programs, bringing more children into family-based care. This step is vital for the welfare of orphan and destitute children.

Thank you for your unwavering dedication.

(Indevar Pandey)
Secretary
Ministry of Women & Child Development &
Chairperson, Steering Committee of CARA
Government of India

ACRONYMS

AR	:	Adoption Regulations 2022
AFAA	:	Authorised Foreign Adoption Agency
CA	:	Central Authority (The Government Department designated as such under the Hague Convention on Protection of Children & Cooperation in respect of Inter-Country Adoption, 1993)
CARA	:	Central Adoption Resource Authority
CARINGS	:	Child Adoption Resource Information and Guidance System
CC	:	Conformity Certificate
CCI	:	Child Care Institution
CWC	:	Child Welfare Committee
DCPU	:	District Child Protection Unit
DCPO	:	District Child Protection Officer
HSR	:	Home Study Report
ICPS	:	Integrated Child Protection Scheme
ICT	:	Information & Communication Technology
IDM	:	Indian Diplomatic Mission
IEC	:	Information Education & Communication
JJ ACT	:	Juvenile Justice (Care and Protection of Children) Act, 2015 (Amended in 2021)
JJ MODEL RULES	:	Juvenile Justice (Care and Protection of Children) Model Rules, 2016 (Amended in 2022)
MIS	:	Management Information System
NOC	:	No Objection Certificate
NRI	:	Non Resident Indian
OAS	:	Orphaned, Abandoned & Surrendered
OCI	:	Overseas Citizen of India
PAP	:	Prospective Adoptive Parent
AA	:	Specialized Adoption Agency
SARA	:	State Adoption Resource Agency
SNC	:	Special Needs Children

Chapter 1: Introduction

1.1 Central Adoption Resource Authority (CARA)

1.1.1 As provisioned under Section 68 of the JJ Act 2015 (amended in 2021), the Central Adoption Resource Authority has been mandate to perform the following functions, namely:—

- (a) to promote in-country adoptions and to facilitate inter-State adoptions in co-ordination with State Agency;
- (b) to regulate inter-country adoptions;
- (c) to frame regulations on adoption and related matters from time to time as may be necessary;
- (d) to carry out the functions of the Central Authority under the Hague Convention on Protection of Children and Cooperation in respect of Inter-country Adoption;
- (e) any other function as may be prescribed.

1.1.2 Objectives of CARA:

Objective of CARA is to ensure best interest of children; citizen-centric approach enabling prospective adoptive parents (PAPs) to take informed decision; online registration, referral (based on seniority), reservation & matching system and eliminating offline matching for transparency. The new Child Adoption Resource Information & Guidance System (CARINGS) has leveraged technology for bringing greater transparency in the adoption process and also minimize delays in the adoption process through e-governance.

1.2 Steering Committee of CARA

1.2.1 As provisioned under Section 69 of the Juvenile Justice (Care and Protection of Children) Act 2015, Central Adoption Resource Authority, Ministry of Women and Child Development initially shall have a Steering Committee with the following members:

- a) Secretary, Ministry of Women and Child Development, Government of India, who shall be the Chairperson—ex officio;
- b) Joint Secretary, Ministry of Women and Child Development, Government of India, dealing with Authority—ex officio;
- c) Joint Secretary, Ministry of Women and Child Development, Government of India, dealing with Finance—ex officio;
- d) one State Adoption Resource Agency and two Specialised Adoption Agencies;
- e) one adoptive parent and one adoptee; Adoption of children residing in institutions not registered as adoption agencies.
- f) one advocate or a professor having at least ten years of experience in family law;
- g) Member-Secretary, who shall also be Chief Executive Officer of the organisation.

1.2.2 During 2022-23, the Steering Committee of CARA took key decisions on various policy matters. The Committee held its Meetings as under:-

- 31st Meeting held on 18/04/2022
- 32nd Meeting held on circulation basis
- 33rd Meeting held on 11/08/2022
- 34th Meeting held on 15/02/2023

Chapter 2: Recent Govt. Notifications

2.1 Juvenile Justice (Care and Protection of Children) Act 2015 was amended in 2021 and in pursuance of the amendments made in the Act, several changes have been incorporated in the in the Juvenile Justice (Care and Protection of Children) Model Rules and Adoption Regulations. Brief descriptions of the notifications are given below:

- i. Juvenile Justice (Care and Protection of Children) Model Amendment Rules, 2022: The amendments in the Juvenile Justice (Care and Protection of Children) Model Rules, 2016 were made through the govt. notification dated 01/09/2022.
- ii. Adoption Regulations 2022: Subsequent to the amendments made in the Act and the Rules, Adoption Regulations 2022 was notified on 23/09/2022 to align it with the Principal Act. Additionally, many other key changes were incorporated in the latest Regulations to make the adoption process more child centric, smooth and transparent.

2.2 About JJ Act, 2015 (Amended in 2021) and Adoption Regulation, 2022:

2.2.1 Juvenile Justice (Care & Protection of Children) Act, 2015 (Amended in 2021)

Chapter VIII of the Juvenile Justice (Care & Protection of Children) Act, 2015 (Amended in 2021) deals with provisions for adoption of orphan, abandoned and surrendered children and also adoption of children by relatives. The Act provides adequate safeguards for such children. Further, all adoptions under the Act have to be processed as per the Adoption Regulations framed by CARA and notified by Government of India.

2.2.2. Adoption Regulations, 2022

CARA has framed the latest Adoption Regulations in 2022 as mandated under section 68 (c) of the Juvenile Justice (Care & Protection of Children) Act, 2015 (Amended in 2021) which has been operational from 23rd September, 2022. The New Adoption Regulations aims to strengthen adoption programme in the country by streamlining the adoption process. Transparency, early de-institutionalisation of children, informed choice for the parents, ethical practices and strictly defined timelines in the adoption process are the salient aspects of the Adoption Regulations.

As provisioned in the Regulation 3 of the Adoption Regulations 2022, the following fundamental principles shall govern adoptions of children from India, namely:—

- a) the child's best interests shall be of paramount consideration, while processing any adoption placement;
- b) preference shall be given to place the child in adoption with Indian citizens with due regard to the principle of placement of the child in their own socio-cultural environment, as far as possible;
- c) all applications for adoptions shall be registered on the Designated Portal and confidentiality of the same shall be maintained by the Authority.

Adoptions under the following categories are defined in the Adoption Regulations:-

- (a) In-Country Adoption of Orphan, Abandoned & Surrendered Children.
- (b) In-Country Relative Adoption.
- (c) Adoption by Step Parent.
- (d) Inter-Country Adoption of Orphan, Abandoned & Surrendered Children.
- (e) Inter-Country Relative Adoption.
- (f) Foster Care leading to Adoption.
- (g) HAMA (Hindu Adoption and Maintenance Act), 1956, by parents who desire to relocate the child abroad.

Chapter 3: Programmes & Important Achievements

3.1 Salient Features of Adoption Regulations, 2022:

3.1.1 Empowerment of District Magistrate (DM) :

Prior to the notification of Adoption Regulations, 2022, courts had the responsibility of issuing Adoption Orders. The responsibility of issuing Adoption Orders is now with DMs. District Magistrate functions as head of child protection in the district and he issues Adoption Orders under the JJ Act 2015 (amended in 2021). All DMs in the country are registered online.

The District Magistrate (DM) holds pivotal position as the head of the district administration at the district and is entrusted to ensure effective implementation of the Act as well as garner synergized efforts in favour of children in distress. In line with the JJ Amendment Act, 2021, the Adoption Regulations, 2022 empowered DM to issue an Adoption Order within a defined time line. As on September 12, 2022, there were 997 Adoption Orders pending with various Courts ranging from two month to beyond one year. The pendency has been reduced considerably as on 31st March 2023.

3.1.2 State based Referral:

To address such issue, Adoption Regulations 2022 mandates Resident Indians, Non Resident Indians and Overseas Citizen of India PAPs to opt for choice to adopt from state/cluster of states on the basis of ID proofs to ensure placement of children in the same socio cultural milieu.

3.1.3 Verification of Special Needs by Chief Medical Officers (CMO):

As provisioned in Regulation 37 of Adoption Regulations 2022, the Chief Medical Officer of the district shall facilitate the treatment of the children having special needs housed in Specialised Adoption Agency or Child Care Institution through the existing Central Government or State Government schemes and shall declare the health status of the child as normal or having special needs as provided in the Schedule XVIII and Schedule III(Part-E) within a period of fifteen days and also encourage treatment of such children under various schemes of the Government. By the end of March 2023, around 550 CMOs registered online.

3.1.4 Promotion of In-country adoption:

In order to promote in-country adoptions, a new provision has been mandated in Adoption Regulations 2022 where in those children who could not find families within their stipulated referral cycles, are now being offered to RI, NRI, OCI PAPs, irrespective of their seniority through a '7 days for RI/NRI/OCI PAPs' tab. This step has been immensely welcomed by PAPs.

3.1.5 Mandatory counseling in Disruption or dissolution:

Counseling was not provisioned at various stages of adoption process causing under preparedness of both the PAPs as well as children for the adoption. This eventually resulted in disruption or dissolution. To orient PAPs and older children on the needs, expectations, challenges and resolution that one can expect during and after the adoption process, Adoption Regulations 2022 has stipulated mandatory counselling for PAPs and children. Counselling aims to prepare the PAPs and ensure swift acclimatization of the child into the adoptive family.

Adequate safeguards have been provided for children where there has been disruption/dissolution under the Adoption Regulations 2022. Online processing of Disruption or Dissolution has also been enabled through CARINGS.

3.1.6 Punitive measures for non-serious PAPs:

Previously, PAPs who did not reserve any of the stipulated referrals were relegated to the bottom of seniority list and were allowed to avail referrals on the same registration on maturity of their seniority. Similarly, there was no way to stop PAPs having a history of disruption/dissolution from adopting another child. Taking cognizance of these issues, new Regulations have stipulated the following:

- If PAPs fail to reserve a child out of the stipulated three referrals, they shall be barred for a period of one year after which they can re-enter the adoption process with new registration. It may be noted that all such PAPs have already been debarred from the system.
- If PAPs found to be the reason for disruption/dissolution they shall be barred from adopting again. Till 31st December 2023, a total of 36 PAPs have been barred from the system.

3.1.7 Timelines

In adoption process, each of the steps is dependent on its preceding step for a smooth adoption case to be executed. Defined time lines have been stipulated with intent to reduce delay in processes. Timelines at various stages like uploading of Legally Free for Adoption Certificate (LFA) within ten days, examination of special needs children within a period of fifteen days and verification of adoption application documents by DCPU within five days, issuance of adoption orders by DM within 60 days are some of the timelines mentioned in the Adoption Regulations, 2022. The detailed timeline have been enumerated in Schedule XIV of the Adoption Regulations 2022. It has expedited the process at each level and has ensured orderly progress in adoption process

3.1.8 Younger PAPs for Younger Children:

In order to provide care and nurture to the child, it becomes pertinent for the PAPs to match the energy level of a child. For instance, a toddler may require more physical and mental responsiveness from the parents as compared to an older child. Therefore, age brackets of PAPs have been defined in accordance with that of a child. Adoption Regulations, 2022 have modified the age eligibility criteria to ensure that younger children are placed with younger PAPs by bifurcating the 0-4 years category into 0-2 years for couples with composite age of 85 years and 40 years for single PAP. Simultaneously for children in age group of 2-4 years the maximum composite for couples is 90 years and 45 years for single PAP.

3.1.9 Role of Indian Diplomatic Missions (IDM):

Indian Diplomatic Missions (IDMs) abroad have been entrusted with responsibilities pertaining to adoptions by NRI/OCI PAPs. In addition to existing responsibilities, the latest Regulations mandates IDMs to take up the remaining post adoption follow ups for the Indian adoptive parents relocating to a foreign country.

3.1.10 Role of Birth Certificate Issuing Authority:

The local registrar notified under the Registration of Births and Deaths Act, 1969 (18 of 1969) issues birth certificate in favour of an adopted child on an application filed by the SAA or adoptive parents, incorporating the names of the adoptive parents as parents and the date of

birth of the child as mentioned in the Adoption Order of the DM, in accordance with circulars issued from time to time by the Registrar General of India.

The Regulations have clarified that 'no physical presence of the adoptive parents' is required for the issuance of birth certificate.

3.1.11 Simplification of NOC issuance:

Previously the NOC was issued by a 'NOC committee' constituted by the Authority having members from the field of legal, social and medical. It was observed that all these aspects were already been checked, vetted at initial stages of registration itself by CWC members, Social workers and doctors of SAA etc. Therefore, NOC committee was dissolved and instead an administrative channel having 5 levels was set up for online processing for the issuance of NOC. This has expedited the process of issue of NOC.

3.1.12 Clarity in Adoption Fee and its utilisation:

A break-up of adoption fee and its utilisation pattern by SAAs/CCIs has been provided at Schedule XV of Adoption Regulations, 2022. This has brought transparency and clarity for everyone involved in the process.

3.1.13 Foster Adoption:

Foster Adoption is a process through which a child who is already in a foster care of a family gets an opportunity to be with the same family permanently on the successful completion of 2 years in foster care. Regulation 41(19) mandates CARA to carry out activities to promote non-institutional care for children who have not been able to find a family through adoption and further Regulation 53 stipulates *other options for rehabilitation of children*, CARA may make additional efforts for adoption of hard to place children through foster care. In line with the Adoption Regulations 2022, CARA has been promoting the adoption of older children who are already in foster care.

A new 'foster care adoption' has been designed on CARINGS portal with the primary goal of broadening the benefits of the adoption program to older children whose legal status is defined through due procedures under the JJ Act 2015. The portal is operational for the adoption of children who are already under foster care and the foster parents are willing to adopt them. So far two children have benefited through this process. One case is of a male child from Kerala whereas a girl child from Karnataka is adopted through Foster Care Adoption on CARINGS portal. The authority anticipates more adoptions through this portal.

3.1.14 HAMA procedure as per Adoption Regulation 2022:

Procedure for Children adopted under the Hindu Adoption and Maintenance Act, 1956, by Parents who desire to relocate the child abroad: Ministry of Women and Child Development issued a Notification on Adoption Regulations 2022 on 23rd September 2022 as framed by the Central Adoption Resource Authority. Chapter VIII of the Adoption Regulations, 2022 has laid down procedure for children adopted under HAMA 1956 by parents who desire to relocate the child abroad. In the Post 17th September 2023 cases of HAMA, AFAA / Central Authority / Indian mission may register on the CARA website called CARINGS <https://carings.wcd.gov.in/>. In such cases all the Prospective Adoptive Parents who wish to adopt their children under HAMA have to approach the AFAA or Central Authority or Indian mission for registration on the CARINGS portal and follow the procedure as mentioned in the Adoption Regulations 2022. In the year 2022-23, 46 Adoption Support letters were issued.

3.1.15 Home Study Reports preparation:

Home Study Reports (HSR) is one of the crucial and preliminary documents which assess the suitability of PAPs for adoption. The new Regulations have allocated this responsibility to be undertaken by DCPUs as well in addition to social worker of a selected SAA or empanelled social worker of SARA. Pendency of Home Study Report has been considerably reduced. The time line to conduct the HSR has been increased from 30 days to 60 days.

3.1.16 SAA-CCI Linkage:

Section 66 (1) (2) of the JJ Act 2015 provides for CCIs to develop formal linkages with nearby SAAs to ensure that all orphan, abandoned, and surrendered children are reported, produced, and declared legally free for adoption, by the CWC. As per data retrieved from CARINGS, 5904 Child Care Institutions (CCIs) are linked with 511 Specialised Adoption Agencies (SAAs) for placement of older children in adoption.

3.1.17 CARA Helpline and handling of grievances:

The adoption programme in India is being implemented by the State/UT Governments through implementing agencies as mandated under the JJ Act, 2015 (as amended in 2021). The grievances are received primarily from Prospective Adoptive Parents (PAPs) including other stakeholders in the adoption process. The nature of grievances are mainly on medical grounds, delay in adoption process, seniority status, rejection by Adoption Committee of SAA, etc. The grievances are handled in coordination with all concerned stakeholder i.e. PAPs, Specialized Adoption Agencies (SAAs), District Child Protection Units (DCPUs), District Magistrates (DMs), State Adoption Resource agencies (SARAs) and Chief Medical Officers (CMOs). As mandated in regulation 62 of Adoption Regulation, 2022, the grievances are handled within stipulated timeframe. Timely intervention by CARA is done in cases where there are delays in adoption proceedings at various levels, pendency at the level of Child Welfare Committee and in the matter of passport and birth certificate etc.

CARA Helpline: CARA Helpline has been set up which is available between 8:00 AM to 8:00 PM on all working days (Mon-Fri) and can be reached through Toll-free / Helpline numbers: 1800-11-1311/ 011-26760-471/472/473/474. The CARA helpline serves as a vital resource for all stakeholders involved in the adoption process. It offers guidance, information, and support related to adoption in India.

A grievance portal has been designed to guarantee a competent complaint management procedure that tackles concerns in a timely, respectful, and proactive manner, enforcing high compliance standards, and holding authorities accountable for non-compliance.

3.1.18 State Coordination:

To facilitate a smooth and speedy adoption process for each child, the in-country coordination division worked with several state/UT parties involved in the adoption process. This includes State Adoption Resource Agencies (SARA), District Child Protection Units (DCPU), Child Welfare Committees (CWC) Specialised Adoption Agencies (SAAs) and Child Care Institutions (CCI) across the country.

The division also performed other tasks like resolving CARINGS portal-related concerns and providing physical or telephonic counseling to PAPs and adoption agencies. Efforts have been made to reduce the delays at the level of CWC and court/District Magistrate. The section accomplished the task pertaining to issuance of 63 support letters in cases of in-country adoptions to visit/relocate abroad and 136 pre-approval letters required for in-country relative/step adoptions.

During this fiscal year, the division made significant progress toward foster adoption and worked to create an online tab in the CARINGS portal for the 446 children who are now in foster care and need legal identification.

3.2 Rehabilitation of Special Needs Children

According to Adoption Regulations “Special need child” means a child who is mentally ill or physically challenged or both. During the financial year 2022-23, a total of 468 special needs children were reserved by such families. These children were suffering from various physical and mental disorders and disabilities and waiting in institutional care for family warmth, love and care. The main disabilities included visual impairment, cerebral palsy, cleft lip-cleft palate, club feet, hearing impairment, congenital heart disease, haemophilia, hepatitis B+, Hernia, HIV, hydrocephalus, low birth weight, premature birth, missing organs, speech dysfunction, thalassemia, tumour, intellectual disability, autism, seizures, mental illness and spinal bifida. All the reports were supported by doctors associated with the Specialized Adoption Agency.

On 23rd September, 2022, New adoption Regulations was implemented and according to Regulation 37, Chief Medical Officer of the district was designated to facilitate the treatment of the children having special needs housed in Specialised Adoption Agency or Child Care Institution through the existing Central Government or State Government schemes and shall declare the health status of the child as normal or having special needs as provided in the Schedule XVIII and Schedule III(Part-E) within a period of fifteen days and also encourage treatment of such children under various schemes of the Government.

3.3 Rehabilitation of Older children

Adoption of older children is undoubtedly a difficult task but the team has put their all efforts to place them in a loving & caring family. This often results in non-adjustment leading to disruption or dissolution. To prevent this from happening, CARA has worked more steadily over the course to rehabilitate the older children by offering in-depth counselling to the parents as well as children.

Other than the Immediate Portal, a seven day was also introduced on 16th November 2022. Also, this year a total 281 older children are adopted.

3.4 Child Adoption Resource Information & Guidance System (CARINGS)

3.4.1 Child Adoption Resource Information & Guidance System (CARINGS) is a web based e-governance initiative on adoption and hosted on the official website of CARA, wherein access has been given to various stakeholders. It has been designated as the only system or platform through which legal adoptions can be processed. The portal was launched in February 2011. It was subsequently enabled processing of inter-country adoption since 2015. Its latest version 3.2 was made operational on 10th November 2022 incorporating the new provisions made in accordance with the Adoption Regulations 2022, which also includes In-Country Relative Adoption and In-Country Post Adoption follow-up modules.

3.4.2 CARINGS portal confirms to the international protocol as envisaged in the Hague Convention on Protection of Children and Co-operation in respect of Inter-country Adoption, 1993 to which India is a contracting state and also confirms to the national laws. It integrates the two databases pertaining to the legally free children available with that of the Prospective Adoptive Parents (PAPs) who register themselves online through the same system. The automated system matches the children available for adoption automatically with that of the choice given by parents and it gives online referrals automatically without any human intervention.

Simultaneously, PAPs are able to view and reserve the children directly through Special Needs tab and Immediate Placement tab.

3.4.3 Major objectives:

- a) To facilitate expeditious, smooth and child friendly adoption as well as transparency both in the In-country and Inter-country adoption process.
- b) Increases accountability of implementing agencies, creates network of stakeholders.
- c) Minimizing delays in the adoption process.
- d) For enabling Prospective Adoptive Parents (PAPs) to take informed decisions.
- e) Obtain intelligent analysis from the database for helping in taking policy decisions.
- f) Bring about improvements in the adoption system by providing online monitoring of the adoption and post-adoption process by CARA at central level and SARA/State Govt. at the state level.
- g) Create a database for diligent policy planning.
- h) Create linkage between adoption agencies and child care institutions (CCIs) to have the complete database of all children without parental care, so that they can be placed in a family at the earliest.
- i) Enable profiling of the child and the parents for better matching.
- j) Facilitate parents desiring to adopt, by providing them relevant information and status track.

3.4.4 CARINGS:

The following two modules / provisions have been developed:

- a) Inter-country relative adoption.
- b) SMS/ E-mail Alerts system for various stakeholders.

The Juvenile Justice (Care and Protection of Children) Act, 2015 (as amended in 2021) was enforced w.e.f. 01.09.2022 and Adoption Regulations 2017 amended in 2022 which were notified w.e.f. 23.09.2022.

Accordingly, the following modules and provisions have been developed and made live on CARINGS portal:

- i. Registration of Prospective Adoptive parents (PAPs) with state/cluster of states based referral priority (Regulation 9).
- ii. Provision for OCI at par with RI/NRI for referral purpose (Regulation 9).
- iii. Module for District Magistrate (DM) for issuance of online adoption order (Regulation 36).
- iv. Module for Chief Medical Officer (CMO) to determine the health status of child and certifying children having special needs (Regulation 37).
- v. Enabling District Child Protection Units (DCPUs) for conducting HSR and forwarding the online adoption application after verification on DM portal (Regulation 38).
- vi. Module for children adopted under Hindu Adoption and Maintenance Act (HAMA), 1956 by NRI/OCI parents who desire to relocate the child abroad (Post 17.09.2021) (Regulation 64-71).
- vii. Execution of automated referral cycle twice a week w.e.f. 02.03.2023 on every Tuesday at 11:00 AM and Thursday at 12:00 Noon.
- viii. Automatic execution of '7days for RI/NRI/OCI PAPs' tab twice a week on every Monday and Wednesday at 04:00 PM.
- ix. To disallow the PAPs already having two children to adopt a normal child (Regulation 5(7)).

3.4.5 Registered stakeholders:

Around 489 Specialized Adoption Agencies (SAAs), 734 District Child Protection Units (DCPUs), 34 State Adoption Resource Agencies (SARAs), 735 District Magistrates (DMs) and 581 Chief Medical Officers (CMOs) are registered on CARINGS Portal, apart from above, the Inter-country stakeholders i.e. 65 Authorised Foreign Adoption Agencies/ (AFAA), 44 Central Authorities (CAs) and 21 Indian Diplomatic Missions (IDMs) are connected with CARA.

Trainings & Capacity building sessions for CARINGS have been done with virtual & Physical training development mode.

3.4.6 Training & Development Activities:

As established in the preceding paragraphs, the legal framework of Adoption has seen major shifts during the past year. In order to equip the root level functionaries of the adoption system with the latest changes and their roles and responsibilities, efforts were put to organise frequent Training and Capacity building programmes. The trainings were conducted in physical as well as virtual mode to ensure maximum stakeholders are benefitted from programme. Regional Consultation on JJ Amendment Act 2021 and Rules 2022, and Adoption Regulations 2022 was organised by MWCD in collaboration with CARA and NIPCCD especially for District Magistrates and Additional District Magistrates. The detailed list of the Training Programmes is placed underneath.

3.4.7 Training Summary

S.No.	Training	Activities completed
i.	State Orientation Training	10
ii.	Virtual Trainings	i. Webinar on salient features of New Adoption Regulations, 2022 with Stakeholders of all States/UTs-01 ii. Zone wise Orientation Programme and Dissemination on Adoption Regulations 2022-20
iii.	Others (in association with State Govt., NIPCCD and In-house Trainings)	24

i. State Orientation (In-person Trainings)

S.No.	State	Date
1	Pune, Maharashtra	18/10/2022 & 19/10/2022
2	Kolkata, West Bengal	21/10/2022 & 22/10/2022
3	Raipur, Chhattisgarh	25/11/2022
4	Thiruvananthapuram, Kerala	25/11/2022
5	Puducherry	02/12/2022
6	Jammu, UT of J&K	19/12/2022
7	Patna, Bihar	27/01/2023
8	Guwahati, Assam	02/03/2023
9	Aizawl, Mizoram	10/3/2023

10	Lucknow, Uttar Pradesh	10/03/2023 and 11/03/2023
----	------------------------	---------------------------

ii. Trainings in collaboration with MWCD, NIPCCD State Governments and In-house trainings

S.No	Description	in association with	Mode	Date
1.	State level Orientation programme for DM/ADM	SARA Assam	Offline	31/05/2022
2.	Fifth Meeting of the Special Commission (SC) on the practical operation of the 1993 Adoption Convention	HCCH	Online	04-08/07/2022
3.	Consultation meet with SARA Delhi on developing Foster Care Module	CARA	Offline	13/07/2022
4.	An orientation programme on Ethics of Adoption for the Tele-Counsellors and CARA officials by Dr. Neelima Mehta.	CARA	Offline	25/07/2022
5.	Webinar by Hon'ble Minister of MWCD	MWCD	Online	18/08/2022
6.	Webinar on salient features of New Adoption Regulations, 2022 with Stakeholders of all States/UTs	CARA	Online	02/09/2022
7.	Zone wise Orientation Programme and Dissemination on Adoption Regulations 2022	CARA	Online	6/09/2022 to 19/09/2022 (20 sessions in total)
8.	Regional Consultation on JJ Amendment Act 2021 and Rules 2022, and Adoption Regulations 2022 for DMs/ADMs, CWCs and DCPUs.	NIPCCD HQ	Online	20/09/2022 to 30/09/2022
9.	Workshop on Mission Vatsalya, JJ Amendment Act 2021 & JJ Model Rules 2022 & Adoption Regulations 2022 at Shillong, Meghalaya	CARA, NIPCCD HQ and Gov. of Meghalaya	Offline	7/10/2022
10.	Training Programme on Adoption Regulations 2022 for DCPOs held at Haryana Institute of Public Administration	Gurugram, Haryana	Offline	21/10/2022
11.	Orientation Programme on Recent Amendments in JJ Act and Adoption Regulation 2022	NIPCCD regional Centre, Mohali	Offline	15/11/ 2022

12.	Orientation Training on Juvenile Justice (Care and Protection of Children) Amendment Act, 2021 & Model Amendment Rules, 2022 and Adoption Regulations, 2022 for Functionaries of CCIs	NIPCCD HQ	Offline	24/11/2022
13.	Orientation Programme on Recent Amendments in JJ Act and Adoption Regulation 2022 and Mission Vatsalya for the State /District Level Functionaries	NIPCCD regional Centre, Mohali	Offline	29/11/2022
14.	Adoptive Families and PAPs meet	West Bengal SARA	Offline	17/12/ 2022
15.	Sensitization Programme on Promotion of Legal Adoption for Members of Child Welfare Committee, Functionaries of DCPUs and SAAs	NIPCCD HQ	Offline	26/12/2022-27/12/2022
16.	Induction Training for the newly appointed Chairpersons and members of CWC (UT of Leh and Ladakh)	NIPCCD HQ	Offline	03/01/2023-04/01/2023
17.	Consultation Meet on Good Practices adopted by States/ UTs on effective implementation of Mission Vatsalya-reg.	NIPCCD HQ	Offline	01/02/2023-02/02/2023
18.	3 days Induction Training for the newly appointed Chairpersons and members of CWC	Bhubaneswar , Odisha	Offline	06/02/2023
19.	Induction Training for Newly Recruited Chairperson and Members of CWCs in two batches; [First batch January 30 - February 11, 2023]	NIPCCD, Guwahati	Online	06/02/2023
20.	Division level Orientation Programme on Juvenile Justice Amendment Act, 2021, Model Rules, 2022 and Adoption Regulations, 2022	Women and Child Development Department, Haryana, Faridabad	Offline	20/02/2023

21.	Division level Orientation Programme on Juvenile Justice Amendment Act, 2021, Model Rules, 2022 and Adoption Regulations, 2022	Women and Child Development Department, Haryana, Gurgaon	Offline	21/02/2023
22.	State Orientation and Training Programme on New Adoption Regulations	Madhya Pradesh	Offline	16/03/2023 and 17/03/2023
23.	Induction Training for Newly Recruited Chairperson and Members of CWCs in two batches; [Second batch March 13- 25 March, 2023]	NIPCCD Guwahati	Online	20/03/2023
24.	State level training on Adoption Regulations, 2022-Tripura State sponsored	Tripura SARA	Online	29/03/2023



State Orientation and Training Programme on New Adoption Regulations, 2022 held in Jammu, UT of J&K on 19th December 2022



State Orientation and Training Programme on New Adoption Regulations, 2022 in Guwahati, Assam on 2nd March 2023



State Orientation and Training Programme on New Adoption Regulations, 2022 in Aizawl, Mizoram on 10th March 2023



State Orientation and Training Programme on New Adoption Regulations, 2022 in Lucknow, Uttar Pradesh on 10th & 11th March 2023



State Orientation and Training Programme on New Adoption Regulations, 2022 in Bhopal, Madhya Pradesh on 16th & 17th March 2023

3.6 Visits/inspections:

Periodic visits and inspections of the Specialised Adoption Agencies and Meeting with Child Welfare Committees were carried out by CARA officials in a similar manner done in the previous years. However meeting with Chief Medical Officers and most importantly interaction with the District Magistrates have been the key features of this year's visits. Through these meetings, the state specific issues could be addressed more easily. The functioning of CWCs was meticulously reviewed to ensure all adoptable children to be declared legally free for adoption in a time bound manner. Detailed list of the visits is listed below:

S.No.	Date	Agency	State
1.	01/06/2022	Shanti Seva Ashram	Tinsukia, Assam
2.	2/6/2022 and 3/06/2022	Karuna N M O & Sahyog Village	Ranchi, Jharkhand

3.	31/10/2022 and 1/11/2022	Warne Baby Fold	Bareilly, Uttar Pradesh
4.	22/11/2022	St. Catherines Home	Mumbai, Maharashtra
5.	26/11/ 2022	Kerala State Council for Child Welfare	Thiruvananthapuram, Kerala
6.	29/11/2022	Udaan Social Welfare Development Organization Bhopal	Bhopal, MP
7.	29/11/2022	Sewa Bharti Matriya Chhaya Indore	Bhopal, MP
8.	03/12/2022	Cluny Children's Home	Puducherry
9.	08/12/2022	Subhadra Mahatab Seva Sadan	District Khurda, Orissa
10.	09/12/2022	Nilachal Seva Pratisthan	District Puri, Orissa
11.	06/01/2023	Missionaries of Charity	Jalandhar, Punjab
12.	06/01/2023	Bhai Ghanayya Ji Charitable Trust (Regd.), Unique Home,	Jalandhar, Punjab
13.	25/01/2023	Sewa Bharti Matri Chhaya, Paharganj	Paharganj, Delhi
14.	03/02/2023 and 04/02/2023	Asian Sahyogi Sanstha India	District Gorakhpur, Uttar Pradesh
15.	7/2/2023	Ramnandi Devi Hindu Anathalaya, Bhagalpur and Meeting with CWC Bhagalpur	Bhagalpur, Bihar
16.	13/02/2023	Review meeting of CWC of three districts -Thane, Mumbai and Mumbai Suburban	Mumbai, Thane, Mumbai Suburban - Maharashtra
17.	23/02/2023	Nari Niketan	Jalandhar, Punjab
18.	24/02/2023	Bhai Ghanayya Ji Charitable Trust (Regd.), Unique Home Meeting with CWC Members, DM, DCPU	Jalandhar, Punjab
19.	01/03/2023	Indian Council for Child Welfare (Shishugreh) & Maitri Mandir	Kamrup Metro, Assam

20.	01/03/2023	Bal Aasha Trust	Mumbai, Maharashtra
21.	03/03/2023	N.W.B. Balakashram	Solapur, Maharashtra
22.	10/03/2023	Sunshine society for children	Aizawl, Mizoram
23.	21/03/2023	Rajkiya Bal Grih, DCPU Prayagraj, CWC Prayagraj	Prayagraj, Uttar Pradesh
24.	28/03/2023	Amulya (G) Shushu Greh, Mathruchhaya, M/S Canara Bank Relief And Welfare Society, Amrutha Shishu Nivasa	Bengaluru, Karnataka
25.	29/03/2023	St. Michaels Home, Shishu Mandir	Bengaluru, Karnataka



Meeting with Deputy Commissioner, Jalandhar on 24th Feb, 2023



Meeting with District Magistrate, Bareilly on 28th Feb, 2022



Meeting with Assistant District Magistrate, Gorakhpur, Uttar Pradesh on 03rd Feb, 2023



Meeting with Deputy Chief Medical Officer, Gorakhpur, Uttar Pradesh on 04th Feb, 2023

3.7 Adoption Awareness Month 2022 & Parent's Meet:

Every year, the month of November is celebrated as Adoption Awareness month and for the year 2022; the theme was decided as the '**Promotion of Legal Adoption**'. During this month, CARA spread awareness about legal adoption. Like previous year, CARA organised Adoptive Families and Prospective Adoptive Families Meet to provide a platform to prospective parents and adoptive parents to share their experiences with the one- another. A list of all such meets held in the year 2022 is listed below:

S.no.	Date	State
1	19/11/2022	Bengaluru, Karnataka
2	20/11/2022	Mumbai, Maharashtra
3	25/11/2022	UT of Dadra Nagar Haveli and Daman & Diu
4	26/11/2022	Raipur, Chhattisgarh
5	26/11/ 2022	Thiruvananthapuram, Kerala
6	26/11/ 2022	Guntur, Andhra Pradesh
7	30/11/2022	Bhopal, Madhya Pradesh



Adoptive and Prospective Adoptive Parents Meet and Promotion of Legal Adoption Meet held in Thiruvananthapuram, Kerala on 26th November, 2022



Adoptive Parents and Prospective Adoptive Parents Meet held in Mumbai, Maharashtra on 20th November, 2022

3.8 Hindi Pakhwada 2022:

Hindi Pakhwada was organized from 15th to 30th September, 2022. Various events like Hindi Nibandh Lekhan, Hindi Saamaany Gyaan evan Rajabhasha Vyavahaar Partiyogita, Hindi Slogan Lekhan, Hindi Tippan Aalekhan, were organized during “Hindi Pakhwada 2022.”



3.9 Inspection by the First Sub-Committee of the Parliamentary Official Language Committee:

The First Sub-Committee of the Parliamentary Committee on Official Language on 24.08.2022 at the Gazetted Officers Mess of the Central Adoption Resource Authority (CARA), was held in Civil Lines, Delhi. The committee found the performance of CARA as satisfactory.



3.10 Observance of Vigilance Awareness Week-2022: The vigilance Awareness Week-2022 was celebrated in the month of Oct-Nov. During the Vigilance Awareness Week-2021 CARA's officers and Staff also took online pledge on CVC site.



3.11 Swachhta Pakhwara 2022: Swachhta Pakhwara was observed from 1st to 15th March, 2023 in CARA with full zeal. Cleanliness all premises of CARA. Awareness of Swachhta among outsource employees of CARA, Debate among of all staff regarding swachhta, Inspection and Get-together were conducted in CARA during Swachhta Pakhwara.



Chapter 4: Statutory Compliances

4.1 Compliance of the Right to Information (RTI) Act, 2005

4.1.1 During the year 2022-23, CARA has received a total number of 312 online/offline RTI applications (direct/transferred cases). Out of 312 RTI Applications, CPIOs of CARA have responded and given replies of 293 RTI Applications (disposed/transferred – including RTIs transferred by NO of CARA) during the year 2022-23.

4.1.2 CARA also received a total number of 20 online/offline RTI First Appeal Applications and the First Appellate Authorities (Admn and Prog) have responded all the 20 RTI First Appeal Applications within time frame during the year 2022-23.

4.1.3 Quarter-wise Details of RTI Applications and RTI First Appeal Applications are as under:-

RTI Applications:

Quarter	No. of online/offline RTI Applications (Direct/ Transferred cases) received	No. of online/offline RTI Applications Disposed/ Transferred	No. of online/offline RTI Applications pending which was carried forward to next qtr.
1 st Qtr	100*	89	11
2 nd Qtr	100	85	26
3 rd Qtr	64	75	15
4 th Qtr	48	44	19
Total	312	293	-

* 22 pending RTIs of previous quarter of previous year.

RTI First Appeal Applications:

Quarter	No. of online/offline RTI First Appeal Applications (Direct/Transferred cases) received	No. of online/offline RTI First Appeal Applications Disposed/ Transferred	No. of online/offline RTI First Appeal Applications pending which was carried forward to next qtr.
1 st Qtr	07	06	0
2 nd Qtr	06	07	0
3 rd Qtr	04	04	0
4 th Qtr	03	03	0
Total	20	20	-

4.2 Grievance Management

Details of grievance received through various means and responses thereto during the period of report:-

Type of Grievance/query	Total number of grievance/queries received	Total number of grievance/queries responded
PMO PG/CP GRAM	67	69*
Grievance Appeals	5489	5472

*2 previously received PMOPG were disposed off during this period

4.3 Information on Sexual Harassment of Women at Workplace

No fresh complaint has been received before the Committee.

4.4 Information on persons with Disabilities at Workplace

Information pertaining for persons with disabilities at workplace is Nil.

Chapter 5: DATABASE

5.1 Adoption Data (Consolidated) during last three years:-

Adoption	2020-2021	2021-2022	2022-2023
In-country	3142	2991	3010
Inter-country	417	414	431

5.2 Details of State & Gender-wise Adoption Data (In-country & Inter-country) for the year 2022-2023

Sr. No.	State/UT	In-Country			Inter-Country		
		Male	Female	Total	Male	Female	Total
1	Andaman and Nicobar Island	0	1	1	0	0	0
2	Andhra Pradesh	39	50	89	3	7	10
3	Arunachal Pradesh	4	3	7	1	0	1
4	Assam	40	47	87	3	3	6
5	Bihar	40	71	111	4	14	18
6	Chandigarh	1	7	8	2	0	2
7	Chhattisgarh	43	44	87	7	2	9
8	Dadra and Nagar Haveli and Daman and Diu	1	0	1	0	0	0
9	Delhi	27	49	76	6	12	18
10	Goa	5	5	10	0	1	1
11	Gujarat	38	52	90	9	9	18
12	Haryana	16	35	51	4	7	11
13	Himachal Pradesh	2	5	7	0	0	0
14	Jammu and Kashmir	3	2	5	0	0	0
15	Jharkhand	37	45	82	4	5	9
16	Karnataka	78	110	188	20	15	35

17	Kerala	58	43	101	8	5	13
18	Ladakh	0	0	0	0	0	0
19	Lakshadweep	0	0	0	0	0	0
20	Madhya Pradesh	70	69	139	5	3	8
21	Maharashtra	232	250	482	38	44	82
22	Manipur	4	0	4	0	0	0
23	Meghalaya	13	20	33	0	0	0
24	Mizoram	17	19	36	0	1	1
25	Nagaland	2	5	7	1	2	3
26	Odisha	73	90	163	9	16	25
27	Pondicherry	7	3	10	0	0	0
28	Punjab	08	34	42	11	19	30
29	Rajasthan	47	56	103	7	9	16
30	Sikkim	21	23	44	0	0	0
31	Tamil Nadu	146	197	343	13	16	29
32	Telangana	60	129	189	17	19	36
33	Tripura	4	6	10	0	0	0
34	Uttar Pradesh	70	139	209	3	13	16
35	Uttarakhand	13	17	30	1	4	5
36	West Bengal	67	98	165	11	18	29
	Total	1286	1724	3010	187	244	431

5.3 Details of Country wise & Gender-wise Adoption Data of OAS children by Inter-country PAPs (OCI + Foreigner) for the year 2022-2023:

S.No	Country	Male	Female	Total
1.	Australia	1	1	2
2.	Canada	7	10	17
3.	Denmark	1	0	1
4.	Finland	6	2	8
5.	France	0	4	4

6.	Ireland	1	0	1
7.	Italy	61	39	100
8.	Malta	10	11	21
9.	Mauritius	2	1	3
10.	New Zealand	0	2	2
11.	South Africa	0	1	1
12.	Spain	12	17	29
13.	Sweden	2	3	5
14.	U.K.	5	4	9
15.	UAE	2	0	2
16.	USA	54	110	164
	Total	164	205	369

5.4 Category wise Details of In-country Adoption :-

Orphan, Abandoned and Surrendered Adoption	Relative Adoption	Step Adoption
3204	182	39

5.5 Category wise Details of Inter-country Adoption:-

Orphan, Abandoned and Surrendered Adoption	Relative Adoption
369	14

5.6 Pre-approval letters issued in cases of In-Country relative and step adoptions (w.e.f from April 2022- March 2023)

S.No.	Name of the State	No. of Letters
1.	Andaman and Nicobar Islands	03
2.	Andhra Pradesh	04
3.	Delhi	12
4.	Goa	01
5.	Gujarat	04
6.	Haryana	03
7.	Karnataka	01
8.	Madhya Pradesh	12
9.	Maharashtra	74
10.	Punjab	03
11.	Rajasthan	02
12.	Tamil Nadu	03
13.	Telangana	09
14.	Uttar Pradesh	04
15.	West Bengal	01
	Total	136

5.6 Pre-approval letters issued in cases of Inter-Country relative adoptions (w.e.f from April 2022- March 2023)

S.No.	Name of the State	No. of Letters
1.	Chandigarh	01
2.	Andhra Pradesh	02
3.	Telangana	04
4.	Maharashtra	01
5.	Punjab	01
6.	Kerala	01
	Total	10

5.8 Cases of Inter-country Adoption scrutinised (2022-2023)

Number of application scrutinised and approved	320
Number of scrutiny application not approved	08

5.9 Cases of In-country Home Studies conducted (2022-2023)

Total of 8031 Home Study reports were conducted during the financial year 2022-2023. This includes fresh Home Study Reports as well as revalidated Home Study Reports.

Chapter 6: Annexures

Appendix- A

State-wise Number of District Child Protection Units (DCPUs) Registered on CARINGS :

Sr. No	State	No. of DCPUs registered
1	Andaman And Nicobar Islands	3
2	Andhra Pradesh	13
3	Arunachal Pradesh	22
4	Assam	31
5	Bihar	38
6	Chandigarh	1
7	Chhattisgarh	28
8	Delhi	10
9	Goa	2
10	Gujarat	33
11	Haryana	22
12	Himachal Pradesh	12
13	Jammu and Kashmir	20
14	Jharkhand	24
15	Karnataka	30
16	Kerala	14
17	Ladakh	0
18	Lakshadweep	0
19	Madhya Pradesh	53

20	Maharashtra	74
21	Manipur	9
22	Meghalaya	11
23	Mizoram	11
24	Nagaland	11
25	Odisha	30
26	Puducherry	2
27	Punjab	23
28	Rajasthan	36
29	Sikkim	4
30	Tamil Nadu	38
31	Telangana	33
32	The Dadra And Nagar Haveli And Daman And Diu	3
33	Tripura	9
34	Uttar Pradesh	85
35	Uttarakhand	11
36	West Bengal	23
Total		769

(Source: CARINGS)

Appendix- B

State-wise Number of Specialised Adoption Agencies (SAAs) Registered on CARINGS

Sr. No	State	No. of SAAs
1	Andaman And Nicobar Islands	2
2	Andhra Pradesh	14

3	Arunachal Pradesh	2
4	Assam	20
5	Bihar	31
6	Chandigarh	1
7	Chhattisgarh	13
8	Delhi	12
9	Goa	2
10	Gujarat	16
11	Haryana	7
12	Himachal Pradesh	1
13	Jammu and Kashmir	12
14	Jharkhand	12
15	Karnataka	38
16	Kerala	19
17	Ladakh	1
18	Lakshadweep	0
19	Madhya Pradesh	35
20	Maharashtra	55
21	Manipur	9
22	Meghalaya	6
23	Mizoram	6
24	Nagaland	4
25	Odisha	34

26	Puducherry	2
27	Punjab	10
28	Rajasthan	35
29	Sikkim	3
30	Tamil Nadu	26
31	Telangana	13
32	The Dadra And Nagar Haveli And Daman And Diu	1
33	Tripura	9
34	Uttar Pradesh	23
35	Uttarakhand	7
36	West Bengal	30
Total		511

Appendix - C

Authorized Foreign Adoption Agencies (AFAAs)

S.No.	Name of Country	No. of AFAAs
1.	Belgium	3
2.	Canada	3
3.	Denmark	1
4.	Finland	1
5.	France	5
6.	Hong Kong	1
7.	Italy	12
8.	Luxembourg	1

9.	Malta	3
10.	New Zealand	1
11.	Spain	4
12.	Sweden	2
13.	Switzerland	1
14.	U.K	1
15.	USA	10
Total		49

Appendix-D: Copies of Important Circulars and Advisories issued by CARA/MWCD to various Stakeholders

(PDFs in Circular and notifications folder)

- 1- Quality of Child Study Report (CSR) & Medical Examination Report (MER)
- 2- Registration of cases of single PAPs having a live-in partner in a long time relationship and not married
- 3- Installing cradle signage by Specialised Adoption Agencies in appropriate places.
- 4- Procedure to be followed in adoption cases to be transferred to District Magistrate (DM)
- 5- Classification of Children having Special Needs
- 6- OM on new CARINGS application for the District Magistrate (DM), Chief Medical Officer (CMO) of the district, and for inter-country adoption under HAMA.
- 7- Issue of pre-approval letter in case of Relative/Step child adoption
- 8- Strict adherence to Regulation 39 of Adoption Regulations, 2022
- 9- Uploading of Adoption Orders in cases of In-country Relative/Step child adoption.
- 10- Adoption of children having temporary special needs
- 11- Quality of Child Study Report (CSR) & Medical Examination Report (MER)
- 12- As per Regulation 5(7) of the Adoption Regulations 2022, couples with two or more children shall only be considered for special needs children as specified in clause (25) of regulation 2, and hard-to-place children as stated in clause (13) of regulation 2 unless they are relatives or step-children.

Chapter 7: Audit Report and Expenditure Statement

**The Audit Report of CAG in respect of Audited Accounts of Central Adoption
Resource Authority, New Delhi**

For the year 2022-2023

(Ended March 31, 2023)

(Already approved by committee)

Financial statement as at 31/03/2023

(PDF in Financial Statement folder)



सत्यमेव जयते

Central Adoption Resource Authority

केन्द्रीय दत्तक-ग्रहण संसाधन प्राधिकरण

(A Statutory Body of Ministry of Women & Child Development, Government of India)

(भारत सरकार के महिला एवं बाल विकास मंत्रालय की सांविधिक निकाय)



सं./No.....CARA-MISC/61/2022

दिनांक/Date 1./04./2022

OFFICE MEMORENDUM

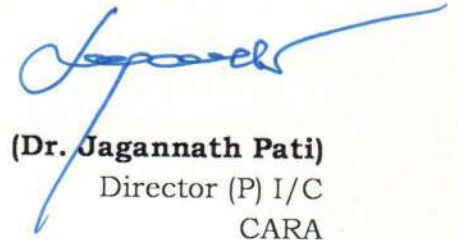
Subject: Quality of Child Study Report (CSR) & Medical Examination Report (MER)

This has reference to Schedule IV of the Adoption Regulations, 2017, which stipulates medical tests to be conducted for children admitted in the child care institutions. However, it has come to the notice of the authority that in many cases the CSR and MER uploaded by the specialised adoption agencies are incomplete, erratic and blurred.

2. In order to address these flaws, all the specialised adoption agencies in the country are advised to follow the following instructions:

- a. The in-charge of specialised adoption agency must ensure that the child has completed all of the appropriate examinations stated in Schedule IV of the Adoption Regulations, 2017.
- b. All medical reports and supporting papers should be attached with the Medical Examination Report (MER) of the child before uploading them on CARINGS.
- c. In the scanned paper, the MER should be clearly visible. A total of 2 MB is more than enough space for documents to be uploaded without being compressed.
- d. The stamp of the examinee physician, should include the doctor's name, title, and registration number, contact number and should be clearly visible.
- e. The most recent photograph of the child should be used.
- f. As soon as the child is matched with the PAPs, the same should be updated on the CARINGS, so that the child is not referred to another waiting PAPs.

3. The above may be adhered to without fail.


(Dr. Jagannath Pati)
Director (P) I/C
CARA

To,
Specialised Adoption Agencies (SAAs)
District Child Protection Units (DCPUs)
State Adoption Resource Agencies (SARAs)



Central Adoption Resource Authority

केन्द्रीय दत्तक-ग्रहण संसाधन प्राधिकरण

(A Statutory Body of Ministry of Women & Child Development, Government of India)

(भारत सरकार के महिला एवं बाल विकास मंत्रालय की सांविधिक निकाय)



सं./No.....

दिनांक / Date.....

FileNo.CARAICA013/1/2022Administration

Date: 16.06.2022

Office Memorandum

Sub: Registration of cases of single PAPs having a live-in partner in a long time relationship and not married- reg.

It has been noticed from Home study Reports (HSRs) that some single PAPs registered with CARA for the adoption process are in relationship with their live-in partner.

2. The cases of single PAPs engaged in live-in relationship have been discussed in the Steering Committee of Central Adoption Resource Authority (CARA) during its 31st Meeting held on 18th April, 2022. It has been decided to go with the earlier decision of 14th Steering Committee Meeting held on 10th May, 2018 that the cases of single PAP in a live-in relationship with a partner will not be considered eligible to adopt a child and their registration from concerned agencies/authorities will not be considered for approval.

3. The decision has been taken in line with Regulation 5(3) of the Adoption Regulations, 2017. The authority would like the children to be placed only with the stable family and single applicant in a live-in relationship cannot be considered as stable family.

4. All concerned are requested to ensure status of live-in relationship of single PAPs while conducting their Home Study Report (HSR).

(Dr. Jagannath Pati)
Director (Prog.)-CARA

Copy for information & necessary action:

1. All Authorized Foreign Adoption Agencies (AFAAs)/ Central Authorities (CAs)/ Indian Diplomatic Mission (IDMs) & Government Departments
2. All Specialised Adoption Agencies (SAAs)/State Adoption Resource Agencies (SARAs)/District Child Protection Units (DCPUs)

पश्चिमी खंड-8, विंग-2, द्वितीय तल, आर. के. पुरम, नई दिल्ली-110066 (भारत)
West Block-VIII, Wing-II, 2nd Floor, R.K. Puram, New Delhi-110066 (India)

दूरभाष / Ph: +91-011-26180194, 26760300, टोलफ्री / Tollfree: 1800-11-1311, पेलीफैक्स / Telefax: +91-011-26180198

ई-मेल / E-mail: carahdesk.wcd@nic.in, वैबसाइट / Website: www.cara.nic.in



सत्यमेव जयते

Central Adoption Resource Authority

केन्द्रीय दत्तक-ग्रहण संसाधन प्राधिकरण

(A Statutory Body of Ministry of Women & Child Development, Government of India)

(भारत सरकार के महिला एवं बाल विकास मंत्रालय की सांविधिक निकाय)



सं./No.....CARA-MISC/100/2021

Date: 7th September, 2022. दिनांक / Date.....

Office Memorandum

Subject: Installing cradle signage by Specialised Adoption Agencies in appropriate places.

All children deserve a healthy and protected environment and have the right to live with dignity. To secure the welfare of infants and young children, it is crucial to ensure safe abandonment of such children as the importance of their safety cannot be compromised.

2. Safe abandonment can benefit the child most as it would protect the new-born against any possible harm or abuse caused to the child when they are thrown in an inhuman manner - thrash, garbage, bushes, waste bins, roadside, etc. and it also prevents women from harming their babies. The new-borns are exposed to extreme temperatures, rains, insect bites, injuries etc. and this impacts their overall health and wellbeing until they receive a help.

3. Adoption Regulations stipulate that the Specialized Adoption Agency is required to set up at its own home to receive abandoned children and may set up cradle baby points at primary health care centers, hospitals, nursing homes, short-stay and Swadhar Homes for Women.

4. In order to provide guidance to biological parent/s to safely abandon such children, it has been decided that cradle signage shall made mandatory for display at various places. It should be promoted actively by the govt. machineries so that even if people want to abandon their kids they drop them atleast to a place where they could receive basic primary care.

5. In view of the above, all SAAs are directed to setup cradles and signage to cradles in collaboration with the district authorities at various places considered most appropriate to receive such children. This signage may be similar to signage of hospital or pharmacy store which is visible from a distance 24/7 and 365 days.

(Tripti Gurha)

Joint Secretary, MWCD and CEO CARA

Specialised Adoption Agencies

Copy to:

1. State Adoption Resource Agencies
2. District Child Protection Agencies

पश्चिमी खंड-8, विंग-2, द्वितीय तल, आर. के. पुरम, नई दिल्ली-110066 (भारत)

West Block-VIII, Wing-II, 2nd Floor, R.K. Puram, New Delhi-110066 (India)

दूरभाष / Ph: +91-011-26180194, 26760300, टोलफ्री / Tollfree: 1800-11-1311, फेक्स / Telefax: +91-011-26180198

ई-मेल / E-mail: carahdesk.wcd@nic.in, वेबसाइट / Website: www.cara.nic.in



Central Adoption Resource Authority

केन्द्रीय दत्तक - ग्रहण संसाधन प्राधिकरण

(A Statutory Body of Ministry of Women & Child Development, Government of India)
(भारत सरकार के महिला एवं बाल विकास मंत्रालय की सांविधिक निकाय)



सं. / No.....

दिनांक/ Date.....

File No. CARA-MISC/157/2022

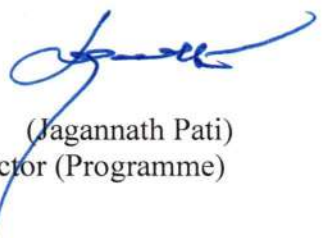
Dated:06/10/2022

Subject: Procedure to be followed in adoption cases to be transferred to District Magistrate (DM)

As per Regulation 13 of Adoption Regulations, 2022, detailed procedure has been laid down for Adoption Order to be obtained from the District Magistrate (DM). However, there seems to be some confusion among stakeholders about pendency of adoption cases in the court to be transferred to DM of the respective District.

2. Based on the letter issued on 12-09-2022 to Chief Secretaries by Secretary MWCD and further on 27-09-2022 by Joint Secretary MWCD and CEO CARA, necessary instructions have been passed to State Governments including DMs to handle pending adoption cases. However, the following clarifications may be noted:

- In Individual cases, where the cases are yet to be transferred from the court to the DM, the specialised adoption agency may withdraw the petition from the court and submit to the District Magistrate through District Child Protection Unit. Wherever required, the LPO of the DCPU may be contacted for assistance.
- On receiving the adoption application duly filled in by the SAA, the DCPU shall scrutinise the application within the stipulated time as provided in the Adoption Regulations, 2022.
- The scrutinised adoption application shall be submitted to the DM by the DCPU to obtain adoption order in the given format.
- Wherever delay is noticed at the level of DM, SARA/ CARA may be intimated for the same.


(Jagannath Pati)
Director (Programme)

All SAAs/DCPUs/SARAs

पश्चिमी खंड-8, विंग-2, द्वितीय तल, आर. के. पुरम, नई दिल्ली-110066 (भारत)

West Block-VIII, Wing-II, 2nd Floor, R.K. Puram, New Delhi-110066 (India)

दूरभाष/ Ph: +91-011-26180194, टोल फ्री/ Tollfree: 1800-11-1311, टेलीफैक्स / Telefax: +91-011-26180198

ई-मेल/ E-mail: carahdesk.wcd@nic.in, वेबसाइट / Website : www.cara.nic.in



सत्यमेव जयते

Central Adoption Resource Authority

केन्द्रीय दत्तक-ग्रहण संसाधन प्राधिकरण

(A Statutory Body of Ministry of Women & Child Development, Government of India)

(भारत सरकार के महिला एवं बाल विकास मंत्रालय की सांविधिक निकाय)



सं./No. CARA-SC1011/207/2022-Administartion

दिनांक / Date 1./10./2022

Subject: Classification of Children having Special Needs

The Chief Medical Officer (CMO) of the district is now responsible for classifying the child as normal or having special needs in accordance with the Adoption Regulations, 2022, which were notified by the Government of India on September 23, 2022.

2. Regulation 37 of the Adoption Regulations, 2022 prescribes in detail, the duties/responsibilities assigned to CMO of the district. The CMO of the district is required to declare the health status of the child as normal or having special needs as per Schedule XVIII and Schedule III (Part-E) within a period of fifteen days and also encourage treatment of such children under various schemes of the Government.

3. Therefore, the status of all children, who are already uploaded on Special Need Portal should be evaluated and updated by CMO of your district for proper categorization as a Special Need child at the earliest.

4. In cases of linked children residing in CCIs, the DCPUs may make take precaution for identification of such children before uploading their CSR, MER & LFA. A copy of the Adoption Regulations 2022 may be retrieved from www.cara.nic.in.

(Jagannath Pati)

Director (Programme)

All SAAs/CCIs/DCPUs/SARAs

Copies enclosed: 1. Schedule XVIII of the Adoption Regulations, 2022
2. Schedule III of the Adoption Regulations, 2022

पश्चिमी खंड-8, विंग-2, द्वितीय तल, आर. के. पुरम, नई दिल्ली-110066 (भारत)

West Block-VIII, Wing-II, 2nd Floor, R.K. Puram, New Delhi-110066 (India)

दूरभाष / Ph: +91-011-26180194, 26760300, टोलफ्री / Tollfree: 1800-11-1311, फेलीफैक्स / Telefax: +91-011-26180198

Generated from eOffice by carabdesk@nic.in / www.cara.nic.in

D. “Speech and language disability” means a permanent disability arising out of conditions such as laryngectomy or aphasia affecting one or more components of speech and language due to organic or neurological causes.

2. Intellectual disability, a condition characterised by significant limitation both in intellectual functioning (reasoning, learning, problem solving) and in adaptive behaviour which covers a range of every day, social and practical skills, including—

(a) “specific learning disabilities” means a heterogeneous group of conditions wherein there is a deficit in processing language, spoken or written, that may manifest itself as a difficulty to comprehend, speak, read, write, spell, or to do mathematical calculations and include such conditions as perceptual disabilities, dyslexia, dysgraphia, dyscalculia, dyspraxia and developmental aphasia;

(b) “autism spectrum disorder” means a neuro-developmental condition typically appearing in the first three years of life that significantly affects a person's ability to communicate, understand relationships and relate to others, and is frequently associated with unusual or stereotypical rituals or behaviours.

3. Mental behaviour

“Mental illness” means a substantial disorder of thinking, mood, perception, orientation or memory that grossly impairs judgment, behaviour, capacity to recognise reality or ability to meet the ordinary demands of life, but does not include retardation which is a condition of arrested or incomplete development of mind of a person, specially characterised by sub normality of intelligence.

(a) Disability caused due to chronic neurological conditions, such as—

(i) “multiple sclerosis” means an inflammatory, nervous system disease in which the myelin sheaths around the axons of nerve cells of the brain and spinal cord are damaged, leading to demyelination and affecting the ability of nerve cells in the brain and spinal cord to communicate with each other;

(ii) “parkinson's disease” means a progressive disease of the nervous system marked by tremor, muscular rigidity, and slow, imprecise movement, chiefly affecting middle-aged and elderly people associated with degeneration of the basal ganglia of the brain and a deficiency of the neurotransmitter dopamine.

(b) Blood disorder—

(i) “haemophilia” means an inheritable disease, usually affecting only male but transmitted by women to their male children, characterised by loss or impairment of the normal clotting ability of blood so that a minor wound may result in fatal bleeding;

(ii) “thalassemia” means a group of inherited disorders characterised by reduced absent amounts of haemoglobin;

(iii) “sickle cell disease” means a haemolytic disorder characterised by chronic anaemia, painful events, and various complications due to associated tissue and organ damage; “haemolytic” refers to the destruction of the cell membrane of red blood cells resulting in the release of haemoglobin.

4. Multiple Disabilities (more than one of the above specified disabilities) including deafblindness which means a condition in which a person may have combination of hearing and visual impairments causing severe communication, developmental, and educational problems.

5. Any other category as may be notified by the Central Government.

6. Exact nature of special needs of the child concerned to be examined by the Chief Medical Officer of the District in the light of Schedule III (Part E)

SCHEDULE III

[See regulations 2(16), 2(25), 6(15), 7(18), 8(2), 36(9), 37, 51(4), 61(5)(a) and 61(6)(a)]

MEDICAL EXAMINATION REPORT AND CLASSIFICATION OF SPECIAL NEEDS OF THE CHILD

[Part-A may be filled by the social worker, counsellor or the staff nurse of the Specialised Adoption Agency or the Superintendent of the Child Care Institution as the case may be. If any information is not available, please state "Not Available". A paediatrician should be consulted if the child is under the age of one year. In case any child is found to have special needs as provided in the Schedule XVIII and Part E of the Medical Examination Report, the visiting doctor has to refer the case to Chief Medical Officer of the district.]

Registration No. of the Child on the Designated Portal:

Health Status: Normal or Special Needs

Date of Admission: -

Name of the Specialised Adoption Agency:

Name of the Child Care Institution:

Disclaimer-

Thalassemia carriers and sickle cell trait: Children with carrier state of Thalassemia are asymptomatic. Similarly children with thalassemia minor shall rarely require blood transfusion. Children with sickle cell trait do not have haematological abnormalities and sickling of RBCs may rarely occur only when exposed to high altitude and low oxygen pressure (Guidelines for assessment of Disability by Union Ministry of Social Justice and Empowerment, 2018, section 29.6 and 37.3).

High risk infants and children: Children with history of perinatal adverse events like birth asphyxia, neonatal hyperbilirubinemia, neonatal sepsis, hypoglycaemia, complications associated with preterm delivery like respiratory distress syndrome, intraventricular haemorrhage etc., are at risk for developing subsequent delay in attainment of developmental milestones, epilepsy, neuromotor impairment and behavioural abnormalities. Hence, these children need detailed neurodevelopmental evaluation for proper diagnosis and holistic management.

Hepatitis B: The clinical course of Hepatitis B virus infection is diverse among individuals with different host genome, viral strains, and host-viral interactions. The earlier the HBV acquisition age is, the more likely the lifelong infection results. The perinatal infection constitutes 90% of chronic HBV infection in early childhood. Minority (10%) of chronic HBV infected subjects shall have HBsAg seroconversion, and get rid of chronic infected status. Majority of such patients may be clinically asymptomatic with normal Alanine Aminotransferase (ALT) levels but with high viral loads, and presence of HBeAg. In majority of the patients, HBeAg seroconversion to its antibody (Anti-HBe) occurs during or after the adolescent stage, indicating decrement of active viral replication and hepatitis activity. Delayed HBeAg seroconversion with persistently high viremia. After the 4 decade of life indicates a higher risk of developing liver cirrhosis and hepatocellular carcinoma. Up to 10-25% of chronic HBV infected adult subjects may suffer from HBeAg negative hepatitis flare after HBeAg seroconversion, especially in those who experience late HBeAg Seroconversion and are associated with increased lifelong risk of liver cirrhosis and HCC.

Hepatitis C: Although HCV infections acquired during infancy are more likely to spontaneously resolve than those acquired as an adult, still about 80% remain chronically infected. Children who remained HCV RNA PCR positive during and after one year of age had a lower likelihood of clearance. As in adults with chronic HCV, fibrosis of the liver in paediatric patients tends to increase with age suggesting slow progressive histologic injury although at a slower pace. Progression to cirrhosis in childhood is extremely rare.

HIV: All HIV exposed infants should undergo HIV DNA PCR in Dried blood spot (DBS). If DBS is positive for HIV, then the test is to be repeated in whole blood. In six to eighteen months old children, HIV antibody testing by ELISA followed by DBS testing for HIV and if found to be positive, and then DNA PCR in whole blood HIV antibody testing is confirmatory after eighteen months (NACO guidelines, 2-16).

Part A- General Information

[A duly registered Special Adoption Agency should complete Part A. If any information is not available, please state "Not Available".]

1. Name Of the Child:
2. Sex :
3. Date Of Birth :
4. Place Of Birth :
5. Nationality :
6. Name of the Present Institution : Placed since :
7. Weight at Birth (Kgs) :
8. Current Weight (Kgs) :
9. Head Circumference (cm):
10. Current Head Circumference (cm) :
11. Length at Birth (cm):
12. Current Length (cm) :
13. Was the Pregnancy and Delivery normal?
14. APGAR Score, if applicable :
15. Attach Neuroimaging :
16. Where has the child been staying before admission? :
 - a. With the Mother: From To
 - b. With relatives: From To
 - c. In private care: From To
 - d. In institution or hospital: From To

(Please state the name of the institution or institutions concerned)

Note: In case of new born children, refer to Medical Test for different age groups provided in the **Schedule IV.**

Social worker or counsellor or
The staff nurse of the Specialised Adoption Agency or
The Superintendent of the Child Care Institution
[Name and designation of the staff ,
date with signature]

Part B - Medical Details

[A duly registered physician should complete the Part B. If any information is not available, please state "Not Available". If the child is below 1 year, the child should be examined by Paediatrician. Medical Test for different age groups as provided in the Schedule IV of Regulations must be available.]

1. Has the Child had any disease during the past? Yes or No or Do not Know

a)Disease:

b)Age at the time of diagnosis (Months):

c)Remarks (any Complications):

2. Has the Child been vaccinated against any of the Following Disease? :

Yes or No or Do not know

Immunisation Details:

Tuberculosis (BCG)	Date of immunisation
Diphtheria	Date of immunisation
Tetanus	Date of immunisation
Whooping Cough	Date of immunisation
Poliomyelitis	Date of immunisation
Hepatitis A	Date of immunisation
Hepatitis B	Date of immunisation
MMR(Measles)	Date of immunisation

3. Description of Mental Development, Behaviour and Skill of the Child (if Possible).

- | | | |
|-----|-----------|--|
| i | Visual | When was the child able to fix? |
| ii | Aural | When was the child able to turn head to Sounds? |
| iii | Motor | When was the child able to sit by self?
When was the child able to stand with support?
When was the child able to walk without support? |
| iv | Language | When did the child start to speak monosyllables?
When did the child start to say single words?
When did the child start to speak sentences? |
| v | Contact | When did the child start to smile?
How does the child communicate with adult and Other children?
How does the child react towards strangers? |
| vi | Emotional | How does the child show emotions (anger, uneasiness, |

disappointment, joy)?

Part C- Medical Examination Details

[A duly registered physician should complete the Part C. If any information is not available, please state “Not Available”.]

1. Date of Medical Examination
2. Colour of Hair:
3. Colour of Eyes:
4. Colour of Skin:
5. Based on complete clinical examination of the child, I have observed the following evidence of disease, impairment or abnormalities (in case applicable).
 - (a) Head (Form of Skull; Hydrocephalus; Craniotabes; Any Other; No Disease, Impairment or Abnormalities):
 - (b) Mouth and Pharynx (Harelip or Cleft Palate, Teeth; Any Other ; No Disease, Impairment or Abnormalities):
 - (c) Eyes (Vision; Strabismus; Infections; Any Other; No Disease, Impairment or Abnormalities):
 - (d) Ears(Infections; Discharge; Reduced Hearing; Any Other; Deformity No Disease, Impairment or Abnormalities):
 - (e) Hearing Screening - At least one of these test is mandatory:-
 - a) Otoacoustic emissions (OAE):
 - b) Brainstem evoked response audiometry (BERA):
 - (f) Any Dysmorphic face? If yes, describe.
 - (g) Organs of the chest (Heart, Lungs, Any Other, No Disease, Impairment or Abnormalities):
 - (h) Lymphatic Glands (Adenitis: Any Other; No Disease, Impairment or Abnormalities):
 - (i) Abdomen (Hernia; Liver; Spleen; Any Other; No Disease, Impairment or Abnormalities):
 - (j) Genitals (Hypospadias; Testis Retention; Any Other; No Disease, Impairment or Abnormalities):
 - (k) Neurodevelopmental Disorder (Meningitis; Encephalitis; Epilepsy; Cerebral Palsy; Any Other; No Disease, Impairment or Abnormalities):
 - (l) Spinal Column (Kyphosis; Scoliosis; Any Other; No Disease, Impairment or Abnormalities):
 - (m) Extremities (Pes equines; Valgus; Pescalcaneovarus; Flexation of the Hip, Spasticity; Paresis; Any Other; No Disease, Impairment or Abnormalities):
 - (n) Skin (**Eczema; Infections; Parasites;** Any Other; No Disease, Impairment or Abnormalities):
 - (o) Any Other:
6. Tests
 - (a) Any Symptoms of Tuberculosis?
Result of Tuberculosis test made (date and year): Positive or Negative or Not done
 - (b) Any Symptoms of Hepatitis B?
Result of Test for Hbs Ag: Positive or Negative or Not done
Result of Test for Anti-HBs: Positive or Negative or Not done
Result of Test for HBeAg: Positive or Negative or Not done
Result of Test for Anti-HBe: Positive or Negative or Not done

- (c) Any Symptoms of Syphilis? Result of syphilis reaction made (date and year): Positive or Negative or Not done
Result of VDRL Test:
Note:
- (d) Any History of Jaundice and Blood Transfusion?
Result of HbSAg Test (date and year)
If Positive, whether specialist consultation taken? (Yes or no, date and year); and further tests or treatment undertaken (attach a copy of the documents)
7. Mandatory Test or Evaluation Reports (Provided in the **Schedule IV** of Regulations). If any of these screening tests is abnormal, further confirmatory tests and specialists opinion shall be mandatory.
- (a) HIV
- (b) Does the Urine Contain:
- i. Sugar
 - ii. Albumen
 - iii. Phenyl Ketone
- (c) Stools (diarrhoea, constipation)
Examination for Parasites: Positive or Negative or Not done
- (d) Is there any developmental delay or regression or neurobehavioral or neurodevelopmental disorders?
- (e) Give description of the developmental status and activities of daily living of the child.
- (f) Any Additional Comments?

Note:

Refer to Age one to three years and more than three years of Medical Test as provided in the Schedule IV.

Part D- Developmental Milestones Detail

[A duly registered physician should complete the Part D. If any information is not available, please state "Not Available". Wherever required, assistance may be taken from a special educator, psychologist, physiotherapist, speech therapist and the social worker concerning the psychological and social circumstances of the child.]

Please Check on each of the following: -

- 1. Activity with Toys (age appropriate as applicable):**
 - (a) The child's Eyes follow rattles or toys that are moved in front of the child.
 - (b) The child holds on to a rattle.
 - (c) The child plays with rattle (putting it in mouth, shaking it, moving it from one hand to other).
 - (d) The child put cubes on top of each other.
 - (e) The child plays purposely with toys, pushes cars, puts doll to bed, feeds doll, etc.).
 - (f) The child engages in role play with toys with other children.
 - (g) The child draws faces, human beings or animal with distinct features.
 - (h) The child co-operates in structured games with other children: ball games, card games, etc.
 - (i) The child likes to play more with inanimate objects other than toys.
- 2. Vocalisation or Language Development (age appropriate as applicable):**
 - (a) The child vocalises in contact with care giver.
 - (b) The child repeats different vowel-consonant combinations (ba-ba, da-da, ma-ma, etc).

- (c) The child uses single word to communicate.
- (d) The child speaks in sentences.
- (e) The child understands prepositions as: on top of, under, behind, etc.
- (f) The child uses prepositions as: on top of, under, behind, etc.
- (g) The child speaks in past tense.
- (h) The child writes their own name.
- (i) The child reads simple words.
- (j) The child repeats same word or phrase again and again.
- (k) Any other observation.

3. Motor Development (age appropriate as applicable):

- (a) The child turns from back to stomach from age:
- (b) The child sits without support from age:
- (c) The child crawls or moves forward from age:
- (d) The child walks with support of furniture from age:
- (e) The child walks alone from age:
- (f) The child climbs up and down stairs with support from age:
- (g) The child climbs up and down stairs without support from age:

4. Contact with Adults (age appropriate as applicable):

- (a) The child smiles in contact with a known caregiver.
- (b) The child is easily soothed when held by a known caregiver.
- (c) The child cries or follows known caregiver when caregiver leaves the room.
- (d) The child actively seeks known caregiver when he or she is upset or has hurt themselves.
- (e) The child seeks physical contact with all adults that come into the ward.
- (f) The child communicates their feeling in words to caregivers.

5. Contact with other children (age appropriate as applicable):

- (a) The child shows interest in other children by looking or smiling at their activity.
- (b) The child enjoys playing besides other children.
- (c) The child engages actively in activities with other children.
- (d) The child prefers to stay alone most of the time.

6. General Level of Activity:

1. Active 2. Overactive 3. Not Very Active

7. General Mood:

- (a) Sober
- (b) Emotionally indifferent
- (c) Fussy, difficult to soothe
- (d) Happy, content

8. Overall Observation of the child. :

9. Health status of the child :

- (a) If Normal, submit the report
 (b) In case the child needs further investigation, refer the case to the CMO

Signature of the Examinee Physician

Designation and Registration No.

Stamp

Date

Acceptance of Medical Examination Report by Prospective Adoptive Parents

We have read and understood the contents of the Medical Examination Report and are willing to accept _____ as our adoptive child.

(Signature of the male applicant)

(Signature of the female applicant)

(Name of the male applicant)

(Name of the female applicant)

Date:

Date:

Place:

Place:

Part E – Special Needs Condition

[Chief Medical Officer of the district shall complete the Part E maximum within a period of fifteen days. If any information is not available, please state “Not Available”. In case of child below one year, it should be examined and reported by a paediatrician of the district hospital which should be countersigned by Chief Medical Officer of the district. Children having deficiencies which are curable and treatable shall be given treatment for the same and the child shall accordingly be not included in the category of child with special needs. Details of classification of children having special needs are placed below:]

Does the child fall under any of these conditions?[Please mark ✓ where applicable]

1. Infants (birth to 12 months) Requiring Observation:

Infant with history of adverse perinatal events; e.g. birth asphyxia, neonatal jaundice, neonatal sepsis, low blood sugar, complication associated with preterm delivery and very low birth weight (less than 1500gms) etc. at the risk of developing neurodevelopment disorders, neuromotor conditions, epilepsy and behavioural abnormalities. These infants need close follow up and observation for diagnosis and further management. They can have developmental delay, stiffness or looseness of body convulsions and behavioural problems. They can be mildly (mild speech delay) to severely affected.

(a) Infants with history of :

- i. Birth Asphyxia:
- ii. Neonatal Sepsis:
- iii. Pathological:
- iv. Neonatal Hypoglycemia:

(b) Very low birth weight(less than 1500gms) wherever available or weight at time of placement to SAA or:

(c) Pre-term(less than thirty two weeks) wherever available or assessable at time of placement to SAA:

Detailed hospital discharged summary (if available)

NOTE: This category 1 of Infants requiring observation may be a temporary special needs categorisation. It shall require close follow up and evaluation of the special needs status periodically especially within the 1st year of life. Many of these may become typically developing

or normal children.

2. Neuromotor Conditions:

These are abnormalities resulting from damage to the brain, spinal cord or nervous system, which result in problems related to movement and posture. These conditions range from mild to severe stiffness or looseness of one or more limb and trunk. Due to stiffness or looseness, these children may have abnormal posture and gait. They can be mildly effected (e.g. stiffness of ankle) to severely affected (e.g. nonattainment of sitting or standing or walking etc.). They may or may not be independent in carrying out activities of daily living.

- (a) Cerebral Palsy:
- (b) Muscular Dystrophy:
- (c) Hereditary or Acquired Neuropathy:
- (d) Spinal Muscular Atrophy:
- (e) Neuropaediatric report:

3. Neurodevelopmental Disorders:

These are impairment of growth and development of the brain or central nervous system. This can include developmental brain dysfunction, which can manifest as neuropsychiatric problems or problems of learning, language, non-verbal communication etc. They can be mildly affected (e.g. mild speech delay) to severely affected (e.g. nonattainment of sitting or standing or walking, severe intellectual disability, severe autism spectrum disorder etc.)

- (a) Intellectual Disability:
- (b) Learning Disability:
- (c) Autism Spectrum Disorder:
- (d) Attention deficit hyperactivity disorder:

Formal Developmental Quotient & Intelligence Quotient Report with assessment by the clinical or child psychologist:

4. Skeletal or Orthopaedic Conditions:

These include impairments caused by congenital anomalies such as absence of member, clubfoot, Impairment caused by acquired diseases such as poliomyelitis or impairment for other causes to include amputation, fractures etc.

- (a) Amputation (Partial or Complete):
- (b) Post fracture deformity:
- (c) Upload X-Ray and Orthopaedic Report:

5. Vision Impairment and eye related Conditions:

Vision impairment is a decreased ability to see to a degree that causes problems not fixable by usual means such as glasses. It ranges from mild impairment to complete blindness. Other eye related problems include squint, cataract etc. These children may or may not be independent in activities of daily living depending on severity of condition.

- (a) Blind or Low vision:
- (b) Retinal Detachment:
- (c) Squint*:
- (d) Cataract*:
- (e) Ophthalmologist Report:

6. Hearing Impairment and speech and language:

Hearing impairment is a partial or total inability to hear. Speech and language conditions shall include speech dysfunction or dysphasia, severe stammering etc. These children may or may not be independent in activities of daily living depending on severity of condition.

- (a) Deaf or Hearing impairment or Hard of hearing :
- (b) Speech dysfunction or dysphasia:
- (c) Severe Stammering:
- (d) Speech therapy report:
- (e) ENT Report:

7. Birth Defects:

This category includes babies born with a part of the body that is missing or malformed. This includes a range of defects like skin, soft tissue, bone, cardiac etc. These may or may not be required intervention based on organ involved.

- (a) Ambiguous genitalia:
- (b) Undescended Testis:
- (c) Single Kidney:
- (d) Congenial Heart Defects:
- (e) Fetal Alcohol Syndrome:
- (f) Cleft lip or palate or both*
- (g) Pierre Robin Syndrome:
- (h) Hernia*:
- (i) Congenial Dislocation of Hip:
- (j) Finger or Toes Joined (syndactyly):
- (k) Disfiguring Birth Mark*:
- (l) Primary Microcephaly:
- (m) Clinical Report along the opinion of medical specialist:

8. Identical Genetic or Metabolic Conditions:

Inherit metabolic disorders are genetic conditions that result in metabolism problem. They may be treatable by dietary modifications or may require special diets.

- (a) Albinism:
- (b) Dwarfism:
- (c) Ectodermal Dysplasia:
- (d) Clinical Report along the opinion of medical specialist:

9. Blood related conditions:

Common blood related conditions include anaemia, bleeding disorders such as haemophilia etc. They require frequent blood transfusion or coagulation factor transfusion based on severity of disease.

- (a) Sickle Cell Anaemia:
- (b) Thalassaemia:
- (c) Haemophilia:
- (d) Haematology Report:

10. Chronic Systemic Disorders:

These include chronic respiratory, cardiac, endocrine, gastrointestinal and neurological disorder. Due to chronicity, they may require long term or lifelong medications. Life span depends on type of underlying condition.

- (a) Respiratory Disorders:

- (i) Chronic Asthma:
- (ii) Bronchiectasis:
- Medical specialist report:
- (b) Cardiac Disorders:
 - (i) Rheumatic Heart Disease:
 - (ii) Any Other:
 - Medical specialist report:
- (c) Endocrinal Disorders:
 - (i) Diabetes Mellitus:
 - (ii) Hypo or Hyper Thyroidism:
 - Medical specialist report:
- (d) Neurological Disorders:
 - (i) Epilepsy:
 - (ii) Multiple Sclerosis:
 - (iii) Any Other:
 - Medical specialist report:
- (e) Gastrointestinal Disorders:
 - (i) Celiac Disease:
 - (ii) Inflammatory Bowel Disease:
 - Medical specialist report:
- (f) Others:
 - (i) Chronic Tonsillitis:
 - (ii) Chronic Otitis Media:
 - (iii) Any Other:
 - Medical specialist report:

11. Skin Conditions:

These includes non-infectious skin conditions like eczema, vitiligo etc. These children may need long term medication.

- (a) Burns*:
- (b) Ichthyosis:
- (c) Vitiligo:
- (d) Dermatologist Report:

12. Infectious Conditions:

These include congenial and acquired infection like Hepatitis B, Hepatitis C, HIV, Tuberculosis etc.

- (a) Congenial:
 - (i) Hepatitis B:
 - (ii) Hepatitis C:
 - (iii) HIV:
 - (iv) Tuberculosis:
 - Relevant Test Report along with opinion of medical specialist:
- (b) Acquired:

- (i) Hepatitis B:
 - (ii) Hepatitis C:
 - (iii) HIV:
 - (iv) Elephantiasis:
 - (v) Tuberculosis:
 - (vi) Leprosy (Active):
- Relevant Test Report along with opinion of medical specialist:

13. Nutritional Disorders and Deficiency States*:

These include nutrient deficiencies or excesses in the diet, malnutrition, obesity and eating disorders.

- (a) Malnutrition*:
 - (b) Obesity*:
 - (c) Eating Disorders*:
 - (d) Rickets*:
 - (e) Nutritional Anaemia*:
 - (f) Scurvy*:
- Relevant Test Report along with opinion of medical specialist:

14. Other Conditions:

These include the following.

- (a) Tumorous and Childhood Malignancies:
 - (b) Post Surgery (Colostomy, Ileostomy):
 - (c) Traumatic Injuries:
 - (d) Any Neuropsychiatric Illness:
 - (e) Any Other:
- Relevant Test Report along with opinion of medical specialist:

15. Multiple Co-existing Conditions:

In case combination of the above listed disorders or diseases are selected.

[Note- * This may be a temporary special needs categorisation. It shall require close follow up and evaluation of the special needs status periodically. Some of these may become typically developing or normal children.]

With the above profile, I conclude that the child is having special needs or not having special needs.

Signature of the Examinee CMO

Designation and Registration No.

Stamp

Date

Acceptance of Medical Examination Report by Prospective Adoptive Parents

[भाग II—खण्ड 3(i)]

भारत का राजपत्र : असाधारण

189

We have read and understood the contents of the Medical Examination Report and are willing to accept _____ as our adoptive child.

(Signature of the male applicant)

(Name of the male applicant)

Date:

Place:

(Signature of the female applicant)

(Name of the female applicant)

Date:

Place:



Central Adoption Resource Authority

केन्द्रीय दत्तक - ग्रहण संसाधन प्राधिकरण

(A Statutory Body of Ministry of Women & Child Development, Government of India)

(भारत सरकार के महिला एवं बाल विकास मंत्रालय की सांविधिक निकाय)



सं./No.....

दिनांक/ Date.....

File No.- E-102362/CARA-ICT/1/2022

15.11.2022

OFFICE MEMORANDUM

The following information is brought to the attention of all concerned in the light of new CARINGS application for the District Magistrate (DM), Chief Medical Officer (CMO) of the District, and for inter-country adoptions under HAMA:-

2. All SARAs are hereby required to add the Chief Medical Officer (CMO) tab seen their dashboards and register all of the States or UTs CMOs. They may also inform all DMs to login to CARINGS (<https://carings.nic.in>) using the PM Care credentials already provided to them and to choose the DM user type.
3. All DCPUs are hereby required to review adoption applications using the Adoption Order Application tab located in the left side menu before sending them to the DM concerned for issuance of adoption order. Further, DCPUs have to upload minutes of Adoption Committee and any other relevant documents before forwarding adoption application to DM after scrutiny.
4. All SAAs are hereby instructed to use Child MER & CSR tab available on top menu under Child Registration. In case the child is found to have a special need identified by their own paediatrician or doctor, the case may be forwarded to the CMO concerned to declare the health status of the child as normal or having special needs as provided in Schedule XVIII and Schedule III (Part E) of the Adoption Regulations 2022 and for further medical intervention.
5. All AFAAs, CAs and Indian Missions are informed that they may use the online registration gateway for NRI/OCI PAPs who desire to relocate child abroad after adoption as provided in Chapter VIII of the Adoption Regulations, 2022.

(Jagannath Pati)
Director (Programme)

All SARAs/ DCPUs/SAAs
All AFAAs, CAs and Indian Missions



सत्यमेव जयते

Central Adoption Resource Authority

केन्द्रीय दत्तक - ग्रहण संसाधन प्राधिकरण

(A Statutory Body of Ministry of Women & Child Development, Government of India)

(भारत सरकार के महिला एवं बाल विकास मंत्रालय की सांविधिक निकाय)



सं./No. CARA-MISC/157/2022-O/o JD (PC)

दिनांक/ Date 22/12/2022

OFFICE MEMORANDUM

Subject: Issue of Pre-approval letter in case of Relative/Step child adoptions

Regulation 54(6) of the Adoption Regulations 2022 mandates that, "The State Adoption Resource Agency shall further refer the case to the Authority for necessary approval following which pre-approval certificate shall be issued by the State Adoption Resource Agency as provided in the Schedule XXV".

2. All SARAs are hereby informed to follow the procedure already in practice till CARINGS Portal is updated which means CARA shall be issuing Pre-approval letters instead of SARA till the online portal is active. In the meantime, all SARAs may ensure that the requisite documents are in accordance with the relevant schedules as per latest Regulations before forwarding the cases to the Authority.

3. The Authority shall continue to issue Pre-approval Letters in all such cases till further order.

(Jagannath Pati)
Director (Programme), CARA

State Adoption Resource Agencies (All States/UTs)
Dist. Child Protection Units (All States/UTs)



सत्यमेव जयते

केंद्रीय दत्तक-ग्रहण संसाधन प्राधिकरण Central Adoption Resource Authority

(भारत सरकार के महिला एवं बाल विकास मंत्रालय का सांविधिक निकाय)
(A Statutory Body of Ministry of Women & Child Development, Government of India)



सं./No.....CARA-MISC/21/2023-O/o JD(TR)



दिनांक / Date 2.02.2023.....

Office Memorandum

Subject: Strict adherence to Regulation 39 of Adoption Regulations, 2022

Sir/Madam,


Central Adoption Resource Authority (CARA) is a statutory body of Ministry of Women & Child Development, Government of India. It functions as the nodal body for adoption of Indian children and is mandated to promote in-country adoption and regulate inter-country adoptions in the country.

2. Regulation 39 of Adoption Regulations, 2022 provides that "*CWC in cases where a child is willingly surrendered by the biological mother, the child being born out of non-consensual sexual relations or where cases have been registered under the Protection of Children from Sexual Offences Act or Indian Penal Code, the Child Welfare Committee is obliged to issue an order clearing the child legally free for adoption within the stipulated period within which the Dioxyribo Nucleic Acid (DNA) sample collection should be completed to avoid undue harassment to the families who adopt the children in such cases.*"

3. To avoid any hardship or harassment to adoptive parents, CWCs may be instructed to strictly follow Regulation 39 of the Adoption Regulations, 2022.

This issues with approval of competent authority.

Yours faithfully,


Dr. Jagannath Pati
Director (Programme)

State Adoption Resource Agencies (All State/ UTs)



सत्यमेव जयते

केन्द्रीय दत्तक-ग्रहण संसाधन प्राधिकरण Central Adoption Resource Authority

(भारत सरकार के महिला एवं बाल विकास मंत्रालय का सांविधिक निकाय)
(A Statutory Body of Ministry of Women & Child Development, Government of India)



सं./No.....

CARA-MISC/157/2022 (E-101595)

दिनांक / Date.....

06/03/2023

OFFICE MEMORANDUM

Subject: Uploading of Adoption Orders in cases of In-country Relative/Step child adoptions

Regulation 54(9) & 55(8) of the Adoption Regulations 2022 mandate that, "The District Child Protection Unit shall obtain a certified copy of the adoption order from the District Magistrate concerned and furnish a copy of the same online to the Authority and the adoptive parents through the Designated Portal".

2. This has been observed that in cases of Relative/Step adoption, the concerned DCPUs are not uploading the adoption orders, and the pendency is shown at the level of Court/DM. State wise pendency for the past 3 years is placed at **Annexure I**.

3. All SARAs are kindly requested to take up the matter on priority basis with their respective DCPUs asking them to upload the finalised adoption orders by 17th March 2023 on the CARING's Portal.

(Jagannath Pati)
Director (Programme), CARA

CEO & member Secretary,
State Adoption Resource Agencies (All States/UTs)

Programme Manager,
State Adoption Resource Agencies (All States/UTs)

Relative Adoption

Adoption Type	<input checked="" type="radio"/> Relative Adoption <input type="radio"/> STEP Adoption		
Between Date	<input type="text" value="01/04/2020"/>	<input type="text" value="06/03/2023"/>	
State	<input type="text" value="All"/>	District	<input type="text" value="All"/>
Report Type	<input type="text" value="Waiting for Court Order"/>	Status	<input type="text" value="All"/>
Adopted Child Gender	<input type="text" value="All"/>		
<input type="button" value="Search"/>			
Total No. of records found: 27			

Sl.no	State	Total
1	Himachal Pradesh	1
2	Punjab	10
3	Chandigarh	2
4	Haryana	6
5	Delhi	10
6	Rajasthan	3
7	Uttar Pradesh	7
8	Bihar	1
9	Sikkim	25
10	Manipur	3
11	Mizoram	28
12	Meghalaya	12
13	Assam	2
14	West Bengal	12
15	Jharkhand	2
16	Chhattisgarh	2
17	Madhya Pradesh	17
18	Gujarat	6
19	Maharashtra	133
20	Andhra Pradesh	14
21	Karnataka	4
22	Goa	5
23	Kerala	5
24	Tamil Nadu	45
25	Pondicherry	2
26	Andaman and Nicobar Island	6
27	Telangana	33
Total		396

Step Adoption

Adoption Type	<input type="radio"/> Relative Adoption <input checked="" type="radio"/> STEP Adoption		
Between Date	<input type="text" value="01/04/2020"/>	<input type="text" value="06/03/2023"/>	
State	<input type="text" value="All"/>	District	<input type="text" value="ALL"/>
Report Type	<input type="text" value="Waiting for Court Order"/>	Status	<input type="text" value="Married"/>
Adopted Child Gender	<input type="text" value="All"/>		
<input type="button" value="Search"/>			
<p style="color: red;">Total No. of records found: 19</p>			

Sl.no	State	Total
1	Punjab	8
2	Haryana	6
3	Delhi	8
4	Rajasthan	1
5	Uttar Pradesh	1
6	Sikkim	9
7	Mizoram	2
8	Assam	3
9	West Bengal	4
10	Madhya Pradesh	5
11	Gujarat	4
12	Maharashtra	18
13	Andhra Pradesh	2
14	Karnataka	3
15	Goa	2
16	Kerala	3
17	Tamil Nadu	7
18	Andaman and Nicobar Island	3
19	Telangana	5
Total		94



सत्यमेव जयते

केंद्रीय दत्तक-ग्रहण संसाधन प्राधिकरण
Central Adoption Resource Authority(भारत सरकार के महिला एवं बाल विकास मंत्रालय का सांविधिक निकाय)
(A Statutory Body of Ministry of Women & Child Development, Government of India)

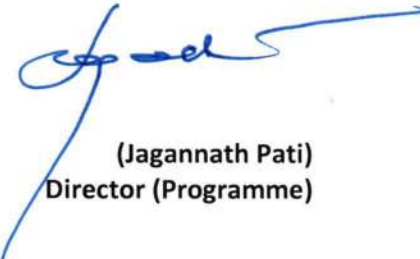
सं./No.....CARA-MISC/64/2023-CARA (105550)

दिनांक / Date
17/03/2023**OFFICE MEMORANDUM****Subject: Adoption of children having temporary special Needs**

In accordance with the Adoption Regulations, 2022, notified by the Government of India on September 23, 2022, Schedule III is designated for Medical Examination Report and Classification of Special Needs of the Child. In Part 'E' of the Schedule III of Adoption Regulations, 2022, following conditions are marked as temporary special needs. Such cases require close follow up and evaluation of the special needs status periodically. Some of these special needs category may become typically developing or normal children.

- Squint
- Cataract
- Cleft lip or palate or both
- Hernia
- Disfiguring Birth Mark
- Burns
- Nutritional Disorders and Deficiency States

In accordance with this temporary special needs categorization, all State Stakeholders (SAAs and CCIs) are asked to take initiative to organize corrective surgeries/ treatment for such children before uploading their CSR, MER & LFA on CARINGS in coordination with DCPU,CMO,DM and SARA concerned. Schedule III of the Adoption Rules, 2022 may be carefully examined in this regard. A copy of the Adoption Regulations 2022 may be downloaded from CARA website(<https://cara.nic.in>).



(Jagannath Pati)
Director (Programme)

All SAAs/CCIs/DCPUs/CMOs/DMs/SARAs



सत्यमेव जयते

केन्द्रीय दत्तक-ग्रहण संसाधन प्राधिकरण
Central Adoption Resource Authority(भारत सरकार के महिला एवं बाल विकास मंत्रालय का सांविधिक निकाय)
(A Statutory Body of Ministry of Women & Child Development, Government of India)

सं./No. E103493 CARA-LP07/14/2022

दिनांक / Date 21.03.2023


कार्यालय ज्ञापन
OFFICE MEMORANDUM

As per Regulation 5(7) of the Adoption Regulations 2022, couples with two or more children shall only be considered for special needs children as specified in clause (25) of Regulation 2, and hard-to-place children as stated in clause (13) of Regulation 2 unless they are relatives or step-children.

The Steering Committee of the Authority in its 34th meeting held on 15 February 2023 has taken a decision in Agenda No. 34.06 to disallow the Prospective Adoptive Parents (PAPs) already having two children to adopt a normal child. However, such PAPs shall be eligible to reserve children available on the Immediate Placement or Special Needs portal.

While the decision is being executed, all registered Prospective Adoptive Parents (PAPs) may be informed by the SARAs/DCPUs/SAs and the CAs/IDMs/AFAAs about the action taken on the aforementioned issue

डॉ. जगन्नाथ पति / Dr. Jagannath Pati
निदेशक (कार्यक्रम), CARA / Director (Programme)
केन्द्रीय दत्तक-ग्रहण संसाधन प्राधिकरण
Central Adoption Resource Authority
महिला एवं बाल विकास मंत्रालय
Ministry of Women & Child Development
भारत सरकार / Government of India
पश्चिमी खण्ड-8, विंग-2, द्वितीय तल, आर.के. पुरम
West Block-8, Wing-2, 2nd Floor, R.K. Puram
नई दिल्ली / New Delhi-110066


(डॉ जगन्नाथ पति)
(Dr. Jagannath Pati)
निदेशक (कार्यक्रम)
Director (Programme)

Copy to:

- All State Adoption Resource Agencies (SARAs), District Child Protection Units (DCPUs) and Specialised Adoption Agencies (SAAs)
- All Central Authorities (CAs), Indian Diplomatic Mission (IDMs) and Authorized Foreign Adoption Agencies (AFAAs)



कार्यालय महानिदेशक लेखापरीक्षा
(केंद्रीय व्यय)
भारतीय लेखापरीक्षा एवं लेखा विभाग
Director General of Audit
(Central Expenditure)
Indian Audit and Accounts Department

संगीता पुरसवानी, आई.ए.&ए.एस.
निदेशक (ए.एम.जी.-V)
Sangeeta Purswani, IA&AS
Director (AMG-V)

Dated: 07-11-2023

7 NOV 2023

Dear Madam

We have audited the annual accounts of the **Central Adoption Resource Authority (CARA)** for the year 2022-23 and have issued the Audit Report thereon vide letter No.-AMG-V/4-14/SAR/CARA/2023-24/466-68 dated - 07/10/2023. During the course of audit, following deficiencies were noticed which has not been included in the Audit Report, are given under **Part-A (Persistent Irregularity)** and **Part B (Other Irregularity)**. We are bringing these to your notice for corrective action:

Part-A
(Persistent Irregularity)

1. The physical verification of inventory like books and publication has been conducted up to 2018-19 & that of stationery and other consumable items have been conducted up to 03.09.2020.

(Comment No.-4 in Annexure of SAR)

Part-B
(Other Irregularity)

1. CARA adjusted depreciation of Rs. 13,272/- in respect of Office Equipment and Rs. 98,172/- in respect of Computer & Peripherals for the year 2021-22 in the annual accounts of 2022-23, due to short charging of depreciation during 2021-22 as pointed by the Audit. However, due to wrong calculation of depreciation during the year 2022-23, an excess depreciation of Rs. 1,991/- in respect of "Office Equipment" and Rs. 39,268/- in respect of "Computer and Peripherals" has been charged. This resulted understatement of Fixed Assets by Rs. 41,259/- and overstatement of expenditure by the same amount.
2. As per Fixed Assets Register, a Switch D-link 24 Port, costing Rs. 5800/-, was purchased on 17.09.2021. However, this item was not taken into accounts under Schedule-8: Fixed Assets. This resulted in understatement of Fixed Assets by Rs. 5,800 and overstatement of Expenditure by the same amount.

3. As per uniform format of accounts, Accounts should be prepared on accrual basis. Accordingly, Claims pertaining to the financial year but not paid during the year should be debited to the year to which the expenditure pertains. However, it was noticed that expenditure on "salaries" for the month of March, paid in April next year is not being accounted for in the Accounts of the current year, but in next year, corresponding to the year of actual payment. This is not in accordance with the accrual system of accounting.
4. An amount of Rs.3021/- was received being the balance amount of disposed old furniture items, as per Ledger under the head Miscellaneous Receipts. However, no such entry regarding the name & number of furniture items disposed-off has been made in the Schedule-8 of Fixed Assets. Hence, Fixed Assets have been overstated by the book value of disposed-off items. CARA stated that the amount was earned by selling the very old unserviceable items which turned as scrap and the same will be updated in fixed assets register in upcoming physical verification.
5. An amount of Rs. 600/-, shown as miscellaneous receipt was shown as 'unidentified amount' in Ledger. This may be identified and posted to correct head in accounts.
6. As per Schedule 8 - Fixed Assets, the value of assets added during the year 2022-23 was Rs. 16.44 lakh. However, an amount of Rs. 9.80 lakh only was transferred from Grants/ Subsidies (Schedule 13- Income and Expenditure Account) towards transfer to Capital Fund. This resulted in understatement of Capital Fund by Rs. 6.64 lakh and overstatement of Income by the same amount.

Warm Regards

Yours Sincerely,

R. Swami
6/11/23

सुश्री तृप्ति गुरहा
सदस्य सचिव एवं मुख्य कार्यकारी अधिकारी
केन्द्रीय दत्तकग्रहण संसाधन प्राधिकरण-
पश्चिमी खंड-8, विंग-2, द्वितीय तल,
आर. के. पुरम, नई दिल्ली-110066



कार्यालय महानिदेशक लेखा परीक्षा (केन्द्रीय व्यय)
Office of the Director General of Audit (Central Expenditure)
इन्द्रप्रस्थ एस्टेट, नई दिल्ली-110 002
Indraprastha Estate, New Delhi - 110 002

पत्र संख्या: ए.एम.जी.-V/04-14/एस.ए.आर./CARA/2023-24/

दिनांक:

सेवा में,

सचिव, भारत सरकार
केंद्रीय दत्तक ग्रहण संसाधन प्राधिकरण
महिला एवं बाल विकास मंत्रालय
शास्त्री भवन,
नई दिल्ली-110001.

09/11/2023
AO for n.a.
09/11/2023

विषय : केंद्रीय दत्तक ग्रहण संसाधन प्राधिकरण (CARA) नई दिल्ली के वर्ष 2022-23 के लेखाओं पर पृथक लेखापरीक्षा प्रतिवेदन।

महोदय,

मैं, केंद्रीय दत्तक ग्रहण संसाधन प्राधिकरण (CARA), नई दिल्ली के वर्ष 2022-23 के प्रमाणित वार्षिक लेखे की प्रति उसके पृथक लेखापरीक्षा प्रतिवेदन तथा लेखापरीक्षा प्रमाणपत्र की प्रति सहित संसद के पटल पर रखने के लिए संलग्न कर रही हूँ।

संसद को प्रस्तुत कर दस्तावेज की दो प्रतियाँ उस तिथि को दर्शाते हुए, जब वे संसद को प्रस्तुत किए जाए, इस कार्यालय तथा भारत के नियंत्रक एवं महालेखापरीक्षक का कार्यालय, 9-दीन दयाल उपाध्याय मार्ग, नई दिल्ली-110124 को प्रेषित की जाये।

कृपया यह सुनिश्चित करें कि पृथक लेखापरीक्षा प्रतिवेदन को संसद के दोनों सदनों के समक्ष प्रस्तुत करने से पहले वार्षिक लेखाओं को शासी निकाय (Governing body) द्वारा अवश्य अनुमोदित करा लिया जाए तथा यह भी सुनिश्चित करें कि वर्ष 2022-23 के पृथक लेखापरीक्षा प्रतिवेदन एवं लेखापरीक्षा प्रमाण पत्र को संसद के पटल पर रखने से पहले पूर्व वर्षों के सभी पृथक लेखापरीक्षा प्रतिवेदन एवं लेखापरीक्षा प्रमाणपत्र संसद के पटल पर प्रस्तुत किये जा चुके हों।

पृथक लेखापरीक्षा प्रतिवेदन का हिन्दी अनुवाद एवं इसे जारी करने से सम्बन्धित सभी कार्यों को आपके निकाय द्वारा किया जाना ही अपेक्षित है। पृथक लेखापरीक्षा प्रतिवेदन का हिन्दी अनुवाद जारी करते समय निम्नलिखित अस्वीकरण (disclaimer) अंकित करें।

“प्रस्तुत प्रतिवेदन मूल रूप से अंग्रेजी में लिखित पृथक लेखापरीक्षा प्रतिवेदन का हिन्दी अनुवाद है। यदि इसमें कोई विसंगति परिलक्षित होती है तो अंग्रेजी में लिखित प्रतिवेदन मान्य होगा।”

अनुलग्नक: यथोपरि

भवदीया,

हस्ता०/-

निदेशक (ए.एम.जी.-V)

पत्र संख्या: ए.एम.जी.-V/04-14/एस.ए.आर./CARA/2023-24/467

दिनांक: 07.11.2023

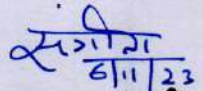
- 7 NOV 2023

प्रति:

सुश्री तृप्ति गुरहा, सदस्य सचिव एवं मुख्य कार्यकारी अधिकारी, केंद्रीय दत्तक ग्रहण संसाधन प्राधिकरण (CARA), पश्चिमी खंड-8, विंग-2, द्वितीय तल, आर. के. पुरम, नई दिल्ली-110066 को पृथक लेखापरीक्षा प्रतिवेदन, लेखापरीक्षा प्रमाणपत्र तथा प्रमाणित वार्षिक लेखे की प्रति सहित आवश्यक कार्यवाही हेतु अग्रेषित की जा रही है। पृथक लेखापरीक्षा प्रतिवेदन के हिन्दी अनुवाद की एक प्रति शीघ्र इस कार्यालय को भेजी जाए।

संसद को प्रस्तुत दस्तावेजों की दो प्रतियाँ उस तिथि को जब वे संसद में प्रस्तुत किए जायें, दर्शाते हुए इस कार्यालय को तथा भारत के नियंत्रक एवं महालेखापरीक्षक का कार्यालय, नई दिल्ली-110124 को भेजी जाएं।

अनुलग्नक: यथोपरि


निदेशक (ए.एम.जी.-V)

पत्र संख्या: ए.एम.जी.-V/04-14/एस.ए.आर./CARA/2023-24/

दिनांक:

प्रति:

प्रशासनिक अधिकारी (रिपोर्ट-ए.बी.), भारत के नियंत्रक एवं महालेखापरीक्षक का कार्यालय, 9-दीन दयाल उपाध्याय मार्ग, नई दिल्ली-110124 को प्रमाणित वार्षिक लेखे की प्रति, उसके पृथक लेखापरीक्षा प्रतिवेदन, लेखापरीक्षा प्रमाणपत्र सहित अग्रेषित की जा रही है।

यह महानिदेशक लेखापरीक्षा (केन्द्रीय व्यय) के अनुमोदन से जारी किया जा रहा है।

अनुलग्नक: यथोपरि

हस्ता/-
निदेशक (ए.एम.जी.-V)

Separate Audit Report of the C&AG of India on the Accounts of Central Adoption Resource Authority, New Delhi for the year ended 31st March 2023.

We have audited the attached Balance Sheet of Central Adoption Resource Authority (CARA), New Delhi as at 31st March 2023 Income & Expenditure Account and Receipts & Payments Account for the year ended on that date under Section 19 (2) of the Comptroller & Auditor General's (Duties, Powers & Conditions of Service) Act, 1971 read with Section 73(2) of the Juvenile Justice (Care & Protection of Children) Act, 2015. These financial statements are the responsibility of CARA, New Delhi management. Our responsibility is to express an opinion on these financial statements based on our audit.

2. This Separate Audit Report contains the comments of the Comptroller & Auditor General of India (CAG) on the accounting treatment only with regard to classification, conformity with the best accounting practices, accounting standards and disclosure norms, etc. Audit observation on financial transaction with regard to compliance with the Law, Rules & Regulations (Propriety and Regularity), and efficiency-cum-performance aspects etc., if any, are reported through Inspection Reports/CAG's Audit Reports separately.

3. We have conducted our audit in accordance with auditing standards generally accepted in India. These standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatements. An audit includes examining, on a test basis, evidences and supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall presentation of financial statements. We believe that our audit provides a reasonable basis for our opinion.

4. Based on our audit, we report that:

- i) We have obtained all the information and explanations, which to the best of our knowledge and belief were necessary for the purpose of our audit;
- ii) The Balance Sheet, Income & Expenditure Account and Receipts & Payments Account dealt with by this report have been drawn up in the format approved by the Ministry of Finance.
- iii) In our opinion, proper books of accounts and other relevant records have been maintained by CARA in so far as it appears from our examination of such books.
- iv) We further report that:

A. Balance Sheet

A.1 Liabilities

A.1.1 Current Liabilities and Provisions (Schedule 7-Rs. 264 .01 lakh)

A.1.1.1 CARA was debiting expenditure on Retirement Benefits to its Income and Expenditure Account instead of debiting the same to Provisions created for payment of Retirement Benefits.

An amount of Rs. 33.58 lakh and Rs. 11.30 lakh paid on Gratuity and Leave Encashment respectively, was accounted for as Establishment expenditure (Schedule-20),

instead of debiting the amount to respective Provisions i.e. Provision for Gratuity and Provision for Leave Encashment under Current Liabilities and Provisions (Schedule□7) during 2022-23. This resulted in overstatement of Expenditure by Rs. 44.87 lakh and understatement of Current Liabilities & Provisions by the same amount.

B. Income & Expenditure Account

B.1 Income

B.1.1 An amount of Rs. 19.31 lakh was added to Capital Fund as “Adjustment due to Actuarial valuation of Gratuity” on account of adjustment of Provision for Gratuity after Actuarial valuation, instead of taking the same to Income under Income and Expenditure Account.

This resulted in understatement of Income by Rs. 19.31 lakh and corresponding understatement of Excess of Income over Expenditure.

C. General

C.1 As per Schedule 11, Current Assets, Loans and Advances, Advances amounting to Rs. 1091.16 lakh were lying outstanding as on 31.03.2023. These included advances of Rs.1065.93 lakh pertaining to the period 2008-09 to 2021-22. Out of the total outstanding advance, Rs. 67.19 lakh pertains to training & awareness and the rest Rs. 1023.97 lakh pertains to other organizations/agencies viz., CPWD, DAVP, NIC, NFDC, etc. This issue was raised in previous year SAR also, but effective steps have not been taken to settle outstanding advances.

D. Grants-in-Aid

The CARA received Grant-in-Aid of Rs. 700.00 lakh during 2022-23 from the Ministry of Women and Child Development (MoWCD) out of which an amount of Rs.130.50 lakh received during the month of March 2023. It had an unspent balance of Grant-in-aid of previous year of Rs. 25.84 lakh out of which Rs.20.15 lakh was refunded to the Ministry and a provision for expenses Rs. 5.69 lakh was utilized during 2022-23. An internal receipt of Rs. 8.27 lakh was also available with CARA. Out of the total available fund of Rs. 708.27 lakh, CARA had utilized an amount of Rs. 650.22 lakh and unspent fund of Rs. 32.27 lakh automatically got lapsed at the close of the FY 2022-23, leaving an unspent grant of Rs. 25.78 lakh.

E. Management letter

Deficiencies which have not been included in the audit Report have been brought to the notice of the Central Adoption Resource Authority (CARA), New Delhi, through a management letter issued separately for remedial/corrective action.

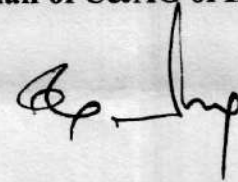
v. Subject to our observations in the preceding paragraphs, we report that the Balance sheet, Income & Expenditure Account and Receipts & Payments Account dealt with by this report are in agreement with the book of accounts.

vi. In our opinion and to the best of our information and according to the explanation given to us, the said financial statements read together with the Accounting Policies and Notes on Accounts, and subject to the significant matters stated above and other matters

mentioned in Annexure to this Audit Report give a true and fair view in conformity with accounting principles generally accepted in India:

- (a) In so far as it relates to the Balance Sheet of the state of affairs of the Central Adoption Resource Authority (CARA), New Delhi, as at 31 March, 2023 and;
- (b) In so far as, it relates to Income and Expenditure Account of the **deficit** for the year ended on that date.

For and on behalf of C&AG of India



Director General of Audit (CE)

Place: New Delhi

Date-

Annexure

1. Adequacy of Internal audit system

The Internal Audit Cell/Department has not been set up in the Central Adoption Resource Authority. Internal Audit by Pr. A.O. of the Ministry was conducted from 04/15 to 03/20. Internal audit is being conducted by Chartered Accountant who has conducted audit up to 2021-22.

2. Adequacy of internal control system

- There is no Internal Audit wing in the CARA.
- Advances were lying unadjusted for long periods.
- As per section 69(4) of the Juvenile Justice (Care and Protection of Children) Act, 2015, meeting of steering committee should be held once in a month. However, two meetings of steering committee were held during 2021-22

3. System of physical verification of fixed assets

The physical verification of fixed assets was conducted up to 31.03.2022.

4. System of physical verification of inventory

The physical verification of inventory like books and publication has been conducted up to 2018-19 & that of stationery and other consumable items have been conducted up to 03.09.2020.

5. Regularity in payment of dues

As per annual accounts, no payments over six months in respect of statutory dues are outstanding.

Director (AMG-V)



CENTRAL ADOPTION RESOURCE AUTHORITY

Ministry of Women & Child Development,
Govt. of India

FINANCIAL STATEMENT AS ON 31.03.2023

West Block-VIII, Wing-II, 2nd Floor, R.K. Puram, New Delhi – 110066 (India), Ph. 91-011-26180196,
Toll Free: 1800-11-1311, Telefax: 91-011-26180198

Agenda No. 35.11 : Approval of Annual Accounts for the Financial Year 2022-23.

26. As per Section 69(3)(b) of the Juvenile Justice (Care & Protection of Children) Act, 2015, the Steering Committee of CARA shall approve the Annual Accounts which has to be produced before the C&AG for audit every year. The Internal Audit of the books of Accounts has already been completed for the year 2022-2023 by the C&AG empanelled auditor.

27. The Annual Accounts/Financial Statement for the year 2022-23, which was prepared and certified by the Chartered Accountant (C&AG empanelled auditor), is placed at Appendix-E for the approval of the Steering Committee of CARA and for onward submission to C&AG for SAR Audit.

Decision : Approved. The issue of unspent balance in various offices was also discussed and the Committee has directed to pursue the matter rigorously with concerned offices/authorities for speedy recovery of the same.

Agenda No. 35.12 : Major activities performed since last Meeting of the Steering Committee which was held on 15.02.2023.

28. Details of major activities performed during the period from February, 2023 to June, 2023 are placed at Appendix-F.

CENTRAL ADOPTION RESOURCE AUTHORITY

FINANCIAL STATEMENTS FOR THE FINANCIAL YEAR 2022-2023

INDEX

PARTICULARS	PAGES
FINANCIAL STATEMENTS	
Balance Sheet as on 31st MARCH 2023	1
Income and Expenditure Account for the period 1st April 2022 to 31st MARCH 2023	2
Receipts and Payments Accounts for the period 1st April 2022 to 31st MARCH 2023	3
SCHEDULES & ANNEXURES	
Schedules forming part of Balance Sheet (1 to 11)	4-12
Schedules forming part of Income & Expenditure (12 to 23)	13-23
NOTES & POLICIES	
Significant Accounting Policies (Schedule-24)	24-25
Contingent Liabilities & Notes on Accounts (Schedule-25)	26
ANNEXURES	
Annexure-A	27-32
Annexure-B	33-34
Annexure-C	35

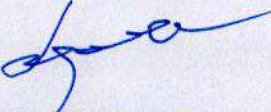
FINANCIAL STATEMENT
Central Adoption Resource Authority
 West Block - 8, Wing - 2, 2nd Floor, R.K. Puram, New Delhi - 110066


BALANCE SHEET AS ON 31st MARCH, 2023

1

PARTICULARS	Schedule	2022-23	2021-22
(Amount in Rs.)			
CORPUS/CAPITAL FUND AND LIABILITIES			
CAPITAL FUND	1	117,853,133	117,651,343
RESERVES AND SURPLUS	2	-	-
EARMARKED/ENDOWMENT FUNDS	3	-	-
SECURED LOANS AND BORROWINGS	4	-	-
UNSECURED LOANS AND BORROWINGS	5	-	-
DEFERRED CREDIT LIABILITIES	6	-	-
CURRENT LIABILITIES AND PROVISIONS	7	26,400,882	26,805,687
TOTAL		144,254,015	144,457,030
ASSETS			
FIXED ASSETS	8	5,298,758	5,185,754
INVESTMENTS - FROM EARMARKED/ENDOWMENT FUNDS	9	-	-
INVESTMENTS - OTHERS	10	26,785,456	25,415,496
CURRENT ASSETS, LOANS, ADVANCES ETC.	11	112,169,801	113,855,780
MISCELLANEOUS EXPENDITURE (to the extent not written off or adjusted)			
TOTAL		144,254,015	144,457,030


राम सरन/Ram Saran
 एकीकृत वित्त अधिकारी, कारा/Integrated Finance Officer, CARA
 केन्द्रीय दत्तक-ग्रहण संसाधन प्राधिकरण
 Central Adoption Resource Authority
 महिला एवं बाल विकास मंत्रालय
 Ministry of Women & Child Development
 भारत सरकार/Government of India
 पश्चिमी खण्ड-8, विंग-2, प्रथम तल, आर.के. पुरम
 West Block-8, Wing-2, 1st Floor, R.K. Puram
 नई दिल्ली/New Delhi-110066


डॉ. जगन्नाथ पति/Dr. Jagannath Pati
 निदेशक (कार्यक्रम), कारा /Director (Programme)
 केन्द्रीय दत्तक-ग्रहण संसाधन प्राधिकरण
 Central Adoption Resource Authority
 महिला एवं बाल विकास मंत्रालय
 Ministry of Women & Child Development
 भारत सरकार/Government of India
 पश्चिमी खण्ड-8, विंग-2, द्वितीय तल, आर.के. पुरम
 West Block-8, Wing-2, 2nd Floor, R.K. Puram
 नई दिल्ली/New Delhi-110066


सदस्य सचिव और सीईओ, कारा
 Member Secretary & CEO, CARA
 महिला एवं बाल विकास मंत्रालय
 Ministry of Women & Child Development
 भारत सरकार/Government of India
 पश्चिमी खण्ड-8, विंग-2, द्वितीय तल, आर.के. पुरम
 West Block-8, Wing-2, 2nd Floor, R.K. Puram
 नई दिल्ली/New Delhi-110066

FINANCIAL STATEMENT
Central Adoption Resource Authority
 West Block - 8, Wing - 2, 2nd Floor, R.K. Puram, New Delhi - 110066

INCOME & EXPENDITURE ACCOUNT FOR THE PERIOD 1st April 2022 to 31st MARCH 2023

2

PARTICULARS	Schedule	2022-23	2021-22
(Amount in Rs.)			
INCOME			
Income from Sales/Services	12	-	-
Grant/Subsidies	13	63,217,564	62,784,863
Fees/Subscriptions	14	-	-
Income from Investments (Income on Invest. From Earmarked/Endow. Funds transferred to Funds)	15	-	-
Income from Royalty, Publication etc.	16	-	-
Interest Earned	17	1,868,262	1,543,908
Other Income	18	20,931	179,948
Increase/Decrease in stock of Finished goods and works-in-progress	19	-	-
TOTAL (A)		65,106,757	64,508,719
EXPENDITURE			
Establishment Expenses	20	34,353,549	34,660,458
Other Administrative Expenses	21	31,948,149	25,521,397
Expenditure on Grants, Subsidies etc.	22	-	-
Interest	23	-	-
Depreciation (Net Total at the year-end - corresponding to Schedule 8)	8	1,530,847	1,129,896
TOTAL (B)		67,832,545	61,311,751
Balance being excess of Income over Expenditure (A-B)		(2,725,788)	3,196,968
Transfer to Special Reserve (Specify each)			
Transfer to/from General Reserve			
BALANCE BEING SURPLUS/(DEFICIT) CARRIED TO CAPITAL FUND		(2,725,788)	3,196,968
SIGNIFICANT ACCOUNTING POLICIES	24		
CONTINGENT LIABILITIES AND NOTES ON ACCOUNTS	25		

राम सरन / Ram Saran
 एकीकृत वित्त अधिकारी, कारा / Integrated Finance Officer, CARA
 केन्द्रीय दत्तक-ग्रहण संसाधन प्राधिकरण
 Central Adoption Resource Authority
 महिला एवं बाल विकास मंत्रालय
 Ministry of Women & Child Development
 भारत सरकार / Government of India
 पश्चिमी खण्ड-8, विंग-2, प्रथम तल, आर.के. पुरम
 West Block-8, Wing-2, 1st Floor, R.K. Puram
 नई दिल्ली / New Delhi-110066

डॉ. जगन्नाथ पति / Dr. Jagannath Pati
 निदेशक (कार्यक्रम), कारा / Director (Programme)
 केन्द्रीय दत्तक-ग्रहण संसाधन प्राधिकरण
 Central Adoption Resource Authority
 महिला एवं बाल विकास मंत्रालय
 Ministry of Women & Child Development
 भारत सरकार / Government of India
 पश्चिमी खण्ड-8, विंग-2, द्वितीय तल, आर.के. पुरम
 West Block-8, Wing-2, 2nd Floor, R.K. Puram
 नई दिल्ली / New Delhi-110066

सदस्य सचिव और सीईओ, कारा
 Member Secretary & CEO, CARA
 महिला एवं बाल विकास मंत्रालय
 Ministry of Women & Child Development
 भारत सरकार / Government of India
 पश्चिमी खण्ड-8, विंग-2, द्वितीय तल, आर.के. पुरम
 West Block-8, Wing-2, 2nd Floor, R.K. Puram
 नई दिल्ली / New Delhi-110066

FINANCIAL STATEMENT
Central Adoption Resource Authority
West Block - 8, Wing - 2, 2nd Floor, R.K. Puram, New Delhi - 110066


RECEIPTS AND PAYMENTS FOR THE PERIOD 1st April 2022 to 31st MARCH 2023

3

RECEIPTS			PAYMENTS		
PARTICULARS	2022-23	2021-22	PARTICULARS	2022-23	2021-22
(I) Opening Balances:			(I) Expenses:		
a) Cash in hand	2,380	588	a) Establ. Exp.	33,173,987	32,649,824
b) Bank Balances:			b) Admin. Exp. (Indirect Expenses)	29,478,807	21,109,522
(i) Savings Account, Union Bank of India	543,038	3,386,818	c) Payment against last year provisions	551,716	-
(ii) Savings Account, Canara Bank	2,038,355	1,046,163			
			(II) Payments made against funds for various projects:		
			(Name of the fund or project should be shown along with the particulars of payments made for each project)		
(II) Adjustment of Advances	429,964	550,339			
(III) Grants Received:			(III) Adjustment of Advances		
a) From Government of India:-			Unspent balance returned	2,015,137	4,433,569
(i) Revenue Expenses	65,793,411	64,800,000	TDS GST	-	3,467
(ii) Capital Expenses	979,927	1,000,000			
b) From State Government	-	-	(IV) Investments and Deposit made:		
c) From other sources (Fines be shown separately)	-	-	a) Out of Earmarked/Endowment Funds	-	-
			b) Out of Own Funds (Investments-Others)	-	-
(IV) Income on Investments from:			(V) Expenditure on Fixed Assets & Capital Work-in-Progress:		
a) Earmarked/Endowment Funds	-	-	a) Purchase of Fixed Assets	979,927	1,000,000
b) Own Funds (Other Investment)	-	-	b) Exp. On Capital Work-in-progress	-	-
(V) Interest Received:			(VI) Loans & Advances:		
a) On Bank Deposits	-	-	a) To the Government of India	-	-
b) Loans, Advances etc.	-	-	b) To the State Government (Training Advances)	2,523,030	764,117
c) Saving Account	200,055	226,902	c) NICS	-	7,286,000
d) Interest from investment & others	-	2,063	d) Staff	-	-
			e) Others (K.Bhandar)	-	-
(VI) Other Income (Specify):			(VII) Finance Charges (Interest):		
Misc. Receipts	20,691	22,496			
FSC	-	157,003	(VIII) Other Payments (Specify):		
Other Income	1,658,460	-	Security Deposit	-	1,458,622
Receipt against RTI	240	449			
Fees & Fines	-	-	(IX) Closing Balances:		
Rebate on use of Franking Machine	-	-	a) Cash in hand	83	2,380
			b) Bank Balances:		
(VII) Amount Borrowed:			(i) Savings Account, Union Bank of India	96,696	543,038
			(ii) Savings Account, Canara Bank	2,939,629	2,038,355
(VIII) Any Other Receipts (give details):					
Duties and Taxes	2,794	-			
Security Deposit	89,697	96,073			
TOTAL	71,759,012	71,288,894	TOTAL	71,759,012	71,288,894


राम सरन / Ram Saran
एकीकृत वित्त अधिकारी, कारा / Integrated Finance Officer, CARA
केन्द्रीय दत्तक-ग्रहण संसाधन प्राधिकरण
Central Adoption Resource Authority


डॉ. जगन्नाथ पति / Dr. Jagannath Pati
निदेशक (कार्यक्रम), कारा / Director (Programme)
केन्द्रीय दत्तक-ग्रहण संसाधन प्राधिकरण
Central Adoption Resource Authority


सदस्य सचिव और सीईओ, कारा
Member Secretary & CEO, CARA
महिला एवं बाल विकास मंत्रालय
Ministry of Women & Child Development
भारत सरकार / Government of India
पश्चिमी खण्ड-8, विंग 2, पिनकोड-110066
West Block - 8, Wing 2, Pin Code - 110066

FINANCIAL STATEMENT
Central Adoption Resource Authority
West Block - 8, Wing - 2, 2nd Floor, R.K. Puram, New Delhi - 110066

SCHEDULES FORMING PART OF BALANCE SHEET AS ON 31st MARCH, 2023

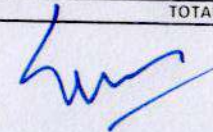
4

SCHEDULE 1 - CAPITAL FUND :

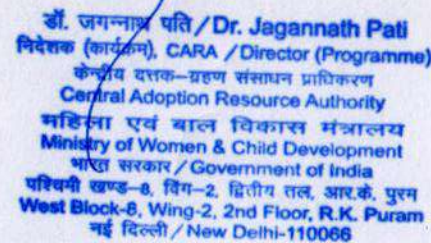
PARTICULARS	(Amount in Rs.)	
	2022-23	2021-22
Balance as at the beginning of the year	117,651,343	112,182,470
Add : Unspent Contribution of Previous Year	-	-
	117,651,343	112,182,470
Add : Contributions towards Corpus/Capital Fund	979,927	1,000,000
Add: Adjustment due to Actuarial valuation of Leave Salary	-	1,271,905
Add: Adjustment due to Actuarial valuation of Gratuity	1,930,731	-
Add: Adjustment of Previous Year	16,920	-
Add/(Deduct): Balance of net income/(expenditure) transferred from I & E	(2,725,788)	3,196,968
Less: Opening balance	-	-
Income and Expenditure Account	-	-
Less: transfer to Reserve & surplus	-	-
BALANCE AS AT THE YEAR - END	117,853,133	117,651,343

SCHEDULE 2 - RESERVES AND SURPLUS :


PARTICULARS	(Amount in Rs.)	
	2022-23	2021-22
1. CAPITAL RESERVE:		
As per last Account	-	-
Addition during the year	-	-
Less : Deductions during the year	-	-
2. REVALUATION RESERVE :		
As per last Account	-	-
Addition during the year	-	-
Less : Deductions during the year	-	-
3. SPECIAL RESERVE :		
As per last Account	-	-
Addition during the year	-	-
Less : Deductions during the year	-	-
4. GENERAL RESERVE :		
As per last Account	-	-
Addition during the year	-	-
Less : Deductions during the year	-	-
TOTAL	-	-



राम सरन / Ram Saran
एकीकृत वित्त अधिकारी, कारा / Integrated Finance Officer, CARA
केन्द्रीय दत्तक-ग्रहण संसाधन प्राधिकरण
Central Adoption Resource Authority
महिला एवं बाल विकास मंत्रालय
Ministry of Women & Child Development
भारत सरकार / Government of India
पश्चिमी खण्ड-8, विंग-2, प्रथम तल, आर.के. पुरम
West Block-8, Wing-2, 1st Floor, R.K. Puram
नई दिल्ली / New Delhi-110066



डॉ. जगन्नाथ पति / Dr. Jagannath Pati
निदेशक (कार्यक्रम), कारा / Director (Programme)
केन्द्रीय दत्तक-ग्रहण संसाधन प्राधिकरण
Central Adoption Resource Authority
महिला एवं बाल विकास मंत्रालय
Ministry of Women & Child Development
भारत सरकार / Government of India
पश्चिमी खण्ड-8, विंग-2, द्वितीय तल, आर.के. पुरम
West Block-8, Wing-2, 2nd Floor, R.K. Puram
नई दिल्ली / New Delhi-110066



सदस्य सचिव और सीईओ, कारा
Member Secretary & CEO, CARA
महिला एवं बाल विकास मंत्रालय
Ministry of Women & Child Development
भारत सरकार / Government of India
पश्चिमी खण्ड-8, विंग-2, द्वितीय तल, आर.के. पुरम
West Block-8, Wing-2, 2nd Floor, R.K. Puram
नई दिल्ली / New Delhi-110066

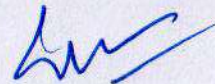
FINANCIAL STATEMENT
Central Adoption Resource Authority
 West Block - 8, Wing - 2, 2nd Floor, R.K. Puram, New Delhi - 110066

5

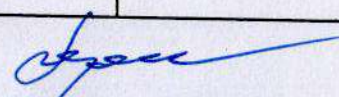
SCHEDULES FORMING PART OF BALANCE SHEET AS ON 31st MARCH, 2023

SCHEDULE 3 - EARMARKED/ENDOWMENT FUNDS :

PARTICULARS	(Amount in Rs.)	
	2022-23	2021-22
a) Opening balance of the funds	-	-
b) Additions to the Funds :	-	-
(i) Grants (Non-Plan):	-	-
a) Revenue Expenses	-	-
b) Capital Expenses	-	-
(ii) Income from Investments made on account of funds	-	-
(iii) Other additions (Specify nature):	-	-
International Meet Registration Fee	-	-
TOTAL (a+b)	-	-
c) Utilization/Expenditure towards objectives of funds	-	-
(i) Capital Expenditure	-	-
* Fixed Assets	-	-
* Others	-	-
(ii) Revenue Expenditure	-	-
* Salaries, Wages and Allowances etc.	-	-
* Rent	-	-
* Other Administrative Expenses	-	-
International Meet Expenses	-	-
Total (c)	-	-
NET BALANCE AS AT THE YEAR-END (a+b-c)	-	-
Notes :		
1) Disclosures shall be made under relevant heads based on conditions attaching to the grants.		
2) Plan Funds received from the Central/State Governments are to be shown as separate Funds and not to be mixed up with any other Funds.		



राम सरन / Ram Saran
 एकीकृत वित्त अधिकारी, कारा / Integrated Finance Officer, CARA
 केन्द्रीय दत्तक-ग्रहण संसाधन प्राधिकरण
 Central Adoption Resource Authority
 महिला एवं बाल विकास मंत्रालय
 Ministry of Women & Child Development
 भारत सरकार / Government of India
 पश्चिमी खण्ड-8, विंग-2, प्रथम तल, आर.के. पुरम
 West Block-8, Wing-2, 1st Floor, R.K. Puram
 नई दिल्ली / New Delhi-110066


डॉ. जगन्नाथ पति / Dr. Jagannath Pati
 निदेशक (कार्यक्रम) / CARA / Director (Programme)
 केन्द्रीय दत्तक-ग्रहण संसाधन प्राधिकरण
 Central Adoption Resource Authority
 महिला एवं बाल विकास मंत्रालय
 Ministry of Women & Child Development
 भारत सरकार / Government of India
 पश्चिमी खण्ड-8, विंग-2, द्वितीय तल, आर.के. पुरम
 West Block-8, Wing-2, 2nd Floor, R.K. Puram
 नई दिल्ली / New Delhi-110066



सदस्य सचिव और सीईओ, कारा
 Member Secretary & CEO, CARA
 महिला एवं बाल विकास मंत्रालय
 Ministry of Women & Child Development
 भारत सरकार / Government of India
 पश्चिमी खण्ड-8, विंग-2, द्वितीय तल, आर.के. पुरम
 West Block-8, Wing-2, 2nd Floor, R.K. Puram
 नई दिल्ली / New Delhi-110066

FINANCIAL STATEMENT
Central Adoption Resource Authority
West Block - 8, Wing - 2, 2nd Floor, R.K. Puram, New Delhi - 110066

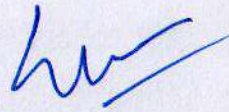
6

SCHEDULES FORMING PART OF BALANCE SHEET AS ON 31st MARCH, 2023

SCHEDULE 4 - SECURED LOANS AND BORROWINGS:

PARTICULARS	2022-23	2021-22
1. Central Government	-	-
2. State Government (Specify)	-	-
3. Financial Institutions	-	-
a) Term Loans	-	-
b) Interest accrued and due	-	-
4. Banks:		
a) Term Loans	-	-
- interest accrued and due	-	-
b) Other Loans (Specify)	-	-
- interest accrued and due	-	-
5. Other Institutions and Agencies	-	-
6. Debentures and Bonds	-	-
7. Others (Specify)	-	-
TOTAL	-	-

Note: Amount due within one year



राम सरन / Ram Saran
एकीकृत वित्त अधिकारी, कारा / Integrated Finance Officer, CARA
केन्द्रीय दत्तक-ग्रहण संसाधन प्राधिकरण
Central Adoption Resource Authority
महिला एवं बाल विकास मंत्रालय
Ministry of Women & Child Development
भारत सरकार / Government of India
पश्चिमी खण्ड-8, विंग-2, प्रथम तल, आर.के. पुरम
West Block-8, Wing-2, 1st Floor, R.K. Puram
नई दिल्ली / New Delhi-110066



डॉ. जगन्नाथ पति / Dr. Jagannath Pati
निदेशक (कार्यक्रम), कारा / Director (Programme)
केन्द्रीय दत्तक-ग्रहण संसाधन प्राधिकरण
Central Adoption Resource Authority
महिला एवं बाल विकास मंत्रालय
Ministry of Women & Child Development
भारत सरकार / Government of India
पश्चिमी खण्ड-8, विंग-2, द्वितीय तल, आर.के. पुरम
West Block-8, Wing-2, 2nd Floor, R.K. Puram
नई दिल्ली / New Delhi-110066



सदस्य सचिव और सीईओ, कारा
Member Secretary & CEO, CARA
महिला एवं बाल विकास मंत्रालय
Ministry of Women & Child Development
भारत सरकार / Government of India
पश्चिमी खण्ड-8, विंग-2, द्वितीय तल, आर.के. पुरम
West Block-8, Wing-2, 2nd Floor, R.K. Puram
नई दिल्ली / New Delhi-110066

FINANCIAL STATEMENT
Central Adoption Resource Authority
West Block - 8, Wing - 2, 2nd Floor, R.K. Puram, New Delhi - 110066

SCHEDULES FORMING PART OF BALANCE SHEET AS ON 31st MARCH, 2023

7

SCHEDULE 5 - UNSECURED LOANS AND BORROWINGS:

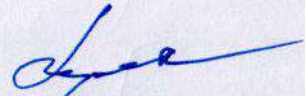
PARTICULARS	(Amount in Rs.)	
	2022-23	2021-22
1. Central Government	-	-
2. State Government (Specify)	-	-
3. Financial Institutions	-	-
4. Banks:		
a) Term Loans	-	-
b) Interest accrued and due	-	-
5. Other Institutions and Agencies	-	-
6. Debentures and Bonds	-	-
7. Fixed Deposits	-	-
8. Others (Specify)	-	-
TOTAL	-	-


SCHEDULE 6 - DEFERRED CREDIT LIABILITIES:

PARTICULARS	(Amount in Rs.)	
	2022-23	2021-22
a) Acceptances secured by hypothecation of capital equipment and other assets	-	-
b) Others	-	-
TOTAL	-	-

Note: Amount due within one year


राम सरन / Ram Saran
एकीकृत वित्त अधिकारी, कारा / Integrated Finance Officer, CARA
केन्द्रीय दत्तक-ग्रहण संसाधन प्राधिकरण
Central Adoption Resource Authority
महिला एवं बाल विकास मंत्रालय
Ministry of Women & Child Development
भारत सरकार / Government of India
पश्चिमी खण्ड-8, विंग-2, प्रथम तल, आर.के. पुरम
West Block-8, Wing-2, 1st Floor, R.K. Puram
नई दिल्ली / New Delhi-110066


डॉ. जगन्नाथ पति / Dr. Jagannath Pati
निदेशक (कार्यक्रम), CARA / Director (Programme)
केन्द्रीय दत्तक-ग्रहण संसाधन प्राधिकरण
Central Adoption Resource Authority
महिला एवं बाल विकास मंत्रालय
Ministry of Women & Child Development
भारत सरकार / Government of India
पश्चिमी खण्ड-8, विंग-2, द्वितीय तल, आर.के. पुरम
West Block-8, Wing-2, 2nd Floor, R.K. Puram
नई दिल्ली / New Delhi-110066


सदस्य सचिव और साइ.ओ. कारा
Member Secretary & CEO, CARA
महिला एवं बाल विकास मंत्रालय
Ministry of Women & Child Development
भारत सरकार / Government of India
पश्चिमी खण्ड-8, विंग-2, द्वितीय तल, आर.के. पुरम
West Block-8, Wing-2, 2nd Floor, R.K. Puram
नई दिल्ली / New Delhi-110066

FINANCIAL STATEMENT
Central Adoption Resource Authority
 West Block - 8, Wing - 2, 2nd Floor, R.K. Puram, New Delhi - 110066

8


SCHEDULES FORMING PART OF BALANCE SHEET AS ON 31st MARCH, 2023

SCHEDULE 7 - CURRENT LIABILITIES AND PROVISIONS:

PARTICULARS	(Amount in Rs.)	
	2022-23	2021-22
A. CURRENT LIABILITIES		
Un-spent Grant-in-Aid	2,575,847	2,015,137
Security Deposits	185,770	96,073
TDS on GST	2,794	-
Staff A/c Dr J Pati	3,670,191	-
Training Expenses Payable (MSCPS)	241,181	30,982
Staff A/c Veerendra Kr. Mishra	15,376	15,376
Pay & Accounts Officer, AGMP, Gwalior	131,038	131,038
Total (A)	6,822,197	2,288,606
B. PROVISIONS:		
1. For Taxation	-	-
2. Gratuity	10,834,958	14,532,347
3. Superannuation/Pension	-	-
4. Accumulated Leave Encashment	8,496,242	9,416,098
5. Trade Warranties/Claims	-	-
6. Others (Specify)	-	-
Provision for Expenses (As per Annexure 'C')	247,485	568,636
Total (B)	19,578,685	24,517,081
Total (A+B)	26,400,882	26,805,687


राम सरन / Ram Saran
 एकीकृत वित्त अधिकारी, कारा / Integrated Finance Officer, CARA
 केन्द्रीय दत्तक-ग्रहण संसाधन प्राधिकरण
 Central Adoption Resource Authority
 महिला एवं बाल विकास मंत्रालय
 Ministry of Women & Child Development
 भारत सरकार / Government of India
 पश्चिमी खण्ड-8, विंग-2, प्रथम तल, आर.के. पुरम
 West Block-8, Wing-2, 1st Floor, R.K. Puram
 नई दिल्ली / New Delhi-110066


डॉ. जगन्नाथ पति / Dr. Jagannath Pati
 निदेशक (कार्यक्रम), CARA / Director (Programme)
 केन्द्रीय दत्तक-ग्रहण संसाधन प्राधिकरण
 Central Adoption Resource Authority
 महिला एवं बाल विकास मंत्रालय
 Ministry of Women & Child Development
 भारत सरकार / Government of India
 पश्चिमी खण्ड-8, विंग-2, द्वितीय तल, आर.के. पुरम
 West Block-8, Wing-2, 2nd Floor, R.K. Puram
 नई दिल्ली / New Delhi-110066


सदस्य सचिव और सीईओ, कारा
 Member Secretary & CEO, CARA
 महिला एवं बाल विकास मंत्रालय
 Ministry of Women & Child Development
 भारत सरकार / Government of India
 पश्चिमी खण्ड-8, विंग-2, द्वितीय तल, आर.के. पुरम
 West Block-8, Wing-2, 2nd Floor, R.K. Puram
 नई दिल्ली / New Delhi-110066

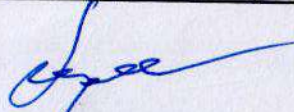
FINANCIAL STATEMENT
Central Adoption Resource Authority
 West Block - 8, Wing - 2, 2nd Floor, R.K. Puram, New Delhi - 110066


SCHEDULE 8 - FIXED ASSETS : Detail as per Annexure - A

Fixed Asset Schedule as on 31.03.2023

DESCRIPTION	GROSS BLOCK					DEPRECIATION					Amount in Rs.	
	Cost/valuation as at Beginning of the year	Written Down Value at the Beginning of the year	Additions during the year	Deductions during the year	Written down value at the year-end before Dep.	As at the Beginning of the year	On Additions during the year	On Deductions during the year	Deficit Dep. Charged in Pr. Year now written	Total up to the year-end	As at the Current year-end 31.03.2023	As at the Previous year-end 31.03.2022
A. FIXED ASSETS :												
1. LAND :												
a) Freehold	-	-	-	-	-	-	-	-	-	-	-	-
b) Leasehold	-	-	-	-	-	-	-	-	-	-	-	-
2. BUILDINGS:												
a) On Freehold Land	-	-	-	-	-	-	-	-	-	-	-	-
b) On Leasehold Land	-	-	-	-	-	-	-	-	-	-	-	-
c) Ownership Flats/Premises	-	-	-	-	-	-	-	-	-	-	-	-
d) Superstructures on Land not belonging to the entity	-	-	-	-	-	-	-	-	-	-	-	-
3. PLANT MACHINERY & EQUIPMENT												
4. VEHICLES												
5. FURNITURE, FIXTURES (10%)	5,301,698	2,290,984	110,028	-	2,401,012	3,010,714	238,609	-	-	3,249,323	2,162,403	2,290,984
6. OFFICE EQUIPMENT (15%)	3,728,361	1,444,932	324,291	-	1,769,223	2,271,855	252,154	-	13,271	2,537,280	1,503,798	1,444,932
7. COMPUTER/PERIPHERALS (40%)	7,476,057	1,238,282	545,608	-	1,783,890	6,237,775	711,386	-	98,169	7,047,330	974,335	1,238,282
8. ELECTRIC INSTALLATIONS	-	-	-	-	-	-	-	-	-	-	-	-
9. TUBEWELLS & W. SUPPLY	-	-	-	-	-	-	-	-	-	-	-	-
10. OTHER FIXED ASSETS (Library)	45,521	374	-	-	374	-	-	-	-	-	374	374
11. PROGRAMME ASSETS	633,795	211,182	663,924	-	875,106	422,613	217,258	-	-	639,871	657,848	211,182
TOTAL	17,185,432	5,185,754	1,643,851	-	6,829,605	11,942,957	1,419,407	-	111,440	13,473,804	5,298,758	5,185,754
B. CAPITAL WORK-IN-PROGRESS												
GRAND TOTAL	17,185,432	5,185,754	1,643,851	-	6,829,605	11,942,957	1,419,407	-	111,440	13,473,804	5,298,758	5,185,754


राम सरन / Ram Saran
 एकीकृत वित्त अधिकारी, कारा / Integrated Finance Officer, CARA
 केन्द्रीय दत्तक-ग्रहण संसाधन प्राधिकरण
 Central Adoption Resource Authority
 महिला एवं बाल विकास मंत्रालय
 Ministry of Women & Child Development
 भारत सरकार / Government of India
 पश्चिमी खण्ड-8, विंग-2, प्रथम तल, आर.के. पुरम
 West Block-8, Wing-2, 1st Floor, R.K. Puram
 नई दिल्ली / New Delhi-110066


डॉ. जगन्नाथ पति / Dr. Jagannath Pati
 निदेशक (कार्यक्रम), कारा / Director (Programme)
 केन्द्रीय दत्तक-ग्रहण संसाधन प्राधिकरण
 Central Adoption Resource Authority
 महिला एवं बाल विकास मंत्रालय
 Ministry of Women & Child Development
 भारत सरकार / Government of India
 पश्चिमी खण्ड-8, विंग-2, द्वितीय तल, आर.के. पुरम
 West Block-8, Wing-2, 2nd Floor, R.K. Puram
 नई दिल्ली / New Delhi-110066


सदस्य सचिव और सीईओ, कारा
 Member Secretary & CEO, CARA
 महिला एवं बाल विकास मंत्रालय
 Ministry of Women & Child Development
 भारत सरकार / Government of India
 पश्चिमी खण्ड-8, विंग-2, द्वितीय तल, आर.के. पुरम
 West Block-8, Wing-2, 2nd Floor, R.K. Puram
 नई दिल्ली / New Delhi-110066

FINANCIAL STATEMENT
Central Adoption Resource Authority
 West Block - 8, Wing - 2, 2nd Floor, R.K. Puram, New Delhi - 110065

10

SCHEDULES FORMING PART OF BALANCE SHEET AS ON 31st MARCH, 2023

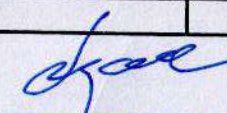
SCHEDULE 9 - INVESTMENT FROM EARMARKED/ENDOWMENT FUNDS:


PARTICULARS	(Amount in Rs.)	
	2022-23	2021-22
1. In Government Securities	-	-
2. Other Approved Securities	-	-
3. Shares	-	-
4. Debentures and Bonds	-	-
5. Subsidiaries and Joint Ventures	-	-
6. Others (to be specified)	-	-
TOTAL	-	-

SCHEDULE 10 - INVESTMENTS - OTHERS:

PARTICULARS	(Amount in Rs.)	
	2022-23	2021-22
1. In Government Securities	-	-
2. Other Approved Securities	-	-
3. Shares	-	-
4. Debentures and Bonds	-	-
5. Subsidiaries and Joint Ventures	-	-
6. Others (to be specified)	-	-
7. Interest accrued but not received	-	-
8. Fixed Deposit (With Canara Bank/UBI)		
(i) With Canara Bank	15,322,781	14,544,624
(ii) With Union Bank of India	11,462,675	10,870,872
TOTAL	26,785,456	25,415,496


राम सरन/Ram Saran
 एकीकृत वित्त अधिकारी, कारा/Integrated Finance Officer, CARA
 केन्द्रीय दत्तक-ग्रहण संसाधन प्राधिकरण
 Central Adoption Resource Authority
 महिला एवं बाल विकास मंत्रालय
 Ministry of Women & Child Development
 भारत सरकार/Government of India
 पश्चिमी खण्ड-8, विंग-2, प्रथम तल, आर.के. पुरम
 West Block-8, Wing-2, 1st Floor, R.K. Puram
 नई दिल्ली/New Delhi-110065


डॉ. जगन्नाथ पति/Dr. Jagannath Pati
 निदेशक (कार्यक्रम), कारा / Director (Programme)
 केन्द्रीय दत्तक-ग्रहण संसाधन प्राधिकरण
 Central Adoption Resource Authority
 महिला एवं बाल विकास मंत्रालय
 Ministry of Women & Child Development
 भारत सरकार/Government of India
 पश्चिमी खण्ड-8, विंग-2, द्वितीय तल, आर.के. पुरम
 West Block-8, Wing-2, 2nd Floor, R.K. Puram
 नई दिल्ली/New Delhi-110065


 सदस्य सचिव और सीईओ, कारा
 Member Secretary & CEO, CARA
 महिला एवं बाल विकास मंत्रालय
 Ministry of Women & Child Development
 भारत सरकार/Government of India
 पश्चिमी खण्ड-8, विंग-2, द्वितीय तल, आर.के. पुरम
 West Block-8, Wing-2, 2nd Floor, R.K. Puram
 नई दिल्ली/New Delhi-110065

FINANCIAL STATEMENT
Central Adoption Resource Authority
 West Block - 8, Wing - 2, 2nd Floor, R.K. Puram, New Delhi - 110066

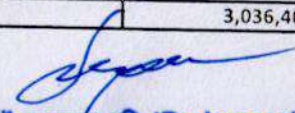
11

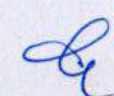
SCHEDULES FORMING PART OF BALANCE SHEET AS ON 31st MARCH, 2023

SCHEDULE 11 - CURRENT ASSETS, LOANS, ADVANCES ETC.

PARTICULARS	(Amount in Rs.)	
	2022-23	2021-22
A. CURRENT ASSETS :		
1. Inventories :		
a) Stores and Spares	-	-
b) Loose Tools	-	-
c) Stock-in-trade	-	-
d) Finished Goods	-	-
e) Work-in-progress	-	-
f) Raw Materials	-	-
2. Sundry Debtors :		
a) Debts Outstanding for a period exceeding six months	-	-
b) Others	-	-
3. Cash balances in hand (including cheques/drafts and imprest) :	83	2,380
4. Bank Balances :		
a) With Scheduled Banks :		
* On Current Accounts	-	-
* On Deposit Accounts (includes margin money)	-	-
* On Savings Accounts	-	-
(i) With Canara Bank	2,939,629	2,038,355
(ii) With Union Bank of India	96,696	543,038
b) With Non-Scheduled Banks :		
* On Current Accounts	-	-
* On Deposit Accounts	-	-
* On Savings Accounts	-	-
5. Post Office-Savings Accounts	-	-
TOTAL	3,036,408	2,583,773

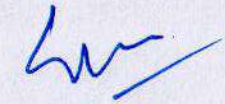

राम सरन / Ram Saran
 एकीकृत वित्त अधिकारी, कारा / Integrated Finance Officer, CARA
 केन्द्रीय दत्तक-ग्रहण संसाधन प्राधिकरण
 Central Adoption Resource Authority
 महिला एवं बाल विकास मंत्रालय
 Ministry of Women & Child Development
 भारत सरकार / Government of India
 पश्चिमी खण्ड-8, विंग-2, प्रथम तल, आर.के. पुरम
 West Block-8, Wing-2, 1st Floor, R.K. Puram
 नई दिल्ली / New Delhi-110066


डॉ. जगन्नाथ पति / Dr. Jagannath Pati
 निदेशक (कार्यक्रम), कारा / Director (Programme)
 केन्द्रीय दत्तक-ग्रहण संसाधन प्राधिकरण
 Central Adoption Resource Authority
 महिला एवं बाल विकास मंत्रालय
 Ministry of Women & Child Development
 भारत सरकार / Government of India
 पश्चिमी खण्ड-8, विंग-2, द्वितीय तल, आर.के. पुरम
 West Block-8, Wing-2, 2nd Floor, R.K. Puram
 नई दिल्ली / New Delhi-110066


सदस्य सचिव और सीईओ, कारा
 Member Secretary & CEO, CARA
 महिला एवं बाल विकास मंत्रालय
 Ministry of Women & Child Development
 भारत सरकार / Government of India
 पश्चिमी खण्ड-8, विंग-2, द्वितीय तल, आर.के. पुरम
 West Block-8, Wing-2, 2nd Floor, R.K. Puram
 नई दिल्ली / New Delhi-110066

(Amount in Rs.)

PARTICULARS	2022-23	2021-22
B. LOANS, ADVANCES AND OTHER ASSETS:		
1. Loans :		
a) Staff (Annexure 'B')		
b) Other Entities engaged in activities/objectives similar to that of the Entity	5,000	1,573,500
c) Other (Specify)	-	-
2. Advances and other amounts recoverable in cash or in kind or for value to be received :		
a) On Capital Account	-	-
b) Prepayments	-	-
c) Other:		
Training and Awareness as per Annexure 'B'		
NIC	6,719,439	5,557,087
CPWD	3,826,136	3,826,136
DAVP	8,280,626	8,280,626
d) Postage Advance	72,512,770	72,512,770
NICSI	39,431	39,431
DGS & D	5,576,130	7,286,151
Directorate of Estate	63,459	63,459
Mrs Usha Malhotra	8,000	8,000
National Film Development Corpn.	25,000	25,000
Kendriya Bhandar	12,065,000	12,065,000
3. Income Accrued :		
a) On Investments from Earmarked/Endowment Funds	-	-
b) On Investments - Others (FDRs)	-	-
c) On Loans and Advances	-	-
d) Others (Interest Receivable from bank)	-	-
Grant-in-aid Receivable	12,402	34,847
4. Claims Receivable :		
	-	-
TOTAL (B)	109,133,393	111,272,007
TOTAL (A+B)	112,169,801	113,855,780



राम सरन / Ram Saran
 एकीकृत वित्त अधिकारी, कारा / Integrated Finance Officer, CARA
 केन्द्रीय दत्तक-ग्रहण संसाधन प्राधिकरण
 Central Adoption Resource Authority
 महिला एवं बाल विकास मंत्रालय
 Ministry of Women & Child Development
 भारत सरकार / Government of India
 पश्चिमी खण्ड-8, विंग-2, प्रथम तल, आर.के. पुरम
 West Block-8, Wing-2, 1st Floor, R.K. Puram
 नई दिल्ली / New Delhi-110066

डॉ. जगन्नाथ पति / Dr. Jagannath Pati
 निदेशक (कार्यक्रम), कारा / Director (Programme)
 केन्द्रीय दत्तक-ग्रहण संसाधन प्राधिकरण
 Central Adoption Resource Authority
 महिला एवं बाल विकास मंत्रालय
 Ministry of Women & Child Development
 भारत सरकार / Government of India
 पश्चिमी खण्ड-8, विंग-2, द्वितीय तल, आर.के. पुरम
 West Block-8, Wing-2, 2nd Floor, R.K. Puram
 नई दिल्ली / New Delhi-110066

सदस्य सचिव और सीईओ, कारा
 Member Secretary & CEO, CARA
 महिला एवं बाल विकास मंत्रालय
 Ministry of Women & Child Development
 भारत सरकार / Government of India
 पश्चिमी खण्ड-8, विंग-2, द्वितीय तल, आर.के. पुरम
 West Block-8, Wing-2, 2nd Floor, R.K. Puram
 नई दिल्ली / New Delhi-110066

FINANCIAL STATEMENT
Central Adoption Resource Authority
West Block - 8, Wing - 2, 2nd Floor, R.K. Puram, New Delhi - 110066

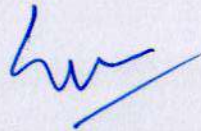
13

SCHEDULES FORMING PART OF INCOME & EXPENDITURE FOR THE PERIOD 1st April 2022 to 31st
MARCH 2023

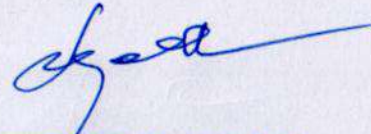
SCHEDULE 12 - INCOME FROM SALES/SERVICES :

(Amount in Rs.)

PARTICULARS	2022-23	2021-22
1) Income from Sales		
a) Sale of Finished Goods	-	-
b) Sales of Raw Material	-	-
c) Sale of Scraps	-	-
2) Income from Services		
a) Labour and Processing Charges	-	-
b) Professional/Consultancy Services	-	-
c) Agency Commission and Brokerage	-	-
d) Maintenance Services (Equipment/Property)	-	-
e) Other (Specify)	-	-
TOTAL	-	-



राम सरन / Ram Saran
एकीकृत वित्त अधिकारी, कारा / Integrated Finance Officer, CARA
केन्द्रीय दत्तक-ग्रहण संसाधन प्राधिकरण
Central Adoption Resource Authority
महिला एवं बाल विकास मंत्रालय
Ministry of Women & Child Development
भारत सरकार / Government of India
पश्चिमी खण्ड-8, विंग-2, प्रथम तल, आर.के. पुरम
West Block-8, Wing-2, 1st Floor, R.K. Puram
नई दिल्ली / New Delhi-110066



डॉ. जगन्नाथ पति / Dr. Jagannath Pati
निदेशक (कार्यक्रम) CARA / Director (Programme)
केन्द्रीय दत्तक-ग्रहण संसाधन प्राधिकरण
Central Adoption Resource Authority
महिला एवं बाल विकास मंत्रालय
Ministry of Women & Child Development
भारत सरकार / Government of India
पश्चिमी खण्ड-8, विंग-2, द्वितीय तल, आर.के. पुरम
West Block-8, Wing-2, 2nd Floor, R.K. Puram
नई दिल्ली / New Delhi-110066



सदस्य सचिव और सीईओ, कारा
Member Secretary & CEO, CARA
महिला एवं बाल विकास मंत्रालय
Ministry of Women & Child Development
भारत सरकार / Government of India
पश्चिमी खण्ड-8, विंग-2, द्वितीय तल, आर.के. पुरम
West Block-8, Wing-2, 2nd Floor, R.K. Puram
नई दिल्ली / New Delhi-110066

FINANCIAL STATEMENT

Central Adoption Resource Authority

West Block - 8, Wing - 2, 2nd Floor, R.K. Puram, New Delhi - 110066

14

SCHEDULES FORMING PART OF INCOME & EXPENDITURE FOR THE PERIOD 1st April 2022 to
31st MARCH 2023

SCHEDULE 13 - GRANTS/SUBSIDIES :

PARTICULARS	(Amount in Rs.)	
	2022-23	2021-22
(Irrevocable Grants & Subsidies Received)		
Add:- Op unspent grant		
1) Central Government	2,015,137	4,433,569
Less:- Unspent grant on 31/03/2023	66,773,338	65,800,000
Less:- Amount transfer to Capital Fund	2,575,847	2,015,137
2) State Government(s)	979,927	1,000,000
3) Government Agencies	-	-
4) Institutions/Welfare Bodies	-	-
5) International Organizations	-	-
6) Other (Specify) Transfer to Consolidated Fund of India	-	-
	2,015,137	4,433,569
TOTAL	63,217,564	62,784,863

राम सरन / Ram Saran
एकीकृत वित्त अधिकारी, कारा / Integrated Finance Officer, CARA
केन्द्रीय दत्तक-ग्रहण संसाधन प्राधिकरण
Central Adoption Resource Authority
महिला एवं बाल विकास मंत्रालय
Ministry of Women & Child Development
भारत सरकार / Government of India
पश्चिमी खण्ड-8, विंग-2, प्रथम तल, आर.के. पुरम
West Block-8, Wing-2, 1st Floor, R.K. Puram
नई दिल्ली / New Delhi-110066

डॉ. जगन्नाथ पति / Dr. Jagannath Pati
निदेशक (कार्यक्रम), कारा / Director (Programme)
केन्द्रीय दत्तक-ग्रहण संसाधन प्राधिकरण
Central Adoption Resource Authority
महिला एवं बाल विकास मंत्रालय
Ministry of Women & Child Development
भारत सरकार / Government of India
पश्चिमी खण्ड-8, विंग-2, द्वितीय तल, आर.के. पुरम
West Block-8, Wing-2, 2nd Floor, R.K. Puram
नई दिल्ली / New Delhi-110066

सदस्य सचिव और सीईओ, कारा
Member Secretary & CEO, CARA
महिला एवं बाल विकास मंत्रालय
Ministry of Women & Child Development
भारत सरकार / Government of India
पश्चिमी खण्ड-8, विंग-2, द्वितीय तल, आर.के. पुरम
West Block-8, Wing-2, 2nd Floor, R.K. Puram
नई दिल्ली / New Delhi-110066

FINANCIAL STATEMENT
Central Adoption Resource Authority
West Block - 8, Wing - 2, 2nd Floor, R.K. Puram, New Delhi - 110066

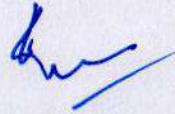
15

SCHEDULES FORMING PART OF INCOME & EXPENDITURE FOR THE PERIOD 1st April 2022 to
31st MARCH 2023

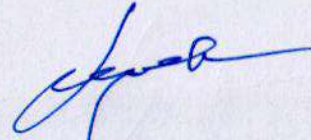
SCHEDULE 14 - FEES/SUBSCRIPTIONS/FINES

PARTICULARS	(Amount in Rs.)	
	2022-23	2021-22
1. Entrance Fees	-	-
2. Annual Fees/Subscriptions	-	-
3. Seminar/Program Fees	-	-
4. Consultancy Fees	-	-
5. Others (Specify)	-	-
6. Fines	-	-
TOTAL	-	-

Note: Accounting Policies towards each item are to be disclosed



राम सरन / Ram Saran
एकीकृत वित्त अधिकारी, कारा / Integrated Finance Officer, CARA
केन्द्रीय दत्तक-ग्रहण संसाधन प्राधिकरण
Central Adoption Resource Authority
महिला एवं बाल विकास मंत्रालय
Ministry of Women & Child Development
भारत सरकार / Government of India
पश्चिमी खण्ड-8, विंग-2, प्रथम तल, आर.के. पुरम
West Block-8, Wing-2, 1st Floor, R.K. Puram
नई दिल्ली / New Delhi-110066



डॉ. जगन्नाथ पति / Dr. Jagannath Pati
निदेशक (कार्यक्रम), कारा / Director (Programme)
केन्द्रीय दत्तक-ग्रहण संसाधन प्राधिकरण
Central Adoption Resource Authority
महिला एवं बाल विकास मंत्रालय
Ministry of Women & Child Development
भारत सरकार / Government of India
पश्चिमी खण्ड-8, विंग-2, द्वितीय तल, आर.के. पुरम
West Block-8, Wing-2, 2nd Floor, R.K. Puram
नई दिल्ली / New Delhi-110066



सदस्य सचिव और सीईओ, कारा
Member Secretary & CEO, CARA
महिला एवं बाल विकास मंत्रालय
Ministry of Women & Child Development
भारत सरकार / Government of India
पश्चिमी खण्ड-8, विंग-2, द्वितीय तल, आर.के. पुरम
West Block-8, Wing-2, 2nd Floor, R.K. Puram
नई दिल्ली / New Delhi-110066

FINANCIAL STATEMENT
Central Adoption Resource Authority

West Block - 8, Wing - 2, 2nd Floor, R.K. Puram, New Delhi - 110066

16

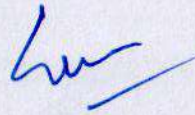
SCHEDULES FORMING PART OF INCOME & EXPENDITURE FOR THE PERIOD 1st April 2022 to
31st MARCH 2023

SCHEDULE 15 - INCOME FROM INVESTMENTS

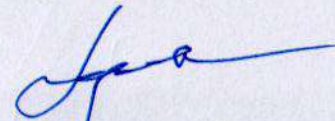
(Income on Invest. From Earmarked/Endowment Funds transferred to Funds)

(Amount in Rs.)

PARTICULARS	Investment from Earmarked funds	
	2022-23	2021-22
1. Interest:		
a) On Govt. Securities	-	-
b) Other Bonds/Debentures	-	-
2. Dividends:		
a) On Shares	-	-
b) On Mutual Fund Securities	-	-
3. Rents	-	-
4. Others (Specify)	-	-
TOTAL	-	-
TRANSFERRED TO EARMARKED/ ENDOWMENT FUNDS	-	-



राम सरन/Ram Saran
एकीकृत वित्त अधिकारी, कारा/Integrated Finance Officer, CARA
केन्द्रीय दत्तक-ग्रहण संसाधन प्राधिकरण
Central Adoption Resource Authority
महिला एवं बाल विकास मंत्रालय
Ministry of Women & Child Development
भारत सरकार/Government of India
पश्चिमी खण्ड-8, विंग-2, प्रथम तल, आर.के. पुरम
West Block-8, Wing-2, 1st Floor, R.K. Puram
नई दिल्ली / New Delhi-110066



डॉ. जगन्नाथ पति/Dr. Jagannath Pati
निदेशक (कार्यक्रम), कारा / Director (Programme)
केन्द्रीय दत्तक-ग्रहण संसाधन प्राधिकरण
Central Adoption Resource Authority
महिला एवं बाल विकास मंत्रालय
Ministry of Women & Child Development
भारत सरकार / Government of India
पश्चिमी खण्ड-8, विंग-2, द्वितीय तल, आर.के. पुरम
West Block-8, Wing-2, 2nd Floor, R.K. Puram
नई दिल्ली / New Delhi-110066



सदस्य सचिव और सीईओ, कारा
Member Secretary & CEO, CARA
महिला एवं बाल विकास मंत्रालय
Ministry of Women & Child Development
भारत सरकार / Government of India
पश्चिमी खण्ड-8, विंग-2, द्वितीय तल, आर.के. पुरम
West Block-8, Wing-2, 2nd Floor, R.K. Puram
नई दिल्ली / New Delhi-110066

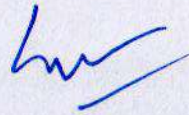
FINANCIAL STATEMENT
Central Adoption Resource Authority
West Block - 8, Wing - 2, 2nd Floor, R.K. Puram, New Delhi - 110066

17

SCHEDULES FORMING PART OF INCOME & EXPENDITURE FOR THE PERIOD 1st April 2022 to 31st
MARCH 2023

SCHEDULE 16 - INCOME FROM ROYALTY, PUBLICATION ETC. :

PARTICULARS	(Amount in Rs.)	
	2022-23	2021-22
1) Income from Royalty	-	-
2) Income from Publications	-	-
3) Others (Specify)	-	-
TOTAL	-	-



राम सरन / Ram Saran
एकीकृत वित्त अधिकारी, कारा / Integrated Finance Officer, CARA
केन्द्रीय दत्तक-ग्रहण संसाधन प्राधिकरण
Central Adoption Resource Authority
महिला एवं बाल विकास मंत्रालय
Ministry of Women & Child Development
भारत सरकार / Government of India
पश्चिमी खण्ड-8, विंग-2, प्रथम तल, आर.के. पुरम
West Block-8, Wing-2, 1st Floor, R.K. Puram
नई दिल्ली / New Delhi-110066



डॉ. जगन्नाथ पति / Dr. Jagannath Pati
निदेशक (कार्यक्रम), कारा / Director (Programme)
केन्द्रीय दत्तक-ग्रहण संसाधन प्राधिकरण
Central Adoption Resource Authority
महिला एवं बाल विकास मंत्रालय
Ministry of Women & Child Development
भारत सरकार / Government of India
पश्चिमी खण्ड-8, विंग-2, प्रथम तल, आर.के. पुरम
West Block-8, Wing-2, 2nd Floor, R.K. Puram
नई दिल्ली / New Delhi-110066



सदस्य सचिव और सीईओ, कारा
Member Secretary & CEO, CARA
महिला एवं बाल विकास मंत्रालय
Ministry of Women & Child Development
भारत सरकार / Government of India
पश्चिमी खण्ड-8, विंग-2, द्वितीय तल, आर.के. पुरम
West Block-8, Wing-2, 2nd Floor, R.K. Puram
नई दिल्ली / New Delhi-110066

FINANCIAL STATEMENT
Central Adoption Resource Authority
 West Block - 8, Wing - 2, 2nd Floor, R.K. Puram, New Delhi - 110066

18

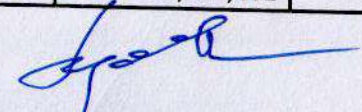
SCHEDULES FORMING PART OF INCOME & EXPENDITURE FOR THE PERIOD 1st April 2022 to
31st MARCH 2023


SCHEDULE 17 - INTEREST EARNED :

PARTICULARS	(Amount in Rs.)	
	2022-23	2021-22
1) On Term Deposits :		
a) With Scheduled Banks	1,369,960	1,280,096
b) With Non-Scheduled Banks	-	-
c) With Institutions	-	-
d) Others	-	-
2) On Savings Accounts :		
a) With Scheduled Banks	212,457	261,749
b) With Non-Scheduled Banks	-	-
c) With Institutions	-	-
d) Others	-	-
3) On Loans :		
a) Employees/Staff	285,845	2,063
b) Others	-	-
4) Interest on Debtors and Other Receivables	-	-
TOTAL	1,868,262	1,543,908

Note : Tax deducted at source to be indicated


राम सरन / Ram Saran
 एकीकृत वित्त अधिकारी, कारा / Integrated Finance Officer, CARA
 केन्द्रीय दत्तक-ग्रहण संसाधन प्राधिकरण
 Central Adoption Resource Authority
 महिला एवं बाल विकास मंत्रालय
 Ministry of Women & Child Development
 भारत सरकार / Government of India
 पश्चिमी खण्ड-8, विंग-2, प्रथम तल, आर.के. पुरम
 West Block-8, Wing-2, 1st Floor, R.K. Puram
 नई दिल्ली / New Delhi-110066


डॉ. जगन्नाथ पति / Dr. Jagannath Pati
 निदेशक (कार्यक्रम), कारा / Director (Programme)
 केन्द्रीय दत्तक-ग्रहण संसाधन प्राधिकरण
 Central Adoption Resource Authority
 महिला एवं बाल विकास मंत्रालय
 Ministry of Women & Child Development
 भारत सरकार / Government of India
 पश्चिमी खण्ड-8, विंग-2, द्वितीय तल, आर.के. पुरम
 West Block-8, Wing-2, 2nd Floor, R.K. Puram
 नई दिल्ली / New Delhi-110066


 सदस्य सचिव और सीईओ, कारा
 Member Secretary & CEO, CARA
 महिला एवं बाल विकास मंत्रालय
 Ministry of Women & Child Development
 भारत सरकार / Government of India
 पश्चिमी खण्ड-8, विंग-2, द्वितीय तल, आर.के. पुरम
 West Block-8, Wing-2, 2nd Floor, R.K. Puram
 नई दिल्ली / New Delhi-110066

FINANCIAL STATEMENT
Central Adoption Resource Authority

West Block - 8, Wing - 2, 2nd Floor, R.K. Puram, New Delhi - 110066

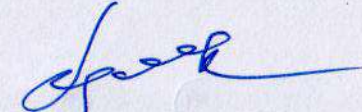
19


SCHEDULES FORMING PART OF INCOME & EXPENDITURE FOR THE PERIOD 1st April 2022 to
31st MARCH 2023

SCHEDULE 18 - OTHER INCOME :

PARTICULARS	(Amount in Rs.)	
	2022-23	2021-22
1) Profit on Sale/Disposal of Assets		
a) Owned Assets		
b) Assets acquired out of grants, or received free of cost	-	-
2) Export Incentives realized	-	-
3) Fees for Miscellaneous Services	-	-
4) Miscellaneous Income	20,691	22,496
5) Sale of Old Newspaper and Magazines	-	-
6) Rebate by Postal Deptt. on use of franking Machine	-	-
7) RTI Fee	240	449
8) Foreign Contribution Received	-	-
9) International Meet (R.Fees A/c)	-	-
10) FSC Recd (Leave Salary) A/c	-	157,003
TOTAL	20,931	179,948


राम सरन / Ram Saran
एकीकृत वित्त अधिकारी, कारा / Integrated Finance Officer, CARA
केन्द्रीय दत्तक-ग्रहण संसाधन प्राधिकरण
Central Adoption Resource Authority
महिला एवं बाल विकास मंत्रालय
Ministry of Women & Child Development
भारत सरकार / Government of India
पश्चिमी खण्ड-8, विंग-2, प्रथम तल, आर.के. पुरम
West Block-8, Wing-2, 1st Floor, R.K. Puram
नई दिल्ली / New Delhi-110066


डॉ. जगन्नाथ पति / Dr. Jagannath Pati
निदेशक (कार्यक्रम), CARA / Director (Programme)
केन्द्रीय दत्तक-ग्रहण संसाधन प्राधिकरण
Central Adoption Resource Authority
महिला एवं बाल विकास मंत्रालय
Ministry of Women & Child Development
भारत सरकार / Government of India
पश्चिमी खण्ड-8, विंग-2, द्वितीय तल, आर.के. पुरम
West Block-8, Wing-2, 2nd Floor, R.K. Puram
नई दिल्ली / New Delhi-110066


सदस्य सचिव और सीईओ, कारा
Member Secretary & CEO, CARA
महिला एवं बाल विकास मंत्रालय
Ministry of Women & Child Development
भारत सरकार / Government of India
पश्चिमी खण्ड-8, विंग-2, द्वितीय तल, आर.के. पुरम
West Block-8, Wing-2, 2nd Floor, R.K. Puram
नई दिल्ली / New Delhi-110066

FINANCIAL STATEMENT
Central Adoption Resource Authority
West Block - 8, Wing - 2, 2nd Floor, R.K. Puram, New Delhi - 110066

SCHEDULES FORMING PART OF INCOME & EXPENDITURE FOR THE PERIOD 1st April 2022 to 31st MARCH 2023

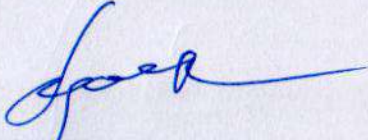
20


SCHEDULE 19 - INCREASE/(DECREASE) IN STOCK OF FINISHED GOODS & WORK IN PROGRESS :

PARTICULARS	2022-23	2021-22
a) Closing Stock		
i) Finished Goods	-	-
ii) Work-in-progress	-	-
b) Less : Opening Stock		
i) Finished Goods	-	-
ii) Work-in-progress	-	-
TOTAL	-	-

(Amount in Rs.)


राम सरन/Ram Saran
एकीकृत वित्त अधिकारी, कारा/Integrated Finance Officer, CARA
केन्द्रीय दत्तक-ग्रहण संसाधन प्राधिकरण
Central Adoption Resource Authority
महिला एवं बाल विकास मंत्रालय
Ministry of Women & Child Development
भारत सरकार/Government of India
पश्चिमी खण्ड-8, विंग-2, प्रथम तल, आर.के. पुरम
West Block-8, Wing-2, 1st Floor, R.K. Puram
नई दिल्ली / New Delhi-110066


डॉ. जगन्नाथ पति/Dr. Jagannath Pati
निदेशक (कार्यक्रम), कारा / Director (Programme)
केन्द्रीय दत्तक-ग्रहण संसाधन प्राधिकरण
Central Adoption Resource Authority
महिला एवं बाल विकास मंत्रालय
Ministry of Women & Child Development
भारत सरकार/Government of India
पश्चिमी खण्ड-8, विंग-2, द्वितीय तल, आर.के. पुरम
West Block-8, Wing-2, 2nd Floor, R.K. Puram
नई दिल्ली / New Delhi-110066


सदस्य सचिव और सीईओ, कारा
Member Secretary & CEO, CARA
महिला एवं बाल विकास मंत्रालय
Ministry of Women & Child Development
भारत सरकार/Government of India
पश्चिमी खण्ड-8, विंग-2, द्वितीय तल, आर.के. पुरम
West Block-8, Wing-2, 2nd Floor, R.K. Puram
नई दिल्ली / New Delhi-110066

FINANCIAL STATEMENT

Central Adoption Resource Authority

West Block - 8, Wing - 2, 2nd Floor, R.K. Puram, New Delhi - 110066

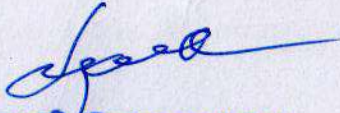
21

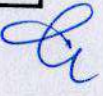
SCHEDULES FORMING PART OF INCOME & EXPENDITURE FOR THE PERIOD 1st April 2022 to
31st MARCH 2023

SCHEDULE 20 - ESTABLISHMENT EXPENSES :

PARTICULARS	(Amount in Rs.)	
	2022-23	2021-22
Salaries and Wages	22,553,330	24,732,999
Allowances, Bonus and Honorarium	60,000	90,000
Reimbursement of Tuition Fee	661,500	901,000
Leave Salary Payment	2,302,169	1,810,289
Gratuity Payment	3,357,870	67,091
Medical Expenses	1,814,151	2,331,950
LTC Expenses	428,245	57,903
Employer Contribution to PF	2,486,366	2,181,511
EDLI (PF)	12,750	14,175
EPF Administrative Charges	62,872	67,432
FSC	599,296	1,083,274
Gratuity Provision	-	1,317,834
Leave Salary Provision	-	-
Staff Uniform Charges	15,000	5,000
TOTAL	34,353,549	34,660,458


राम सरन / Ram Saran
एकीकृत वित्त अधिकारी, कारा / Integrated Finance Officer, CARA
केन्द्रीय दत्तक-ग्रहण संसाधन प्राधिकरण
Central Adoption Resource Authority
महिला एवं बाल विकास मंत्रालय
Ministry of Women & Child Development
भारत सरकार / Government of India
पश्चिमी खण्ड-8, विंग-2, प्रथम तल, आर.के. पुरम
West Block-8, Wing-2, 1st Floor, R.K. Puram
नई दिल्ली / New Delhi-110066


डॉ. जगन्नाथ पति / Dr. Jagannath Pati
निदेशक (कार्यक्रम), कारा / Director (Programme)
केन्द्रीय दत्तक-ग्रहण संसाधन प्राधिकरण
Central Adoption Resource Authority
महिला एवं बाल विकास मंत्रालय
Ministry of Women & Child Development
भारत सरकार / Government of India
पश्चिमी खण्ड-8, विंग-2, द्वितीय तल, आर.के. पुरम
West Block-8, Wing-2, 2nd Floor, R.K. Puram
नई दिल्ली / New Delhi-110066


सदस्य सचिव और सीईओ, कारा
Member Secretary & CEO, CARA
महिला एवं बाल विकास मंत्रालय
Ministry of Women & Child Development
भारत सरकार / Government of India
पश्चिमी खण्ड-8, विंग-2, द्वितीय तल, आर.के. पुरम
West Block-8, Wing-2, 2nd Floor, R.K. Puram
नई दिल्ली / New Delhi-110066

FINANCIAL STATEMENT
Central Adoption Resource Authority
 West Block - 8, Wing - 2, 2nd Floor, R.K. Puram, New Delhi - 110066

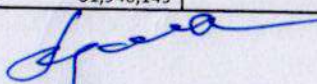
22


SCHEDULES FORMING PART OF INCOME & EXPENDITURE FOR THE PERIOD 1st April 2022 to 31st MARCH 2023

SCHEDULE 21 - OTHER ADMINISTRATIVE EXPENSES :

PARTICULARS	(Amount in Rs.)	
	2022-23	2021-22
Advertisement and Publicity	28,672	-
Audit Fees	203,280	508,840
Bank Charges	2,872	2,162
CARING Expenses	1,851,741	6,740,821
Computer Networking and Accessories	29,822	27,031
Consultancy Service Charges	17,085,133	8,602,865
Conveyance Expenses	19,357	33,681
Hindi Pakhwada Expenses	40,065	30,835
Hospitality	68,550	85,959
Inspection & Monitoring Expenses	139,947	89,505
Internship Expenses	938,383	962,676
Meeting Expenses	61,583	33,605
Newspaper, Books and Periodicals	109,009	84,302
Office Expenses	18,092	54,059
Postage and Telegram Charges	226,976	148,169
Printing Expenses	38,783	329,425
Legal & Professional Charges	563,421	195,432
Recruitment and Training Expenses	31,403	6,342
Repair and Maintenance of Office Building	134,258	391,004
Repair and Maintenance of Office Furniture	16,150	16,405
Repairs and Maintenance of Office Equipment	209,395	144,251
Security and Cleaning Expenses	2,977,329	2,924,317
Stationery Expenses	655,509	525,560
Telephone Charges	703,882	689,641
Toll Free Help Line Expenses	154,370	64,752
Training and Awareness Programme Expenses	3,168,525	447,782
Travelling Expenses	1,116,780	335,801
Vehicles Hiring (Car) Charges	760,395	943,165
Water and Electricity Charges	105,424	69,450
NER Expenses	102,346	396,083
Contingencies (Misc. Expenses) A/C	105,147	233,477
Honorarium to NOC Committee Members A/c	281,550	404,000
GROSS TOTAL	31,948,149	25,521,397


राम सरन / Ram Saran
 एकीकृत वित्त अधिकारी, कारा / Integrated Finance Officer, CARA
 केन्द्रीय दत्तक-ग्रहण संसाधन प्राधिकरण
 Central Adoption Resource Authority
 महिला एवं बाल विकास मंत्रालय
 Ministry of Women & Child Development
 भारत सरकार / Government of India
 पश्चिमी खण्ड-8, विंग-2, प्रथम तल, आर.के. पुरम
 West Block-8, Wing-2, 1st Floor, R.K. Puram
 नई दिल्ली / New Delhi-110066


डॉ. जगन्नाथ पति / Dr. Jagannath Pati
 निदेशक (कार्यक्रम), कारा / Director (Programme)
 केन्द्रीय दत्तक-ग्रहण संसाधन प्राधिकरण
 Central Adoption Resource Authority
 महिला एवं बाल विकास मंत्रालय
 Ministry of Women & Child Development
 भारत सरकार / Government of India
 पश्चिमी खण्ड-8, विंग-2, द्वितीय तल, आर.के. पुरम
 West Block-8, Wing-2, 2nd Floor, R.K. Puram
 नई दिल्ली / New Delhi-110066


 सदस्य सचिव और सीईओ, कारा
 Member Secretary & CEO, CARA
 महिला एवं बाल विकास मंत्रालय
 Ministry of Women & Child Development
 भारत सरकार / Government of India
 पश्चिमी खण्ड-8, विंग-2, द्वितीय तल, आर.के. पुरम
 West Block-8, Wing-2, 2nd Floor, R.K. Puram
 नई दिल्ली / New Delhi-110066

FINANCIAL STATEMENT
Central Adoption Resource Authority
West Block - 8, Wing - 2, 2nd Floor, R.K. Puram, New Delhi - 110066

23

SCHEDULES FORMING PART OF INCOME & EXPENDITURE FOR THE PERIOD 1st April 2022 to 31st
MARCH 2023

SCHEDULE 22 - EXPENDITURE ON GRANTS, SUBSIDIES ETC.:

PARTICULARS	(Amount in Rs.)	
	2022-23	2021-22
a) Grants given to Institutions/Organizations	-	-
b) Subsidies given to Institutions/Organizations	-	-
TOTAL	-	-


Note: Name of the Entities, their Activities along with the amount of Grants/Subsidies are to be disclosed.

SCHEDULE 23 - INTEREST:

PARTICULARS	(Amount in Rs.)	
	2022-23	2021-22
a) On Fixed :pams	-	-
b) On Other Loans (including Bank Charges)	-	-
c) Others (Specify)	-	-
TOTAL	-	-


राम सरन/Ram Saran
एकीकृत वित्त अधिकारी, कारा/Integrated Finance Officer, CARA
केन्द्रीय दत्तक-ग्रहण संसाधन प्राधिकरण
Central Adoption Resource Authority
महिला एवं बाल विकास मंत्रालय
Ministry of Women & Child Development
भारत सरकार/Government of India
पश्चिमी खण्ड-8, विंग-2, प्रथम तल, आर.के. पुरम
West Block-8, Wing-2, 1st Floor, R.K. Puram
नई दिल्ली / New Delhi-110066


डॉ. जगन्नाथ पति / Dr. Jagannath Pati
निदेशक (कार्यक्रम), कारा / Director (Programme)
केन्द्रीय दत्तक-ग्रहण संसाधन प्राधिकरण
Central Adoption Resource Authority
महिला एवं बाल विकास मंत्रालय
Ministry of Women & Child Development
भारत सरकार / Government of India
पश्चिमी खण्ड-8, विंग-2, द्वितीय तल, आर.के. पुरम
West Block-8, Wing-2, 2nd Floor, R.K. Puram
नई दिल्ली / New Delhi-110066


सदस्य सचिव और सीईओ, कारा
Member Secretary & CEO, CARA
महिला एवं बाल विकास मंत्रालय
Ministry of Women & Child Development
भारत सरकार / Government of India
पश्चिमी खण्ड-8, विंग-2, द्वितीय तल, आर.के. पुरम
West Block-8, Wing-2, 2nd Floor, R.K. Puram
नई दिल्ली / New Delhi-110066

FINANCIAL STATEMENT

Central Adoption Resource Authority
West Block-8, Wing-2, 2nd Floor, R.K. Puram, New Delhi-110066.

24

SCHEDULES FORMING PART OF ACCOUNTS FOR THE PERIOD ENDED 31st MARCH 2023

Schedule-24

Significant Accounting Policies/ Basis for Preparations of Accounts:

1. Accounting Convention:

The Financial Statements have been prepared on the accrual method of accounting.

2. Inventory Valuation:

Store and Spares are valued at cost.

3. Investments:

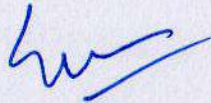
Investments classified as "long term investments" are carried at cost.

4. Fixed Assets:

4.1 Fixed Assets are stated at cost of acquisition inclusive of inward freight, duties and taxes and incidental and direct expenses related to acquisition.

4.2 Fixed Assets acquire by way of non-recurring grant are capitalized at values stated by corresponding credit to Capital Fund.

4.3 In the Fixed assets schedule showing the coloum of deficit depreciation charge due to correct the last year i.e. 2021-22 depreciation value which was charged short by Rs. 1,11,440/- and also drop the SAR audit para.



राम सरन/Ram Saran
एकीकृत वित्त अधिकारी, कारा/Integrated Finance Officer, CARA
केन्द्रीय दत्तक-ग्रहण संसाधन प्राधिकरण
Central Adoption Resource Authority
महिला एवं बाल विकास मंत्रालय
Ministry of Women & Child Development
भारत सरकार/Government of India
पश्चिमी खण्ड-8, विंग-2, प्रथम तल, आर.के. पुरम
West Block-8, Wing-2, 1st Floor, R.K. Puram
नई दिल्ली/New Delhi-110066



डॉ. जगन्नाथ पति/Dr. Jagannath Dahi
निदेशक (कार्यक्रम), कारा/Director (Programs), CARA
केन्द्रीय दत्तक-ग्रहण संसाधन प्राधिकरण
Central Adoption Resource Authority
महिला एवं बाल विकास मंत्रालय
Ministry of Women & Child Development
भारत सरकार/Government of India
पश्चिमी खण्ड-8, विंग-2, द्वितीय तल, आर.के. पुरम
West Block-8, Wing-2, 2nd Floor, R.K. Puram
नई दिल्ली/New Delhi-110066



सदस्य सचिव और सीईओ, कारा
Member Secretary & CEO, CARA
महिला एवं बाल विकास मंत्रालय
Ministry of Women & Child Development
भारत सरकार/Government of India
पश्चिमी खण्ड-8, विंग-2, द्वितीय तल, आर.के. पुरम
West Block-8, Wing-2, 2nd Floor, R.K. Puram
नई दिल्ली/New Delhi-110066

5. Depreciation:

- 5.1 Depreciation has been provided on WDV method as per rates specified in the Income Tax Act from 01.04.2018 as suggested by C & AG in their audit report for the year 2017-18.
- In respect of additions to/ deductions from fixed assets during the year, depreciation is considered as per Rule.
 - Assets costing Rs. 5,000/- or less each are fully provided.
 - Residual Value of fixed assets has been taken @ 5% of the total cost.

6. Government Grants/Subsidies:

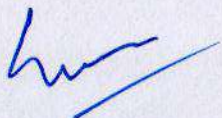
- Government grant/subsidy are accounted on accrual basis.
- Grants received from Central Government has not been received with specific instruction for Capital Expenses and therefore the amount spent on acquisition of capital assets not otherwise specified has been shown under Capital Fund.

7. Lease:

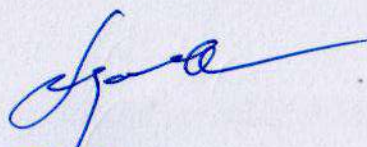
Lease rentals are expensed with reference to lease terms.

8. Retirement Benefits:

- Provision towards gratuity payable on death/ retirement of employees is accrued and computed based on actuarial calculation.
- Provision for accumulated leave encashment benefit to the employees is accrued and computed based on actuarial calculation.



राम सरन / Ram Saran
 एकीकृत वित्त अधिकारी, कारा / Integrated Finance Officer, CARA
 केन्द्रीय दत्तक-ग्रहण संसाधन प्राधिकरण
 Central Adoption Resource Authority
 महिला एवं बाल विकास मंत्रालय
 Ministry of Women & Child Development
 भारत सरकार / Government of India
 पश्चिमी खण्ड-8, विंग-2, प्रथम तल, आर.के. पुरम
 West Block-8, Wing-2, 1st Floor, R.K. Puram
 नई दिल्ली / New Delhi-110066



डॉ. जगन्नाथ पति / Dr. Jagannath Patil
 निदेशक (कार्यक्रम), कारा / Director (Programs), CARA
 केन्द्रीय दत्तक-ग्रहण संसाधन प्राधिकरण
 Central Adoption Resource Authority
 महिला एवं बाल विकास मंत्रालय
 Ministry of Women & Child Development
 भारत सरकार / Government of India
 पश्चिमी खण्ड-8, विंग-2, द्वितीय तल, आर.के. पुरम
 West Block-8, Wing-2, 2nd Floor, R.K. Puram
 नई दिल्ली / New Delhi-110066



सदस्य सचिव और सीईओ, कारा
 Member Secretary & CEO, CARA
 महिला एवं बाल विकास मंत्रालय
 Ministry of Women & Child Development
 भारत सरकार / Government of India
 पश्चिमी खण्ड-8, विंग-2, द्वितीय तल, आर.के. पुरम
 West Block-8, Wing-2, 2nd Floor, R.K. Puram
 नई दिल्ली / New Delhi-110066

FINANCIAL STATEMENT

Central Adoption Resource Authority
West Block-8, Wing-2, 2nd Floor, R.K. Puram, New Delhi-110066.

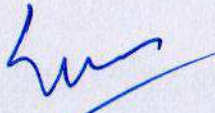
26

SCHEDULES FORMING PART OF ACCOUNTS FOR THE PERIOD ENDED 31st MARCH 2023


Schedule-25

CONTINGENT LIABILITIES AND NOTES ON ACCOUNTS

1. Contingent Liabilities for the period ended 31st March 2023 is Rs. Nil
2. In the opinion of the Steering Committee, the current assets, loans and advances have a value on realization in the ordinary course of business, equal to at least the aggregate amount shown in the Balance Sheet.
3. In view of there being no taxable income under Income Tax Act, 1961 no provision for Income Tax has been made.
4. Schedule 1 to 25 are annexed to and form an integral part of the Balance Sheet as on 31st March 2023 and the Income and Expenditure Account for the year ended on that date.



राम सरन / Ram Saran
एकीकृत वित्त अधिकारी, कारा / Integrated Finance Officer, CARA
केन्द्रीय दत्तक-ग्रहण संसाधन प्राधिकरण
Central Adoption Resource Authority
महिला एवं बाल विकास मंत्रालय
Ministry of Women & Child Development
भारत सरकार / Government of India
पश्चिमी खण्ड-8, विंग-2, प्रथम तल, आर.के. पुरम
West Block-8, Wing-2, 1st Floor, R.K. Puram
नई दिल्ली / New Delhi-110066



डॉ. जगन्नाथ पति / Dr. Jagannath Pati
निदेशक (कार्यक्रम), कारा / Director (Programme)
केन्द्रीय दत्तक-ग्रहण संसाधन प्राधिकरण
Central Adoption Resource Authority
महिला एवं बाल विकास मंत्रालय
Ministry of Women & Child Development
भारत सरकार / Government of India
पश्चिमी खण्ड-8, विंग-2, द्वितीय तल, आर.के. पुरम
West Block-8, Wing-2, 2nd Floor, R.K. Puram
नई दिल्ली / New Delhi-110066



सदस्य सचिव और सीईओ, कारा
Member Secretary & CEO, CARA
महिला एवं बाल विकास मंत्रालय
Ministry of Women & Child Development
भारत सरकार / Government of India
पश्चिमी खण्ड-8, विंग-2, द्वितीय तल, आर.के. पुरम
West Block-8, Wing-2, 2nd Floor, R.K. Puram
नई दिल्ली / New Delhi-110066

CENTRAL ADOPTION RESOURCE AUTHORITY

West Block-8, Wing -2, 2nd Floor, R.K.Puram, New Delhi - 110066

2022-23 Annexure -A

DESCRIPTION	GROSS BLOCK		Written Down Value at Beginning of the year	Additions during the year	Additions during the year	Deductions during the year	Total Quantity	Cost/valuation at the year-end	Depreciation			Net Block		Remarks
	Qty.	Original Cost/Purchase Value	Amount	Qty.	Amount	Amount	Qty.	Amount	As at the beginning of the year	Additions during the year	Total Depreciation at the year-end	Value at Current year-end 31.03.2023	Value at Previous year-end 31.03.2022	
AS per Income Tax Act on WDV from 01/04/2018														
A.Furniture & Fixture : (10%)														
Up tp 31-3-2013 (detail attached)	1	3251249	1255142	0	0	0	1	1255142	1996107	125514	2121621	1129628	1255142	
Voltas split AC 2 Ton (29/10/14)	1	43500	19653	0	0	0	1	19653	23847	1965	25812	17688	19653	
Steel High back Chair 27/11/14	1	13000	5873	0	0	0	1	5873	7127	587	7714	5286	5873	
Steel visitor chair (27/11/14)	4	28000	12650	0	0	0	4	12650	15350	1265	16615	11385	12650	
Wooden Executive Table black 27/11/14	1	34000	15361	0	0	0	1	15361	18639	1536	20175	13825	15361	
Wooden centre table glass top 27/11/14	1	5600	2530	0	0	0	1	2530	3070	253	3323	2277	2530	
Wooden Computer table glass top 27/11/14	2	9000	4066	0	0	0	2	4066	4934	407	5341	3659	4066	
White Board with stand 12/6/2015	1	7788	3653	0	0	0	1	3653	4135	365	4500	3288	3653	
Reception Table(7x2-3"-6") 3/12/2015	1	37000	18894	0	0	0	1	18894	18106	1889	19995	17005	18894	
Revolving chair 3/12/15	1	6650	3395	0	0	0	1	3395	3255	340	3595	3055	3395	
Voltas Split Air Conditioner 1.5 ton with stablizer 21.9.16	2	79700	44839	0	0	0	2	44839	34861	4484	39345	40355	44839	
Office Table 48'x30' (28.2.17)	3	29700	17481	0	0	0	3	17481	12219	1748	13967	15733	17481	
Office Table 60'x30'x30' (28.2.17)	2	23160	13631	0	0	0	2	13631	9529	1363	10892	12268	13631	
Executive Heigh back Chair (jv) 1.11.16	1	6075	3450	0	0	0	1	3450	2625	345	2970	3105	3450	
Visitors Chair 1.11.16 (jv)	8	26100	856	0	0	0	8	856	25244	86	25330	770	856	
Five Seater Sofa Set 1.11.16 (JV)	1	19125	10858	0	0	0	1	10858	8267	1086	9353	9772	10858	
Executive Table 1.11.16 (JV)	1	18000	10219	0	0	0	1	10219	7781	1022	8803	9197	10219	
Visitors Chair 16.12.16	12	30900	17545	0	0	0	12	17545	13355	1755	15110	15790	17545	
Corner Table 9.1.17 (JV)	2	6300	3641	0	0	0	2	3641	2659	364	3023	3277	3641	
Central Table 9.1.17 (JV)	1	7312	4227	0	0	0	1	4227	3085	423	3508	3804	4227	
Visitors Chair 16.1.17	16	78700	45503	0	0	0	16	45503	33197	4550	37747	40953	45503	
Office Table 42'x24' 15.2.17	5	42750	25051	0	0	0	5	25051	17699	2505	20204	22546	25051	
Office Table 48'x24' 15.2.17	1	9250	5420	0	0	0	1	5420	3830	542	4372	4878	5420	
Office Table 48'x30'15.2.17	3	29700	17402	0	0	0	3	17402	12298	1740	14038	15662	17402	
Work Station 15.2.17	9	110250	64604	0	0	0	9	64604	45646	6460	52106	58144	64604	
Sofa Set one seater 22.2.17	2	11910	7010	0	0	0	2	7010	4900	701	5601	6309	7010	
Sofa 2 seater 22.2.17	1	9330	5492	0	0	0	1	5492	3838	549	4387	4943	5492	
Sofa 3 seater 22.2.17	1	11580	6816	0	0	0	1	6816	4764	682	5446	6134	6816	
Heigh back chair 22.2.17	6	35730	21030	0	0	0	6	21030	14700	2103	16803	18927	21030	
Wooden sofa set 2 seater 16.3.17	1	20250	11971	0	0	0	1	11971	8279	1197	9476	10774	11971	
Wooden Sofa Set 2 seater 16.3.17	2	20250	11971	0	0	0	2	11971	8279	1197	9476	10774	11971	
Central Table 16.3.17	1	10125	5986	0	0	0	1	5986	4139	599	4785	5387	5986	
Side Table 16.3.17	2	5625	3326	0	0	0	2	3326	2299	333	2662	2993	3326	
Meeting Table 28.3.17	1	25312	15029	0	0	0	1	15029	10283	1503	11786	13526	15029	

(Signature)

(Signature)

राम सरन / Ram Saran
 एकीकृत वित्त अधिकारी, कारा / Integrated Finance Officer, CARA
 केन्द्रीय दत्तक-ग्रहण संसाधन प्राधिकरण
 Central Adoption Resource Authority
 महिला एवं बाल विकास मंत्रालय
 Ministry of Women & Child Development
 भारत सरकार / Government of India

डॉ. जगन्नाथ पति / Dr. Jagannath Pati
 निदेशक (कार्यक्रम), कारा / Director (Programme)
 केन्द्रीय दत्तक-ग्रहण संसाधन प्राधिकरण
 Central Adoption Resource Authority
 महिला एवं बाल विकास मंत्रालय
 Ministry of Women & Child Development
 भारत सरकार / Government of India
 पश्चिमी खण्ड-8, विंग-2, द्वितीय तल, आर.के. पुरम
 West Block-8, Wing-2, 2nd Floor, R.K. Puram
 नई दिल्ली / New Delhi - 110066

सदस्य सचिव और सीईओ, कारा
 Member Secretary & CEO, CARA
 महिला एवं बाल विकास मंत्रालय
 Ministry of Women & Child Development
 भारत सरकार / Government of India
 पश्चिमी खण्ड-8, विंग-2, द्वितीय तल, आर.के. पुरम
 West Block-8, Wing-2, 2nd Floor, R.K. Puram
 नई दिल्ली / New Delhi - 110066

Full height Storage Unit 28.3.17	1	14766	8768	0	0	0	1	8768	5998	877	6875	7891	8768	28
Reception 28.3.17	1	39656	23547	0	0	0	1	23547	16109	2355	18464	21192	23547	
Office Table 48"x30"x30" (15.5.17)	1	9900	5930	0	0	0	1	5930	3970	593	4563	5337	5930	
Office Table 42"x24"x30" (6.6.17)	1	8550	5165	0	0	0	1	5165	3385	517	3902	4648	5165	
Office Table 48"x30"x30" (6.6.2017)	1	9900	5930	0	0	0	1	5930	3970	593	4563	5337	5930	
Side Rack 36"x18"x30" (6.6.17)	6	37800	22837	0	0	0	6	22837	14963	2284	17247	20553	22837	
Brass Planter (No 12) 15.6.17	10	6248	206	0	0	0	10	206	6042	21	6063	185	206	
Brass Planter (no. 14) 15.6.17	12	12537	411	0	0	0	12	411	12126	41	12167	370	411	
Brass Planter (No. 16) 15.6.17	4	6090	200	0	0	0	4	200	5890	20	5910	180	200	
Office Almira 1200x900x450 29.9.17	7	90998	56867	0	0	0	7	56867	34131	5687	39818	51180	56867	
Office Almira 78"x36"x19"	15	94204	2175	0	0	0	15	2175	92029	218	92247	1957	2175	
Office Almira 50"x30"x17"	5	19019	0	0	0	0	5	0	19019	0	19019	0	0	
Book Case, 4 Doors	3	13559	0	0	0	0	3	0	13559	0	13559	0	0	
Executive Visitor Chair	10	35952	0	0	0	0	10	0	35952	0	35952	0	0	
File Cabinet, 2 Drawer	4	15630	0	0	0	0	4	0	15630	0	15630	0	0	
File Cabinet, 4 Drawer	5	27113	889	0	0	0	5	889	26224	89	26313	800	889	
Centre Table	3	9882	0	0	0	0	3	0	9882	0	9882	0	0	
Air Conditioner with Stabilizer	3	99686	3270	0	0	0	3	3270	96416	327	96743	2943	3270	
Room Heater	4	1400	0	0	0	0	4	0	1400	0	1400	0	0	
Brass Lamp	1	5976	196	0	0	0	1	196	5780	20	5800	176	196	
Cabin Fan	1	550	0	0	0	0	1	0	550	0	550	0	0	
Air Conditioner with Stablizer	2	52000	11434	0	0	0	2	11434	40566	1143	41709	10291	11434	
Air Conditioner with Stablizer	1	32000	9697	0	0	0	1	9697	22303	970	23273	8727	9697	
AC Win. Voltas with Steb. 1.5 Ton	2	52600	22490	0	0	0	2	22490	30110	2249	32359	20241	22490	
AC Spl Voltas 2 T with Stab.	1	46000	19669	0	0	0	1	19669	26331	1967	28298	17702	19669	
UPS Acp 700 VA (June/14)	1	4850	164	0	0	0	1	164	4686	16	4702	148	164	
Voltas Air Conditioner 31.3.17	3	85300	45332	0	0	0	3	45332	39968	4533	44501	40799	45332	
Air Conditioner Steblisers 3.5.17	1	6000	197	0	0	0	1	197	5803	20	5823	177	197	
Split AC 1.5 Ton 19.6.17	1	29800	16765	0	0	0	1	16765	13035	1677	14712	15088	16765	
Durain Industries 1 seater Sofa (31.03.2022)	3	100440	95418	0	0	0	3	95418	5022	9542	14564	85876	95418	
Durain Industries 3 seater Sofa (31.03.2022)	3	179280	170316	0	0	0	3	170316	8964	17032	25996	153284	170316	
Durain Industries Centre Table (31.03.2022) Part	2	51091	48536	0	0	0	2	48536	2555	4854	7409	43682	48536	
Durain Industries Centre Table (11.04.2022)				1	15869	0		15869	0	1587	1587	14282	0	
1 Revolving & 4 Visitors Chairs (26.07.2022)				5	64220	0		64220	0	6422	6422	57798	0	
High Back Chairs (21.03.2023)				2	14940	0		14940	0	747	747	14193	0	
Revolving Chair (21.03.2023)				1	14999	0		14999	0	750	750	14249	0	
Total		5,301,698	2,290,984		110,028	-		2401012	3010714	238609	3249323	2162403	2290984	
b. Office Equipments (15.00%)														
Refrigartor Whirlpur 190 Ltr (29/10/14)	1	12500	3297	0	0	0	1	3297	9203	495	9698	2802	3297	
Water Dispenser Voltas (5/11/14)	1	10000	2637	0	0	0	1	2637	7363	396	7759	2241	2637	
Telephone Instruments (Beetel) 31/3/15	10	8949	2453	0	0	0	10	2453	6496	368	6864	2085	2453	
Referigerator LG 195 Ltr (31/3/15)	1	13800	3782	0	0	0	1	3782	10018	567	10585	3215	3782	
Referigerator Electrolux 163 BM (31/3/15)	1	9600	2631	0	0	0	1	2631	6969	395	7364	2236	2631	
Water Dispenser Voltas (31/3/14)	3	26400	7235	0	0	0	3	7235	19165	1085	20250	6150	7235	
Microvave Own IFB (31/3/15)	3	17700	4850	0	0	0	3	4850	12850	728	13578	4122	4850	
Star EPABX with 3P&T line 28/11/2014	1	8505	1909	0	0	0	1	1909	6596	286	6882	1623	1909	
Panasonic Push button Tele Instrnt 28/11/14	2	6300	1414	0	0	0	2	1414	4886	212	5098	1202	1414	

राम सरन / Ram Saran
 एकीकृत वित्त अधिकारी, कारा / Integrated Finance Officer, CARA
 केन्द्रीय दत्तक-ग्रहण संसाधन प्राधिकरण
 Central Adoption Resource Authority
 महिला एवं बाल विकास मंत्रालय
 Ministry of Women & Child Development
 भारत सरकार / Government of India

डा. जगन्नाथ पति / Dr. Jagannath Pati
 निदेशक (कार्यक्रम), CARA / Director (Programme)
 केन्द्रीय दत्तक-ग्रहण संसाधन प्राधिकरण
 Central Adoption Resource Authority
 महिला एवं बाल विकास मंत्रालय
 Ministry of Women & Child Development
 भारत सरकार / Government of India
 पश्चिमी खण्ड-8, विंग-2, द्वितीय तल, आर.के. पुरम
 West Block-8, Wing-2, 2nd Floor, R.K. Puram
 नई दिल्ली / New Delhi-110068

सदस्य सचिव और सीईओ, कारा
 Member Secretary & CEO, CARA
 महिला एवं बाल विकास मंत्रालय
 Ministry of Women & Child Development
 भारत सरकार / Government of India
 पश्चिमी खण्ड-8, विंग-2, द्वितीय तल, आर.के. पुरम
 West Block-8, Wing-2, 2nd Floor, R.K. Puram
 नई दिल्ली / New Delhi-110068

Canam Scanner Dr-M1060 A3 FB 201 08/02/16	2	299122	94336	0	0	0	2	94336	204786	14150	218936	80186	94336	29
Canam Digital Multi Printer MF 6180 08/2/16	5	220500	69541	0	0	0	5	69541	150959	10431	161390	59110	69541	
Microtech UPS 800 VA 27.7.16	1	4388	114	0	0	0	1	114	4274	17	4291	97	114	
Sucam Ups 600 VA 31.3.17	30	60000	1566	0	0	0	30	1566	58434	235	58669	1331	1566	
Canon Digital Copier (IR 2002n) 17.11.16	1	69983	29012	0	0	0	1	29012	40971	4352	45323	24660	29012	
Canon Digital Copier (IR 2002n) 9.3.17	1	69950	29577	0	0	0	1	29577	40373	4437	44810	25140	29577	
Vu Ultra HD TV (55') 29.3.17	1	66675	28192	0	0	0	1	28192	38483	4229	42712	23963	28192	
Refrigerator Samsung 321 Ltr. 30.3.17	2	70000	29598	0	0	0	2	29598	40402	4440	44842	25158	29598	
IP PBX System- Matrix GE 6 S 30.3.17	1	159185	67307	0	0	0	1	67307	91878	10096	101974	57211	67307	
Matrix Digital Key Phone 30.3.17	2	12000	5074	0	0	0	2	5074	6926	761	7687	4313	5074	
Matrix IP Phone- VP 248 SE 30.3.17	5	39700	16786	0	0	0	5	16786	22914	2518	25432	14268	16786	
Matrix IP phone- VP 110 30.3.17	30	120000	50739	0	0	0	30	50739	69261	7611	76872	43128	50739	
IP Phones with POE 1.5.17		68000	1775	0	0	0		1775	66225	266	66491	1509	1775	
GSB-10 RE KIT 7.9.17		3749	98	0	0	0		98	3651	15	3666	83	98	
Matrix GE VMS- 16 Card 4.12.17		24869	12159	0	0	0		12159	12710	1824	14534	10335	12159	
Havells Oil filled radiator room Heater 6.3.18		133030	68343	0	0	0		68343	64687	10251	74938	58092	68343	
From NP														
EPABX System with Emplifire	1	71726	242	0	0	0	1	242	71484	36	71520	206	242	
Paper Shredder taras	1	14472	349	0	0	0	1	349	14123	52	14175	297	349	
Photocopier(WC 123 Copier Printer)	1	351380	9171	0	0	0	1	9171	342209	1376	343585	7795	9171	
Heat Blower	1	1360	36	0	0	0	1	36	1324	5	1329	31	36	
Office fan	1	768	20	0	0	0	1	20	748	3	751	17	20	
Panasonic Telephone plan System	1	12350	2056	0	0	0	1	2056	10294	308	10602	1748	2056	
Crown Heat Converters	6	7358	192	0	0	0	6	192	7166	29	7195	163	192	
Franking Machine IJ40	1	129353	16206	0	0	0	1	16206	113147	2431	115578	13775	16206	
with weighing back			0	0	0	0		0				0	0	
Xerox Machiene Wc-5745 (May-2013)	1	307534	54415	0	0	0	1	54415	253119	8162	261281	46253	54415	
Telephone Instruments (Aug-2013)	24	14700	2632	0	0	0	24	2632	12068	395	12463	2237	2632	
Fax Machiene Samsong (SF-651) (Dec-13)	1	14595	2824	0	0	0	1	2824	11771	424	12195	2400	2824	
Biometric Attendance Machiene(U300)(3/13)	1	14490	2893	0	0	0	1	2893	11597	434	12031	2459	2893	
Telephone Instruments (Mar-2013)	1	1299	34	0	0	0	1	34	1265	5	1270	29	34	
Heat converter (Crown)	7	11812	2651	0	0	0	7	2651	9161	398	9559	2253	2651	
Electric Kettle	1	1000	224	0	0	0	1	224	776	34	810	190	224	
UPS (APC 600VA) (30/7/2015)	3	9788	3167	0	0	0	3	3167	6621	475	7096	2692	3167	
Telephone Instruments	15	11498	301	0	0	0	15	301	11197	45	11242	256	301	
Plan System	1	4500	117	0	0	0	1	117	4383	18	4401	99	117	
Invertor with battery and trolley (05-11-2018)	2	248340	118731				2	118731	118035	17810	135845	100921	118731	
Franking Machiene (29-03-2019)	1	85100	50634				1	50634	34466	7595	42061	43039	50634	
Voltas Split AC 2 Ton (31-05-2019)	1	55987	33312				1	33312	22675	4997	27672	28315	33312	
Voltas Air Conditioner (24-06-2019)	1	45989	27364				1	27364	18625	4105	22730	23259	27364	
Bajaj Ceiling Fan (08-08-2019)	4	4885	2906				4	2906	1979	436	2415	2470	2906	
Bajaj Cabin Fans (19-08-2019)	8	15115	8994				8	8994	6121	1349	7470	7645	8994	
Water Dispenser (30-08-2019)		163669	97384					97384	66285	14608	80893	82776	97384	
Microwave Own (30-08-2019)	2	20000	11900				2	11900	8100	1785	9885	10115	11900	
Photocopier cum Printer Multi purpose (09-02-2019)	4	175184	137738				4	137738	37446	31829	69275	105909	137738	
Split Air Conditioner (16-01-2020)	1	32999	25945				1	25945	7054	5996	13050	19949	25945	
Automatic Sanitizer (22.06.2020)	2	14998	10836				2	10836	4162	1625	5787	9211	10836	
Prestige Induction Heater (23.07.2020)	2	6776	4896				2	4896	1880	734	2614	4162	4896	
Luminose UPS 600 pro 650 (17.08.2020)	9	19296	13942				9	13942	5354	2091	7445	11851	13942	

राम सरन / Ram Saran

एकीकृत वित्त अधिकारी, कारा / Integrated Finance Officer, CARA

केन्द्रीय दत्तक-ग्रहण संसाधन प्राधिकरण
Central Adoption Resource Authority

महिला एवं बाल विकास मंत्रालय
Ministry of Women & Child Development

भारत सरकार / Government of India

पश्चिमी खण्ड-8, विंग-2, द्वितीय तल, आर.के. पुरम
West Block-8, Wing-2, 2nd Floor, R.K. Puram

डॉ. जगन्नाथ पति / Dr. Jagannath Pati

निदेशक (कार्यालय), कारा / Director (Programme)

केन्द्रीय दत्तक-ग्रहण संसाधन प्राधिकरण
Central Adoption Resource Authority

महिला एवं बाल विकास मंत्रालय
Ministry of Women & Child Development

भारत सरकार / Government of India

पश्चिमी खण्ड-8, विंग-2, द्वितीय तल, आर.के. पुरम
West Block-8, Wing-2, 2nd Floor, R.K. Puram

सदस्य सचिव और सीईओ, कारा

Member Secretary & CEO, CARA

महिला एवं बाल विकास मंत्रालय
Ministry of Women & Child Development

भारत सरकार / Government of India

पश्चिमी खण्ड-8, विंग-2, द्वितीय तल, आर.के. पुरम

West Block-8, Wing-2, 2nd Floor, R.K. Puram

नई दिल्ली / New Delhi, INDIA

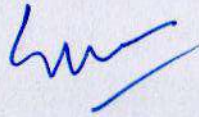
Laptop- apple MMGF 2 (i-5)31.3.17	2	131000	11600	0	0	0	2	11600	119400	4640	124040	6960	11600	31
Laptop HP=15-BE01474 (i-3) 31.3.17	4	150000	13283	0	0	0	4	13283	136717	5313	142030	7970	13283	
CCTV Camera 31.3.17	4	36000	3188	0	0	0	4	3188	32812	1275	34087	1913	3188	
2 TB HDD Seagate Hard Disk (17.8.17)		6350	671	0	0	0		671	5679	268	5947	403	671	
MS Office Home 2016-Mac (17.8.17		13500	1426	0	0	0		1426	12074	570	12644	856	1426	
HP Key Boards & Mouse combo 22.1.18		7700	946	0	0	0		946	6754	378	7132	568	946	
Non-plan transfer			0									0	0	
Telephone Instrument(Nokia 6260)	1	16500	107	0	0	0	1	107	16393	43	16436	64	107	
HP Laserjet Printer Model 1020	1	11934	77	0	0	0	1	77	11857	31	11888	46	77	
Pen Drive 4 GB	1	500	3	0	0	0	1	3	497	1	498	2	3	
External Hard Disk 500 GM	1	4950	32	0	0	0	1	32	4918	13	4931	19	32	
HP Laptop	1	64039	415	0	0	0	1	415	63624	166	63790	249	415	
External Hard Disk 500 GM (Seget)	1	4600	30	0	0	0	1	30	4570	12	4582	18	30	
Web Camera (Logitech-C-170)	1	1365	9	0	0	0	1	9	1356	4	1360	5	9	
Sony Digital Camera(W830 & W810)	2	14605	95	0	0	0	2	95	14510	38	14548	57	95	
Laptops (04/12/2018)	4	249596	46724				4	46724	202872	18690	221562	28034	46724	
Presenter Logitech (06/02/2019)	1	3450	695				1	695	2755	278	3033	417	695	
Key Board & Mouse Compo (31-3-2019)	10	6890	1488				10	1488	5402	595	5997	893	1488	
Router Dlink (31-3-2019)	1	1360	294				1	294	1066	118	1184	176	294	
Switch D-Link 8 port (31-3-2019)	1	1300	281				1	281	1019	112	1131	169	281	
HP Computer All-in-one (26-09-2019)	5	279995	60479				5	60479	219516	24192	243708	36287	60479	
MI Digital Television (17-10-2019)	3	33997	9791				3	9791	24206	3916	28122	5875	9791	
Aruba Wireless Systems	1	59708	17196				1	17196	42512	6878	49390	10318	17196	
UPS 1 KV	1	4068	1171				1	1171	2897	468	3365	703	1171	
Security Camera (06.07.2020)	1	2899	1043				1	1043	1856	417	2273	626	1043	
Multi Functional Printer Cannon (25.09.2020)	4	195957	70544				4	70544	125413	28218	153631	42326	70544	
HP Computer (15.10.2020)	1	84573	40595				1	40595	43978	16238	60216	24357	40595	
One Multi Functional Printer (6.11.2020)	1	59278	28453				1	28453	30825	11381	42206	17072	28453	
Computer (11.01.2021)	1	80298	38543				1	38543	41755	15417	57172	23126	38543	
Mouse and Key bords Compo (26.02.2021)	20	14801	7105				20	7105	7696	2842	10538	4263	7105	
Intex Smart Television (15.03.2021)	1	14988	7194				1	7194	7794	2878	10672	4316	7194	
Canon Scanners (22.03.2021)	2	99330	47678				2	47678	51652	19071	70723	28607	47678	
Computer Dwell (31.03.2021)	3	286034	137296				3	137296	148738	54918	203656	82378	137296	
Rxternal Hard Disc (12.02.2020)	2	10300	2966				2	2966	7334	1186	8520	1780	2966	
1 TB Hard Disk (06.08.2021)	2	23431	23431				2	23431		18744	18744	4687	23431	
Laptop (29.03.2022)	3	270000	270000				3	270000		162000	162000	108000	270000	
Computer Desktop (29.03.2022)	2	174000	174000				2	174000		104400	104400	69600	174000	
External Hard Disk (18.07.2022)				1	14398			14398	0	5759	5759	8639	0	
Web Camera & Speakers (21.07.2022)				3	8704			8704	0	3482	3482	5222	0	
HP Key Boards & Mouse (05.08.2022)				15	13155			13155	0	5262	5262	7893	0	
Video Conferencing Systems (12.09.2022)				1	498500			498500	0	199400	199400	299100	0	
TVS Keyboard (14.02.2023)				3	7341			7341	0	1468	1468	5873	0	
Hard Disk Wd 1TB (23.02.2023)				1	3450			3450	0	690	690	2760	0	
9V Battery (28.02.2023)				1	60			60	0	12	12	48	0	
Total		7476057	1238282		545608	0		1783890	6237775	809555	7047330	974335	1238282	

राम सरन/Ram Saran
एकीकृत वित्त अधिकारी, कारा/Integrated Finance Officer, CARA
केन्द्रीय दत्तक-ग्रहण संसाधन प्राधिकरण
Central Adoption Resource Authority
महिला एवं बाल विकास मंत्रालय
Ministry of Women & Child Development
भारत सरकार/Government of India
पश्चिमी खण्ड-8, विंग-2, प्रथम तल आरके पुरम
West Block-8, Wing-2, 1st Floor, R.K. Puram

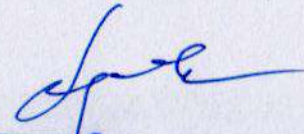
डॉ. जगन्नाथ पति/Dr. Jagannath Pati
निदेशक (कार्यक्रम), CARA /Director (Program)
केन्द्रीय दत्तक-ग्रहण संसाधन प्राधिकरण
Central Adoption Resource Authority
महिला एवं बाल विकास मंत्रालय
Ministry of Women & Child Development
भारत सरकार/Government of India
पश्चिमी खण्ड-8, विंग-2, द्वितीय तल, आरके पुरम
West Block-8, Wing-2, 2nd Floor, R.K. Puram
नई दिल्ली/New Delhi-110065

सदस्य सचिव और सीईओ, कारा
Member Secretary & CEO, CARA
महिला एवं बाल विकास मंत्रालय
Ministry of Women & Child Development
भारत सरकार/Government of India
पश्चिमी खण्ड-8, विंग-2, द्वितीय तल आरके पुरम
West Block-8, Wing-2, 2nd Floor, R.K. Puram
नई दिल्ली/New Delhi-110065

D. Library books		45521	374		0	0		374	0	0	0	374	374	32
E. Programme Assets														
Compo Binding Machiene (23-10-2019)	1	4500	2310											
Lap topes for CARINGS Programme (14/11/2018)	2	246380	42574			1	2310	2190	924	3114	1386	2310		
Camera for Inspection & Monetering (30/3/20)	1	24869	11732			2	42574	203806	17030	220836	25544	42574		
Coral Grow Graphic for Media & Publicity (26/12/19)	1	67248	25823			1	11732	13137	4693	17830	7039	11732		
Antivirous QH Tortal Shield 3 years (01/01/2020)	7	78400	27440			1	25823	41425	10329	51754	15494	25823		
Security Camera *	1	5398	1943			7	27440	50960	10976	61936	16464	27440		
Computers Dwell (31.03.2021)	2	207000	99360			1	1943	3455	777	4232	1166	1943		
Computers (21.03.2023)				4	399460	2	99360	107640	39744	147384	59616	99360		
Computers (27.03.2023)				2	199464		399460	0	79892	79892	319568	0		
HP Multifunction Machine				1	65000		199464	0	39893	39893	159571	0		
							65000	0	13000	13000	52000	0		
Total		633795	211182		663924		875106	422613	217258	639871	657848	211182		
Grand Total		17185432	5185754	0	1643851	0	0	6829605	11942957	1530847	13473804	5298758	5185754	



राम सरन / Ram Saran
 एकीकृत वित्त अधिकारी, कारा / Integrated Finance Officer, CARA
 केन्द्रीय दत्तक-ग्रहण संसाधन प्राधिकरण
 Central Adoption Resource Authority
 महिला एवं बाल विकास मंत्रालय
 Ministry of Women & Child Development
 भारत सरकार / Government of India
 पश्चिमी खण्ड-8, विंग-2, प्रथम तल, आर.के. पुरम
 West Block-8, Wing-2, 1st Floor, R.K. Puram
 नई दिल्ली / New Delhi-110066



डॉ. जगन्नाथ पति / Dr. Jagannath Pati
 निदेशक (कार्यक्रम), CARA / Director (Programme)
 केन्द्रीय दत्तक-ग्रहण संसाधन प्राधिकरण
 Central Adoption Resource Authority
 महिला एवं बाल विकास मंत्रालय
 Ministry of Women & Child Development
 भारत सरकार / Government of India
 पश्चिमी खण्ड-8, विंग-2, द्वितीय तल, आर.के. पुरम
 West Block-8, Wing-2, 2nd Floor, R.K. Puram
 नई दिल्ली / New Delhi-110066



सदस्य सचिव और सीईओ, कारा
 Member Secretary & CEO, CARA
 महिला एवं बाल विकास मंत्रालय
 Ministry of Women & Child Development
 भारत सरकार / Government of India
 पश्चिमी खण्ड-8, विंग-2, द्वितीय तल, आर.के. पुरम
 West Block-8, Wing-2, 2nd Floor, R.K. Puram
 नई दिल्ली / New Delhi-110066

FINANCIAL STATEMENT
Central Adoption Resource Authority
 West Block - 8, Wing - 2, 2nd Floor, R.K. Puram, New Delhi - 110066

33

Advance for Training and Awareness Programme as on 31.03.2023

S. No.	Name of NGO/ Govt. Office	Date of Release	Amount	Remarks
1	ICCW New delhi	19.8/10.9.2008	618,860	
2	YASODA Pune		55,000	
3	Director, WCD, Raipur	03.06.2010	164,320	
4	Director, WCD, Andra Pradesh	24.02.2011	248,808	
5	The State Child Protection Society, Nagland	02.09.2011	99,704	
6	ICDS, Society, Bangalore, Karnataka	20.10.2011	54,400	
7	Commissioner and State Child Protection Society, Pune	16.12.2014	237,510	
8	Dir, Goa Institute of Public Administration	10.03.2015	109,592	
9	Director, SW and Child Protection Society, Ranchi	10.12.2015	199,490	
10	CEO, AP SPE of Women & Children, Vijayawada	10.03.2016	132,329	
11	Maharashtra State Child Protection Society	19.01.2018	354,712	
12	Maharashtra State Child Protection Society	22.02.2018	117,173	
13	Director, ICPS, Sikkim	13.03.2018	213,251	
14	Karnataka State Child Protection Society	15.03.2018	475,661	
15	Karnataka State Child Protection Society	05.07.2019	110,839	
16	Director, Social Welfare, Bihar	17.09.2019	758,760	
17	West Bengal Child Protection Society	11.11.2021	123,000	
18	Director DSW, Patna	17.11.2021	123,000	
19	Maharashtra State Child Protection Society	17.10.2022	304,320	
20	State Govt. of Puducherry	14.11.2022	163,110	
21	Maharashtra State Child Protection Society	14.11.2022	123,000	
22	SARA, Vijayrje Vatsalya, Bhawan Bhopal	22.11.2022	78,000	
23	SARA Indiravati Bhawan, Chattisgarh	24.11.2022	87,000	
24	SARA Dept. of Women Development and Child Welfare Guntur (Andhra Pradesh)	24.11.2022	123,000	
25	SARA, Bihar	24.01.2023	325,020	
26	SARA Assam	15.02.2023	284,280	
27	SARA Mizoram	02.03.2023	328,680	
28	NIPCCD UP	09.03.2023	706,620	
	Total		6,719,439	

Annexure-B

राम सरन / Ram Saran
 एकीकृत वित्त अधिकारी, कारा / Integrated Finance Officer, CARA
 केन्द्रीय दत्तक-ग्रहण संसाधन प्राधिकरण
 Central Adoption Resource Authority
 महिला एवं बाल विकास मंत्रालय
 Ministry of Women & Child Development
 भारत सरकार / Government of India
 पश्चिमी खण्ड-8, विंग-2, प्रथम तल, आर.के. पुरम
 West Block-8, Wing-2, 1st Floor, R.K. Puram
 नई दिल्ली / New Delhi-110066

डॉ. जगन्नाथ पति / Dr. Jagannath Pati
 निदेशक (कार्यक्रम), CARA / Director (Programme)
 केन्द्रीय दत्तक-ग्रहण संसाधन प्राधिकरण
 Central Adoption Resource Authority
 महिला एवं बाल विकास मंत्रालय
 Ministry of Women & Child Development
 भारत सरकार / Government of India
 पश्चिमी खण्ड-8, विंग-2, द्वितीय तल, आर.के. पुरम
 West Block-8, Wing-2, 2nd Floor, R.K. Puram
 नई दिल्ली / New Delhi-110066

सदस्य सचिव और सीईओ, कारा
 Member Secretary & CEO, CARA
 महिला एवं बाल विकास मंत्रालय
 Ministry of Women & Child Development
 भारत सरकार / Government of India
 पश्चिमी खण्ड-8, विंग-2, द्वितीय तल, आर.के. पुरम
 West Block-8, Wing-2, 2nd Floor, R.K. Puram
 नई दिल्ली / New Delhi-110066

Loans/ Advances to Staff

Name of Employees	Amount outstanding as on 31.03.2023	Amount outstanding as on 31.03.2022	Remarks
A Festival Advance:			
Total A	-	-	
B House Building Advance:			
Binod Kumar Sahu-DD		1,568,500	
C Computer Advance:			
Kamal Kishore-DD	-	-	
D Car Advance:			
	-	-	
E Scooter Advance:			
Mr.C.S.Bhakta-LDC	-	-	
F TA Advance:			
Ashuthosh-AD	-	-	
G Medical Advance:			
Sanjay Kumar-DEO	-	-	
H Others:			
Deepak Rathore	5,000	5,000	
Total	5,000	1,573,500	



राम सरन / Ram Saran
 एकीकृत वित्त अधिकारी, कारा / Integrated Finance Officer, CARA
 केन्द्रीय दत्तक-ग्रहण संसाधन प्राधिकरण
 Central Adoption Resource Authority
 महिला एवं बाल विकास मंत्रालय
 Ministry of Women & Child Development
 भारत सरकार / Government of India
 पश्चिमी खण्ड-8, विंग-2, प्रथम तल, आर.के. पुरम
 West Block-8, Wing-2, 1st Floor, R.K. Puram
 नई दिल्ली / New Delhi-110066



डॉ. जगन्नाथ पति / Dr. Jagannath Pati
 निदेशक (कार्यक्रम), कारा / Director (Programme)
 केन्द्रीय दत्तक-ग्रहण संसाधन प्राधिकरण
 Central Adoption Resource Authority
 महिला एवं बाल विकास मंत्रालय
 Ministry of Women & Child Development
 भारत सरकार / Government of India
 पश्चिमी खण्ड-8, विंग-2, द्वितीय तल, आर.के. पुरम
 West Block-8, Wing-2, 2nd Floor, R.K. Puram
 नई दिल्ली / New Delhi-110066



सदस्य सचिव और सीईओ, कारा
 Member Secretary & CEO, CARA
 महिला एवं बाल विकास मंत्रालय
 Ministry of Women & Child Development
 भारत सरकार / Government of India
 पश्चिमी खण्ड-8, विंग-2, द्वितीय तल, आर.के. पुरम
 West Block-8, Wing-2, 2nd Floor, R.K. Puram
 नई दिल्ली / New Delhi-110066

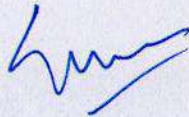
FINANCIAL STATEMENT
Central Adoption Resource Authority
West Block-8, Wing-2, 2nd Floor, R.K.Puram, New Delhi- 110066

Provision for Expenses as on 31.03.2023

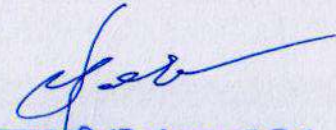
35

Sl.No	Expenses Head	Particulars of Expenses	Amount
1	Audit Fees A/c	Statutory Audit (C & AG)	203,280
2	Telephone Expenses	MTNL	27,283
3	Adoption Helpline Service Charges	MTNL	16,922
		Gross Total:-	247,485

Annexure-C



राम सरन / Ram Saran
एकीकृत वित्त अधिकारी, कारा / Integrated Finance Officer, CARA
केन्द्रीय दत्तक-ग्रहण संसाधन प्राधिकरण
Central Adoption Resource Authority
महिला एवं बाल विकास मंत्रालय
Ministry of Women & Child Development
भारत सरकार / Government of India
पश्चिमी खण्ड-8, विंग-2, प्रथम तल, आर.के. पुरम
West Block-8, Wing-2, 1st Floor, R.K. Puram
नई दिल्ली / New Delhi-110066



डॉ. जगन्नाथ पति / Dr. Jagannath Pati
निदेशक (कार्यक्रम), CARA / Director (Programme)
केन्द्रीय दत्तक-ग्रहण संसाधन प्राधिकरण
Central Adoption Resource Authority
महिला एवं बाल विकास मंत्रालय
Ministry of Women & Child Development
भारत सरकार / Government of India
पश्चिमी खण्ड-8, विंग-2, द्वितीय तल, आर.के. पुरम
West Block-8, Wing-2, 2nd Floor, R.K. Puram
नई दिल्ली / New Delhi-110066



सदस्य सचिव और सीईओ, कारा
Member Secretary & CEO, CARA
महिला एवं बाल विकास मंत्रालय
Ministry of Women & Child Development
भारत सरकार / Government of India
पश्चिमी खण्ड-8, विंग-2, द्वितीय तल, आर.के. पुरम
West Block-8, Wing-2, 2nd Floor, R.K. Puram
नई दिल्ली / New Delhi-110066

Email

Pramod Kumar

Re: Approval of Draft Annual Report of CARA for the year 2022-2023 by Steering Committee through circulation - regarding.

From : rbsaindore@gmail.com

Mon, Apr 29, 2024 05:30 PM

Subject : Re: Approval of Draft Annual Report of CARA for the year 2022-2023 by Steering Committee through circulation - regarding.

To : Pramod Kumar <p.kumar76@gov.in>

To,

The Deputy Director
Ministry of women & child development
New Delhi

Subject :- A Approval of Draft of Annual report of cara (2022-2023)

Ref :- Cara, C-32012/1/2022-0/0 JD

Sir/Madam

This has reference to the subject cited above that annual draft of cara for year(2022-23) has been approval by me

Thanking you

Dinesh Mishra

Member of steering committee

CARA.

Rajkiya Bal Ashram. Indore

On Fri, Apr 12, 2024 at 6:00 PM Pramod Kumar <p.kumar76@gov.in> wrote:

To,

**All the Steering Committee Members
of Central Adoption Resource Authority (CARA)**

Sub :

Sir/Madam,

This has reference to the subject cited above, please find attached herewith files which contains Draft Annual Report comprising Audit Report and Annual Accounts of Central Adoption Resource Authority (CARA) for the year 2022-2023, for your perusal and approval on circulation basis.

As per Section 69, Sub-Section 3(b) of the JJ Act 2015 (Amended in 2021), the Steering Committee of CARA shall have to approve the Annual Budget, Annual Accounts, and Audit Reports, as well as the Action Plan and Annual Report of the Authority (CARA).

As per the Rule 51(2) of the Juvenile Justice (Care and Protection of Children) Model Rules, 2016 (amended in 2022), the transaction of business of the Steering Committee may also be convened [by video conference, through web or] by circulation in case of urgency and such transaction of business shall have the same effect as if it had been transacted at a formal meeting.

Email

Pramod Kumar

Re: Approval of Draft Annual Report of CARA for the year 2022-2023 by Steering Committee through circulation - regarding.

From : kathuriarakesh@yahoo.com

Sun, Apr 21, 2024 10:10 PM

Subject : Re: Approval of Draft Annual Report of CARA for the year 2022-2023 by Steering Committee through circulation - regarding.

To : Pramod Kumar <p.kumar76@gov.in>

To
Sh Pramod Kumar
Central Adoption Resource Authority
Ministry of Women and Child development
Govt of India

Sir,

I acknowledge my deep sense of gratitude for including Matrichhaya Unit 2 Delhi in the steering committee of CARA and would like to assure you that we will try our best to meet the expectations of CARA as well as the special children of God who come to us as orphans but go to parents making their lives full of joy, happiness and fulfillment.

We have gone through the Annual report, Accounts as well as Audit report of CARA for the year 2022-23 and noted the various transformational initiatives taken during this period .

I, on behalf of Matrichhaya Unit II, Delhi give my approval to the report .

With best compliments
Rakesh Kathuria

On Friday, 12 April 2024 at 05:59:55 pm GMT+5:30, Pramod Kumar <p.kumar76@gov.in> wrote:

To,
**All the Steering Committee Members
of Central Adoption Resource Authority (CARA)**

Sub :
Sir/Madam,

This has reference to the subject cited above, please find attached herewith files which contains Draft Annual Report comprising Audit Report and Annual Accounts of Central Adoption Resource Authority (CARA) for the year 2022-2023, for your perusal and approval on circulation basis.

As per Section 69, Sub-Section 3(b) of the JJ Act 2015 (Amended in 2021), the Steering Committee of CARA shall have to approve the Annual Budget, Annual Accounts, and Audit Reports, as well as the Action Plan and Annual Report of the Authority (CARA).

As per the Rule 51(2) of the Juvenile Justice (Care and Protection of Children) Model Rules, 2016 (amended in 2022), the transaction of business of the Steering Committee may also be convened [by video conference, through web or] by circulation in case of urgency and such transaction of business shall have the same effect as if it had been transacted at a formal meeting.

You are, therefore, requested to kindly provide us your valuable comments and suggestions (if any) to incorporate the same. However, in case, no change is suggested, please submit your consent through return email within seven days from date of issue of this letter.

Email

Pramod Kumar

From : sonajain@forrealfilm.com

Mon, Apr 29, 2024 09:58 AM

Subject : Re: Approval of Draft Annual Report of CARA for the year 2022-2023 by Steering Committee through circulation - regarding.

To : Pramod Kumar <p.kumar76@gov.in>

Thank you for this information.

It is approved from my side, to my understanding.

Thank you,

Madhurika Jain

> On 12-Apr-2024, at 5:46 PM, Pramod Kumar <p.kumar76@gov.in> wrote:
>
>

Email

Pramod Kumar

Re: Approval of Draft Annual Report of CARA for the year 2022-2023 by Steering Committee through circulation - regarding.

From : jyotidogra@gmail.com

Mon, Apr 15, 2024 03:53 PM

Subject : Re: Approval of Draft Annual Report of CARA for the year 2022-2023 by Steering Committee through circulation - regarding.

To : Pramod Kumar <p.kumar76@gov.in>

Dear Pramodji,
I approve of the same.
Best
Jyoti

Prof. (Dr.) Jyoti Dogra Sood
Professor of Law
Indian Law Institute
Bhagwan Das Rd
New Delhi 110001

On Fri, Apr 12, 2024 at 6:00 PM Pramod Kumar <p.kumar76@gov.in> wrote:

To,

**All the Steering Committee Members
of Central Adoption Resource Authority (CARA)**

Sub :

Sir/Madam,

This has reference to the subject cited above, please find attached herewith files which contains Draft Annual Report comprising Audit Report and Annual Accounts of Central Adoption Resource Authority (CARA) for the year 2022-2023, for your perusal and approval on circulation basis.

As per Section 69, Sub-Section 3(b) of the JJ Act 2015 (Amended in 2021), the Steering Committee of CARA shall have to approve the Annual Budget, Annual Accounts, and Audit Reports, as well as the Action Plan and Annual Report of the Authority (CARA).

As per the Rule 51(2) of the Juvenile Justice (Care and Protection of Children) Model Rules, 2016 (amended in 2022), the transaction of business of the Steering Committee may also be convened [by video conference, through web or] by circulation in case of urgency and such transaction of business shall have the same effect as if it had been transacted at a formal meeting.

You are, therefore, requested to kindly provide us your valuable comments and suggestions (if any) to incorporate the same. However, in case, no change is suggested, please submit your consent through return email within seven days from date of issue of this letter.

This has been approved by the Member Secretary & CEO, CARA.

Email

Pramod Kumar

Approval of Draft Annual Report of CARA for the year 2022-2023 by Steering Committee through circulation - regarding.

From : Pramod Kumar <p.kumar76@gov.in> Tue, May 07, 2024 02:44 PM
Subject : Approval of Draft Annual Report of CARA for the year 2022-2023 by Steering Committee through circulation - regarding. 4 attachments
To : ckiasuk06 <ckiasuk06@gmail.com>
Cc : Ms Tripti Gurha <triptigurha.edu@nic.in>, Jagannath Pati <j.pati@nic.in>, Richa Ojha <richojha-cara@gov.in>

GENTLE REMINDER

To,
PS to the Secretary, WE&CD,
Government of Uttarakhand
(representing SARA, Uttarakhand)

Sir,

Please refer to our previous email dated 12/04/2024 on the subject cited above. It is to inform that we have received the approval emails from all the Non Ex-officio Members of Steering Committee of CARA except the Secretary, WE&CD, Government of Uttarakhand (representing SARA, Uttarakhand) so far. It is also inform you that without approval of Steering Committee, we could not be start the printing process of Annual Report of CARA for the year 2022-2023. Hence, you are again requested to kindly send your consent/ comments/ suggestions (if any) in the matter through return email ON TOP PRIORITY BASIS.

प्रमोद कुमार / PRAMOD KUMAR
समन्वय, नीति, संसद और आरटीआई
Coordination, Policy, Parliament & RTI
केंद्रीय दत्तक-ग्रहण संसाधन प्राधिकरण
Central Adoption Resource Authority
महिला एवं बाल विकास मंत्रालय, भारत सरकार
Ministry of Women & Child Development, Government of India,
West Block-8, Wing-4, 1st Floor, R.K. Puram, New Delhi-110066.
Tel. : 011-26760361, Email : p.kumar76@gov.in

From: "Pramod Kumar" <p.kumar76@gov.in>
To: "Anil Malik" <secy.wcd@nic.in>, "ASFA WCD" <asfa-wcd@gov.in>, "ckiasuk06" <ckiasuk06@gmail.com>, "rbsaindore" <rbsaindore@gmail.com>, "kathuriarakesh" <kathuriarakesh@yahoo.com>, "mianwalimatrichhaya" <mianwalimatrichhaya@rediffmail.com>, "sonajain" <sonajain@forrealfilm.com>, "info creativelap" <info.creativelap@gmail.com>, "jyotidogra" <jyotidogra@gmail.com>, "ili" <ili@ili.ac.in>, "Ms Tripti Gurha" <triptigurha.edu@nic.in>
Cc: "Jagannath Pati" <j.pati@nic.in>, "Richa Ojha" <richojha-cara@gov.in>
Sent: Friday, April 12, 2024 5:46:11 PM 6

Subject: Approval of Draft Annual Report of CARA for the year 2022-2023 by Steering Committee through circulation - regarding.

To,

**All the Steering Committee Members
of Central Adoption Resource Authority (CARA)**

jb :

Sir/Madam,

This has reference to the subject cited above, please find attached herewith files which contains Draft Annual Report comprising Audit Report and Annual Accounts of Central Adoption Resource Authority (CARA) for the year 2022-2023, for your perusal and approval on circulation basis.





As per Section 69, Sub-Section 3(b) of the JJ Act 2015 (Amended in 2021), the Steering Committee of CARA shall have to approve the Annual Budget, Annual Accounts, and Audit Reports, as well as the Action Plan and Annual Report of the Authority (CARA).

As per the Rule 51(2) of the Juvenile Justice (Care and Protection of Children) Model Rules, 2016 (amended in 2022), the transaction of business of the Steering Committee may also be convened [by video conference, through web or] by circulation in case of urgency and such transaction of business shall have the same effect as if it had been transacted at a formal meeting.

You are, therefore, requested to kindly provide us your valuable comments and suggestions (if any) to incorporate the same. However, in case, no change is suggested, please submit your consent through return email within seven days from date of issue of this letter.

This has been approved by the Member Secretary & CEO, CARA.

प्रमोद कुमार / PRAMOD KUMAR
समन्वय, नीति, संसद और आरटीआई
Coordination, Policy, Parliament & RTI
केंद्रीय दत्तक-ग्रहण संसाधन प्राधिकरण
Central Adoption Resource Authority
महिला एवं बाल विकास मंत्रालय, भारत सरकार
Ministry of Women & Child Development, Government of India,
West Block-8, Wing-4, 1st Floor, R.K. Puram, New Delhi-110066.
Tel. : 011-26760361, Email : p.kumar76@gov.in

-
-  **1 CARA Letter.pdf**
937 KB
-  **2 Draft Annual Report of CARA for FY 2022-2023.pdf**
2 MB
-  **3 Audit Report of CARA 2022-2023.pdf**
6 MB
-  **4 Annual Accounts of CARA for the FY 2022-23.pdf**
12 MB
-

केंद्रीय दत्तक-ग्रहण संसाधन प्राधिकरण
Central Adoption Resource Authority
 (महिला एवं बाल विकास मंत्रालय, भारत सरकार)
(Ministry of Women & Child Development, Government of India)

Minutes of the 35th Meeting of Steering Committee of Central Adoption Resource Authority (CARA).

The 35th Meeting of the Steering Committee of Central Adoption Resource Authority (CARA) chaired by Shri Indevar Pandey, Secretary, MWCD (Chairperson of the Steering Committee of CARA) was held on 11th July, 2023 at 03:00 AM at Conference Hall, Shastri Bhawan, New Delhi.

2. The list of participants is attached. The meeting was held virtually, while the Chairperson, Member Secretary and other official members of the Ministry were physically present.
3. At the outset, CEO & Member Secretary, CARA welcomed Chairperson of the Steering Committee and all the other Members of the Committee. Chairperson of the Steering Committee requested Member Secretary & CEO, CARA to start the proceedings of the 35th Meeting of the Committee.
4. The Action Taken report on the Decision on the Agenda items of the 34rd Meeting placed at **Appendix-A** was discussed and approved.

AGENDA ITEMS AND DECISIONS

PROGRAMME & POLICY MATTERS :

Agenda No. 35.01 : Annual Action Plan of CARA for the FY 2023-2024.

1. The Adoption Regulations 2022 through its regulation 41(5) and 41(11) binds CARA to conduct training & capacity building programmes with all its stakeholders and carry out advocacy & awareness activities for promoting adoption. In pursuance of the same, the Annual Action plan of CARA for the FY 2023-2024 comprising of Annual Training Calendar and Media Plan has been prepared.
2. It may be noted that CARA has already started conducting virtual training for its stakeholders. Orientation programmes for Chief Medical Officers with the help of AIIMS expert has already been completed. The detailed action plan is placed at **Appendix-B**.

Decision : Approved.



सदस्य सचिव और सीईओ, कारा
 Member Secretary & CEO, CARA
 महिला एवं बाल विकास मंत्रालय
 Ministry of Women & Child Development
 8 भारत सरकार / Government of India
 पश्चिमी खण्ड-8, विंग-2, द्वितीय तल, आर.के. पुरम
 West Block-8, Wing-2, 2nd Floor, R.K. Puram
 नई दिल्ली / New Delhi-110066

Page 1 of 11

Agenda 35.02 : Referral to PAPs who have crossed maximum age limit.

3. The eligibility criteria of Prospective Adoptive Parents (PAPs) in terms of age is stipulated in Regulation 5(4) and 5(9) of Adoption Regulations 2022 which is given below for reference :

Regulation 5(4) : The age of Prospective Adoptive Parents (PAPs), as on the date of registration, shall be counted for deciding the eligibility of Prospective Adoptive Parents (PAPs) for children of different age groups. Maximum Composite Age for Married Couple is 110 years and for Single Parent is 55 years.

Regulation 5(9) : The seniority of the prospective adoptive parents who have not received a single referral within three years shall be counted from their date of registration except those who have crossed composite years of one hundred ten years.

4. The children as per the age criteria are referred to PAPs on the basis of "age" as on the date of registration. The provisions have been made in the designated CARINGS Portal as per the above laid down norms. It has been observed that in a number of cases, the children are referred to PAPs where maximum age limit i.e. 110 years in Married Couple and 55 years in Single Parent has been exceeded. Similarly, the PAPs beyond the maximum years of age are also able to reserve the child from direct reservation options under '7 days for RI/NR/OCI', 'Special Needs Children' and older children available from 'Immediate Placement'. The adoption of child by PAPs beyond the maximum age of 110/ 55 years contradicts with Adoption Regulations 2022.

5. It is proposed that the provision may be made in the CARINGS Portal to debar such PAPs for referral of normal child as well as direct reservation of child who have crossed the maximum age limit of 110/ 55 years.

6. Around 100 parents would be affected on implementation of the above.

Decision : The Committee is of the opinion that child/ children are referred to Prospective Adoptive Parents (PAPs) on the basis of their age as on the date of registration which is categorically specified in Regulation 5(4) of Adoption Regulations 2022. Hence, the eligibility of PAPs cannot be denied. However, it may be ensured that the PAPs should get the referral of child/ children in the appropriate category specified in Regulation 5(4). Accordingly, Regulation 5(9) of Adoption Regulations 2022 is required to be amended.

Agenda 35.03 : Regarding designated online CARINGS Portal.

7. Child Adoption Resource Information and Guidance System (CARINGS) was developed in dotnet framework and has been maintained by NIC for both In-country and Inter-country adoptions in accordance with the Juvenile Justice (Care and Protection of Children) Act and Adoption Regulations notified


सदस्य सचिव और सीईओ, कारा
Member Secretary & CEO, CARA

9
महिला एवं बाल विकास मंत्रालय
Ministry of Women & Child Development
भारत सरकार / Government of India

पुस्तकालय-8, विंग-2, द्वितीय तल, आर.के. पुरम

by the Government from time to time. It integrates the two database pertaining to the legally free children available with that of the prospective adoptive parents who register themselves online through the same system. The automated system matches the children available for adoption automatically with that of the choice given by parents.

8. The impact of CARINGS, maintained and managed by NIC, has been widely acknowledged at all levels as an instrument of innovation in child protection.

9. Meanwhile, it was decided to revamp the CARINGS Portal with latest technology stack in collaboration with AICTE that may remain operational for the next 15 years. Accordingly, the Steering Committee of the Authority in its 29th meeting held on 05-01-2022 (agenda 29.01) had approved the proposal of hiring of technical interns for revamping and redesigning of the portal with latest technology. Thereafter, the competent authority approved the engagement of four Developers for continuation of the project after 30-06-2022.

10. As on date, the NIC has sanctioned strength of following 5 (five) technical professionals for regular updation and modifications in the existing CARINGS portal (MSSQL, .NET) which is being engaged by CARA through GeM:

- (i) Solution Architect
- (ii) DBA (yet to be engaged)
- (iii) Senior Developer
- (iv) Developer
- (v) Junior Developer (yet to be engaged)

11. Simultaneously, the Technical Support Team (TSG) consists of 04 (four) technical professionals for revamping and redesigning of CARINGS portal with latest technology stack.

12. In view of above, NIC will take the full responsibility for ongoing and the revamped CARINGS. NIC will expeditiously accomplish the pending tasks and in this regard, a Meeting was held with NIC chaired by CEO (CARA) in the presence of Ms. Anubha Goyal (HoD) and Mr. Chandkiran Chokar (Sr. System Analyst) NIC. A copy of the Minutes is placed at Appendix-C for information.

Decision : Noted. It has also been informed to the Committee that server of CARINGS Portal is being migrated to AWS Cloud under Mission Vatsalya by NIC.

Agenda 35.04 : Updated information about CARINGS maintained by NIC.

13. The following tasks have been accomplished :

- (i) PAPs registration include State specific priority;
- (ii) Module for District Magistrate for issuing online adoption orders;

सदस्य सचिव और सीईओ, कारा
Member Secretary & CEO, CARA

10 महिला एवं बाल विकास मंत्रालय
Ministry of Women & Child Development
भारत सरकार / Government of India
पश्चिमी खण्ड-8, विंग-2, द्वितीय तल, आर.के. पुरम
West Block-8, Wing-2, 2nd Floor, R.K. Puram

Page 3 of 11

- (iii) Module for CMO for certifying the health status of child having special needs;
- (iv) Procedure for children adopted under the HAMA, 1956 by parents who desire to relocate the child abroad (Post 17.09.2021);
- (v) New provision for RI/NRI/OCI PAPs' for 7 days;
- (vi) Enabling DCPUs for conducting HSR and forwarding the online adoption application after verification on DM portal.
- (vii) Ineligibility of registered PAPs to adopt a normal child in case they have already two children;
- (viii) Debarring of PAPs for a period of one year not reserving a child out of requisite number of referrals (three referrals for RI/NRI/OCI PAPs and two referrals for Foreigner PAPs) ;
- (ix) Automatic execution of CARINGS referral cycle (twice a week from March 2, 2023 i.e. Tuesday at 11.00 am & Thursday at 12.00 pm.);
- (x) Disruption and dissolution module.

Upcoming applications :

- (i) CWC module
- (ii) Foster Adoption module
- (iii) New CARA website and Dashboard

Decision : Noted.

Agenda 35.05 : Decision regarding considering Transgender person as Adoptive parents.

14. The Eligibility criteria for prospective adoptive parents to adopt a child have been clearly defined in the Regulation 5 of Adoption Regulations, 2022.

15. It is mentioned that the Authority has been receiving requests from stakeholders for providing guidance over considering transgender person as adoptive parent. Recently, SARA, West Bengal has sought guidance in the matter of an In-country relative adoption, wherein PAP, Abdul Hannan Sekh (Transgender) has put application to adopt the daughter of Abdul's Sister, Surjahan Bibi from Murshidabad, WB.

16. Section 57 of Juvenile Justice (Care and Protection of Children), Amendment Act, 2021 and Regulation 5 of the Adoption Regulation, 2022, clearly mentions the eligibility criteria for PAPs to adopt a child. However, Adoption Regulation, 2022 is silent on this issue.

17. Hence, the decision regarding the eligibility of the transgender person as an Adoptive parent may be taken.

Decision : Case may be forwarded to Ministry of Law & Justice for Legal Opinion.


 सदस्य सचिव और सीईओ, कारा
 Member Secretary & CEO, CARA
 महिला एवं बाल विकास मंत्रालय
 Ministry of Women & Child Development
 भारत सरकार / Government of India
 पश्चिमी खण्ड-8, विंग-2, द्वितीय तल, आर.के. पुरम
 West Block-8, Wing-2, 2nd Floor, R.K. Puram
 नई दिल्ली / New Delhi-110066

Agenda 35.06 : Fee for District Child Protection Unit for rendering services as required under the Regulations

18. As per Regulation 38 of Adoption Regulations 2022, the District Child Protection Unit (DCPU) has also been entrusted to accomplish the task of Home Study Report or revalidation of Home Study Report.

Regulation 38(14) : DCPU to ensure that its professional staff namely, counselor, social worker or protection officer while conducting home study and verifies the prospective adoptive parent's required paperwork and the information they provided at the time of registration;

Regulation 38(15) : DCPU to complete the prospective adoptive parent's Study Report within two months of their registration and ensure that Home Study Report is revalidated before the expiry of three-year period, and if the prospective adoptive parents are not found eligible or suitable to adopt, all such Home Study Reports shall be referred to the State Adoption Resource Agency concerned for decision, and thereafter the reports shall be uploaded on the Designated Portal accordingly.

19. There is a provision of fee for Home Study Report, Adoption Fee, Post-adoption Follow-up Reports, revalidation of Home Study Reports for Specialised Adoption Agencies (SAAs) in Schedule-XV, with the direction to SAAs to adhere the standard utilization pattern. As far as fee for District Child Protection Unit (DCPU) is concerned, the Adoption Regulations 2022 is silent. In this regard, many queries have been raised by DCPU. Both SAA and DCPU are performing the same duties and tasks, hence it is proposed that fee in accordance with Schedule-XV may be made applicable for SAA and DCPU both as most of the staff are contractual.

Decision : The case may be examined on the basis of additional work assigned to the DCPU and the same may be forwarded to MWCD for decision.

ADMINISTRATIVE & FINANCE MATTERS :

Agenda No. 35.07 : Information to Steering Committee of CARA regarding delegation of financial powers up to Rs.15,000/- by MS&CEO, CARA to Dr. Jagannath Pati, Director (Prg.) (on contract basis), for sanction of an expenditure of miscellaneous or contingent nature.

20. Dr. Jagannath Pati has superannuated on 31/03/2023 from the post of Director (Prg.), CARA. At present, the post of Joint Director in CARA is also vacant. Dr. J. Pati has been appointed as Director (Prg.) on contract basis in CARA, by the Competent Authority vide Office Order No. CARA-EA041/1/2023-O/oJS(TG) (e-006233)/508 dated 05/04/2023. As per Para 9.3 of the Rules and Regulations of CARA, the Member Secretary & CEO of CARA may further delegate his power with the approval of the Steering



Page 5 of 11

सदस्य सचिव और सीईओ, कारा
12 Member Secretary & CEO, CARA
महिला एवं बाल विकास मंत्रालय
Ministry of Women & Child Development
भारत सरकार / Government of India
पि. ००६२३३/५०८ दि. ०५/०४/२०२३

Committee to any Director/ Joint Director to sanction an expenditure of miscellaneous or contingent nature (**Appendix-D**). MS&CEO, CARA has approved and delegated the financial power up to Rs.15000/- to Director (Prg.) (on contract basis) till the regular Joint Director / Director (Prg.) is appointed. Steering Committee is now being informed of the same.

Decision : The case may be submitted to IFD through MWCD.

Agenda No. 35.08 : Approval for grant of Non-Productivity Linked Bonus (ad-hoc bonus) to the CARA employees.

21. As per the decision of the Steering Committee in its 34th meeting held on 15/02/2023 (Agenda No 34.14 refers), the file was sent to the Ministry for necessary consideration and the Ministry has returned the file with IFD's Remarks that "the matter should be left to the organisation to decide. There appears to be no reason for the Ministry's intervention in the matter".

22. In light of the above, Steering Committee may please approve disbursement of Non-Productivity Linked Bonus (ad-hoc bonus) to the CARA employees approx. 8-10 staff for the year 2021-22 including non-disbursed bonus of previous years (2019-20 & 2020-21).

Decision : Approved.

Agenda No. 35.09 : Information for extension of contract of CARA Help-Desk with enhancement of monthly salary/remuneration of help-desk tele executives by 5-10%.

23. As per the directions of Hon'ble High Court of Delhi in the matter of Rajvinder Kaur Vs UOI to establish a 24 hours help-line, a help-desk was set up for functioning 12 hours (08:00 AM TO 08:00 PM) by hiring manpower through GeM, initially for one year, with the strength as Counsellors - 02 Nos. @ Rs.50,000/- PM each, Operational Manager - 01 No. @ Rs.45,000/- PM each, Tele Executives - 08 Nos. @ Rs.30,000/- PM each, MTS - 01 No. @ on Minimum Wages. Tenure of the help-desk is expiring on 30/06/2023. The same may be extended for further two years. An annual 5-10% increase in the salaries of all help desk staff may also be considered in the pattern of professionals recruited at CARA.

Decision : Proposal is to be submitted to IFD through MWCD.

Agenda No. 35.10 : Information for rationalisation and closure of Central Social Welfare Board (CSWB) and transfer of its building (B-12, Qutab Institutional Area, Near Katwaria Sarai, New Delhi - 110016) to CARA post closure of CSWB.

24. MWCD has issued OM No.- 85/02/2023-closure cell dated 04/05/2023, wherein it has been mentioned that the union cabinet in its meeting held on 06/04/2023, has approved the rationalisation and closure of Central Social

सदस्य सचिव और सीईओ, कारा
13 Member Secretary & CEO, CARA
महिला एवं बाल विकास मंत्रालय
Ministry of Women & Child Development
भारत सरकार / Government of India

Welfare Board (CSWB) and the building of CSWB shall be transferred to CARA post closure of CSWB. A communication regarding transfer of building has been received from CSWB. CARA has nominated two officers to take over the papers of ownership of the said property from CSWB and, accordingly photocopies of registration papers & drawing of Samaj Kalyan Bhawan, B-12, Qutub Institutional Area, New Delhi have been received from CSWB.

25. A letter from MWCD to Secretary, MOHUA for necessary directions to DDA for transfer of ownership of CSWB building to CARA was sent vide OM issued from File No. 85/2/2023-Closure Cell dated 04/05/2023.

Steps to be follow:-

- a) Transfer of ownership to CARA by CSWB from DDA.
- b) Process for renovation of building by CARA.
- c) Assessment/Estimate of expenditure by agency (CPWD/NBCC) for renovation/setting up work stations.
- d) Proposal for budget allocation by MWCD for renovation of building. Finalising the tender process for award of work contract to agency by CARA.

Decision : Director, MWCD informed that the transfer of ownership to CARA by CSWB is in the process at the level of DDA.

Agenda No. 35.11 : Approval of Annual Accounts for the Financial Year 2022-23.

26. As per Section 69(3)(b) of the Juvenile Justice (Care & Protection of Children) Act, 2015, the Steering Committee of CARA shall approve the Annual Accounts which has to be produced before the C&AG for audit every year. The Internal Audit of the books of Accounts has already been completed for the year 2022-2023 by the C&AG empanelled auditor.

27. The Annual Accounts/Financial Statement for the year 2022-23, which was prepared and certified by the Chartered Accountant (C&AG empanelled auditor), is placed at Appendix-E for the approval of the Steering Committee of CARA and for onward submission to C&AG for SAR Audit.

Decision : Approved. The issue of unspent balance in various offices was also discussed and the Committee has directed to pursue the matter rigorously with concerned offices/authorities for speedy recovery of the same.

Agenda No. 35.12 : Major activities performed since last Meeting of the Steering Committee which was held on 15.02.2023.

28. Details of major activities performed during the period from February, 2023 to June, 2023 are placed at Appendix-F.

सदस्य सचिव और सीईओ, कारा
Member Secretary & CEO, CARA
14 ब्ला एवं बाल विकास मंत्रालय
Ministry of Women & Child Development
भारत सरकार / Government of India
सुप्रिमो खण्ड-8, विंग-2, द्वितीय तल, आर.के. पुरम
West Block 8, Wing-2, 2nd Floor, R.K. Puram

Decision : The Committee expressed satisfaction about the activities undertaken by CARA.

Agenda No. 35.13 (Additional Agenda) : Appointment of Internal Auditor for the Financial Year 2023-24.

29. Central Adoption Resource Agency (CARA) was registered under the Societies Registration Act, 1860 and was made an Autonomous Body under the Ministry of Social Justice & Empowerment in 18th March, 1999. The subject matter relating to Central Adoption Resource Agency (CARA) stands transferred to newly created Ministry of Women & Child Development from Ministry of Social Justice & Empowerment vide MWCD's Communication No. 17-26/2005-CW dated 28/02/2006. Central Adoption Resource Authority (CARA) has now been attained the status of a Statutory Body of the Ministry of Women & Child Development under Section 68 of the Juvenile Justice (Care & Protection of Children) Act, 2015 with effect from 15th January, 2016.

30. CARA maintained its books of accounts from the financial year 2000-2001 onwards. M/s. Garg Juneja & Company was appointed as internal auditor for the financial year 2000-2001 from the panel obtained from Comptroller and Auditor General of India (C&AG) with the approval of JS&FA of the Ministry. The term of M/s. Garg Juneja & Co. (internal auditor) was further extended for the financial years 2002-2003 to 2007-2008 with the approval of the Management Committee. Thereafter, M/s. Atul K. Garg & Co. was appointed for the financial years 2008-2009 to 2010-2011 from the panel of C&AG with the approval of AS & FA of the Ministry. The term was further extended for the years 2011-2012 to 2013-2014 with the approval of the Management Committee. After that, M/s. Virmani Roy & Kutty C.A was appointed as internal auditor of CARA for the financial years 2014-2015 to 2016-2017 from the panel obtained from C&AG. Thereafter, M/s. Gopal Chopra & Associates, was appointed as internal auditor of CARA for the financial years 2017-2018 to 2019-2020 from the panel obtained from C&AG. Previously, M/s. Sanjay Gulab & Co., was appointed as internal auditor of CARA for the Financial years 2020-2021 to 2022-2023 from the panel obtained from C&AG.

31. IFD of the Ministry observed that CARA is an autonomous organization; the appointment of internal auditor may be decided with the approval of their Management Committee. There is no need of IFD concurrence in the matter.

32. As per the C&AG CA empanelment list, CARA sent a quotation invitation letter to the following C&AG empaneled CA firms:-

- (i) **Sanjay Gulab & Co.**, 2944/3, Shyam Chembar, Top Floor, Chuna Mandi, Paharganj, New Delhi-110055.
- (ii) **DSA & Co.**, SF-1, Second Floor, Rishabh Ipex Mall, IP Extension (Opp. Max Hospital) Patpar Ganj, Delhi-110092.
- (iii) **Manoj Vatsal & Co.**, 303, 3rd Floor, 209, South Ex Plaza-2, Masjid Moth, Near NDSE-II, New Delhi-110049.

सदस्य सचिव और सीईओ, कारा
15 Member Secretary & CEO, CARA
महिला एवं बाल विकास मंत्रालय
Ministry of Women & Child Development
भारत सरकार / Government of India

- (iv) **Atul V K Jain & Associates**, B-45/A, Somdutt Chambers-I, Bhikaji Camma Place, New Delhi.
- (v) **R P Narang & Co.**, 709, 7th Floor, Aggarwal Cyber Plaza 1, Netaji Subhash Place, Pitampura, New Delhi.

33. All the above five firms were asked to submit the profile of the firm with Internal Audit fee. Out of the five firms, three sealed envelope quotations were received with necessary required documents. A Committee consisting of Mr. Ram Saran, IFO, Ms. Poonam Sharma, DD and Mr. Vinit Kumar Upadhyay, AD scrutinise the applications and recommended to appoint M/s. Manoj Vatsal & Co., 303, 3rd Floor, 209, South Ex Plaza-2, Masjid Moth, Near NDSE-II, New Delhi-110049, as Internal Auditor on a fees of Rs. 49,000/- per year excluding taxes as applicable, being the lowest quoted (Appendix-G).

34. Steering Committee may please approve to appoint M/s, Manoj Vatsal & Co., 303, 3rd Floor, 209, South Ex Plaza-2, Masjid Moth, Near NDSE-II, New Delhi-110049, for the financial year 2023-24 on an annual audit fee of Rs. 49,000/- (Forty Nine Thousand Only) plus taxes as applicable from time to time. The contract may be further extended for another three years basis on the performance of the firm and approval of the competent authority.

Decision : Approved. It was also decided that the tenure may be initially for one year and further extended up to three years. In future, the issue should be decided by HoD of CARA.

35. **Other issues discussed :**

Related to Referral

- (i) Referral cycle for normal children below the age of 5 years may remain for 60 days & normal children above the age of 5 years & siblings may remain in referral cycle for 30 days on net time basis (by striking off number of days the child was reserved and later released by PAPs) [Regulation 8 (a) & (b)].
- (ii) Simultaneously, children should also be available and visible in '7-Days for RI/NRI/OCI PAPs' Tab on net time basis (by striking off number of days the child was reserved and later released by PAPs) [Regulation 8 (c)].
- (iii) Provision shall be made for NRI/OCI PAPs to view the child referred to them with her/his profile along with children available through 30/60 days referral cycle or through direct reservation under '7 days for RI/NRI/OCI PAPs', 'Special Needs' and 'Immediate Placement'. However, the adoption process shall be completed through the AFAA/CA/IDM concerned.

It has also been advised that NIC may be consulted for technical viability for the above provisions.

सदस्य सचिव और सीईओ, कारा
Member Secretary & CEO, CARA

महिला एवं बाल विकास मंत्रालय
Ministry of Women & Child Development
भारत सरकार / Government of India

पश्चिमी खण्ड-8, विंग-2, द्वितीय तल, आर.के. पुरम
West Block-8, Wing-2, 2nd Floor, R.K. Puram

Related to Service Matters

- (i) The issue of Provident Fund in respect of employees of CARA was also discussed. The Committee was apprised that Employees Provident Fund (EPF) was extended to the employees of CARA. Secretary, MWCD emphasized that willingness of employees w.r.t. National Pension System (NPS) may be obtained and applicability of NPS as well as its modus operandi may be explored with the concerned authorities.



सदस्य सचिव और सीईओ, कारा
Member Secretary & CEO, CARA
महिला एवं बाल विकास मंत्रालय
Ministry of Women & Child Development
भारत सरकार / Government of India
पश्चिमी खण्ड-8, विंग-2, द्वितीय तल, आर.के. पुरम
West Block-8, Wing-2, 2nd Floor, R.K. Puram
नई दिल्ली / New Delhi-110066

Annexure**List of Participants in the Thirty-Fifth (35th) Meeting of the Steering Committee of Central Adoption Resource Authority (CARA) held on 11th July, 2023 (Tuesday) at 03:00 p.m. in the Conference Room/Hall of MWCD, Room No. 602, 6th Floor, A-Wing, Shastri Bhawan, New Delhi.**

1. Sh. Indevar Pandey, Secretary, Ministry of Women & Child Development, Government of India, Shastri Bhawan, New Delhi – Chairperson (Ex-officio).
2. Sh. Nitishwar Kumar, Additional Secretary & Financial Adviser, Ministry of Women & Child Development, Government of India, Shastri Bhawan, New Delhi – Member (Ex-officio).
3. Sh. Lingraj Panda, Director (SW), Department of Women & Child Development, Government of Odisha, Bhubaneswar – 751030, Odisha [Representing State Adoption Resource Agency (SARA), Odisha] – Member (**through VC mode**).
4. Sh. Vimal Kumar Tyagi, Sewa Bharti Madhya Bharat, Matruchhaya (Shishu Kalyan Kendra), Swami Ramtirth Nagar, Opp. Maida Mill, Hoshangabad Road, Bhopal – 462011, Madhya Pradesh [Representing NGO run Specialised Adoption Agency (SAA)] – Member (**through VC mode**).
5. Ms. Sangeeta Bangiwar, H.No. 103, Mont Vert Tropez, Wakad, Pune-411057, Maharashtra [Adoptive Parent] – Member (**through VC mode**).
6. Ms. Shirali Radhakrishan Tyabji, Room No. 49, India International Centre, 40, Max Mueller Marg, New Delhi - 110003 [Adoptee] – Member (**through VC mode**).
7. Prof. Poonam Saxena, Vice Chancellor, National Law University, Jodhpur – 342304, Rajasthan [Professor] – Member (**through VC mode**).
8. Ms. Tripti Gurha, Joint Secretary & CEO, CARA, Ministry of Women & Child Development, Government of India, Shastri Bhawan, New Delhi – Member Secretary (Ex-officio).

Special Invitee(s) :

1. Dr. Jagannath Pati, Director (Programme), CARA, R.K. Puram, New Delhi.
2. Sh. Navendra Singh, Director, Ministry of Women & Child Development, Shastri Bhawan, New Delhi.
3. Smt. Anubha Goyal, Sr. Tech. Director, National Informatics Centre (NIC), Ministry of Women & Child Development, Shastri Bhawan, New Delhi (**through VC mode**).
4. Sh. Manoj Kumar Prabhat, Under Secretary, Ministry of Women & Child Development, Shastri Bhawan, New Delhi.

Other Officer(s) of MWCD :

1. Sh. Alex P. Thomas, Deputy Secretary (Finance), Ministry of Women & Child Development, Shastri Bhawan, New Delhi.
2. Sh. Rajanish Kumar Jha, Under Secretary (IFD and Budget), Ministry of Women & Child Development, Shastri Bhawan, New Delhi.

सदस्य सचिव और सीईओ, कारा
Member Secretary & CEO, CARA
महिला एवं बाल विकास मंत्रालय
Ministry of Women & Child Development
भारत सरकार / Government of India
पश्चिमी खण्ड-8, विंग-2, द्वितीय तल, आर.के. पुरम
West Block-8, Wing-2, 2nd Floor, R.K. Puram